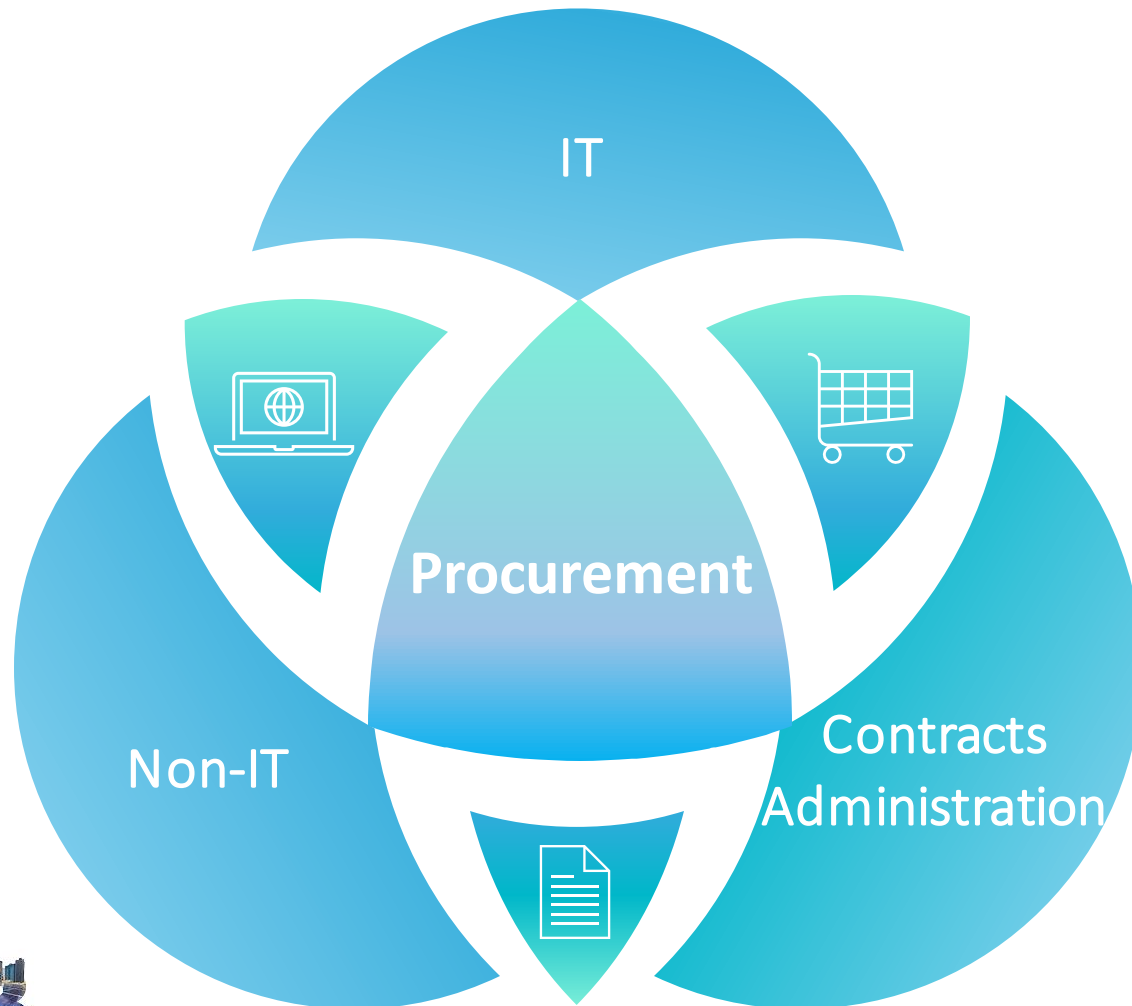






# Corporate Services Procurement and Contracts Administration Unit (CSPC)



**CSPC** is the central procurement and travel management arm of the **Asian Development Bank's** corporate requirements.

CSPC manages the procurement of the Bank's institutional needs spanning from goods, professional services, infrastructure and building of complex systems.

# Our Partnership Journey

Nadia Abbas

Principal IT Procurement and Contracts Specialist

Corporate Services Procurement and Contracts Administration

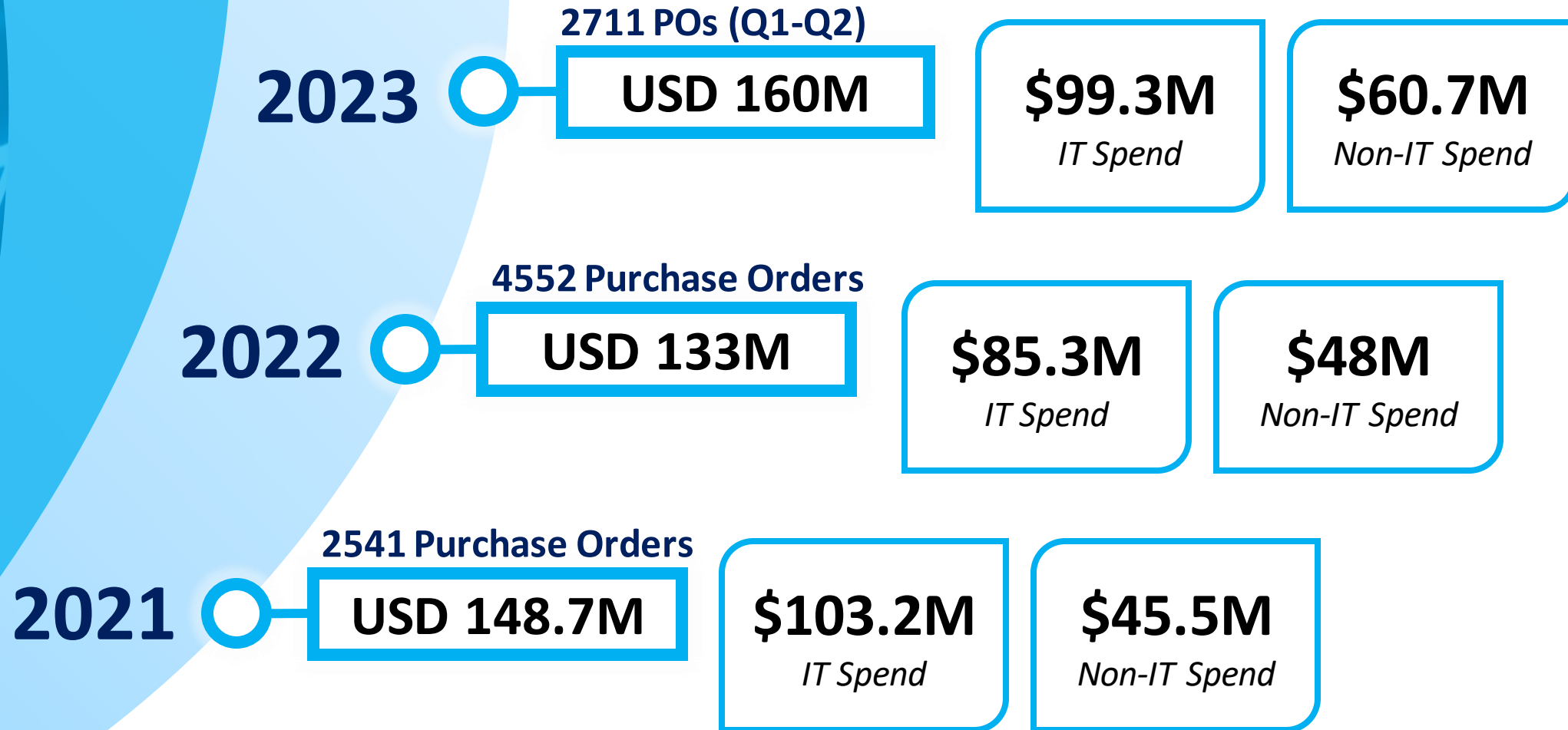


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# Our Journey

Elevating, Enhancing and Enabling  
Smart Procurement and Strategic Partnerships





# Be ADB's Strategic Partner and Join Corporate Procurement Opportunities



Talk to us!  
[iprocurement@adb.org](mailto:iprocurement@adb.org)



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## On today's session:

- ADB's IT Partners Ecosystem:  
Force Multipliers for Digital Transformation (10 mins)
- Facilities Projects: On the Pipeline (10 mins)
- Becoming an ADB Strategic Partner-Supplier (10 mins)
- Let's talk!





# ADB's IT Partners Ecosystem: Force Multipliers for Digital Transformation

Alain Duminy

Director, IT Financial Services  
Information Technology Department



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# ADB's IT Partners Ecosystem: Force Multipliers for Digital Transformation



# Be part of ADB's IT Partners Ecosystem We welcome you on our digital transformation journey

For more information, visit [Dtap-partner.adb.org](https://Dtap-partner.adb.org)



# CSWH

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## Corporate Services Workplace and Hospitality

Ameen Joudah  
DIRECTOR, CSD/CSWH



## What we have

- LEED Certified building
- Resource conservation programs
- Energy and water efficiency



## What we want

- Innovative resource utilization
- Waste recycling and reduction solutions
- Sustainable materials meeting international standards  
*(eco labels, environmentally preferable)*





# Smart Building

What we have



**Fully automated building using standalone systems**

*(BMS, chiller operations, FMS, power metering system, elevator mgt system, parking guidance system, ventilation, and lighting system)*

What we want



- Integrated Building Systems
- Innovative Technologies for Improved Operational Effectiveness & Efficiency
- Fully Automated Performance Monitoring (Utilizations & Sustainability)
- Predictive Maintenance



# Workplace Transformation

## What we have



- Return-on-Assets
- Life-Cycle Infrastructure
- Innovative Design

## What we want



- Sustainable Construction
- Automated QAQC
- Smart Estimation





## What we have

- Automated Payment System
- Self-Service Kiosk
- Automated Booking
- Events Management system

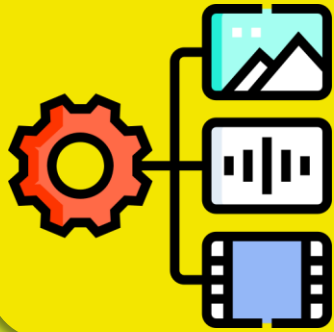


## What we want

**Integrated  
End-2-End  
Hospitality Management  
Service & System**

**Client Interface;  
Scope & Scalability;  
Service Performance;  
Sustainability**





## What we have

- Workplace Standards (Design, Space, Products)
- Basic CAD/CAFM



## What we want

- Integrated Space Management
- Asset & Inventory Management
- Automated Move Management



# Thank You!

Ameen Joudah  
DIRECTOR, CSD/CSWH  
[ajoudah@adb.org](mailto:ajoudah@adb.org)



# Becoming an ADB Strategic Partner-Supplier

San Man Mu

Principal Procurement and Contracts Specialist  
Corporate Services Procurement and Contracts Administration



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# How do I become a partner-supplier for corporate procurement in ADB?

1

Institutional Procurement Notices

2

Pre-qualified and by invitation



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# Interested in becoming a procurement partner of ADB?

1

## Institutional Procurement Notices

- ❖ Visit [www.adb.org/business/institutional-procurement/notices](http://www.adb.org/business/institutional-procurement/notices)
- ❖ **Check invitations** for bidding or solicitations of proposals.
- ❖ **Respond in case you are qualified** to bid or participate.

ADB ASIAN DEVELOPMENT BANK

WHO WE ARE WHAT WE DO WHERE WE WORK **WORK WITH US** Search

### Institutional/Corporate Procurement

ADB procures goods, works, and services for use in its headquarters and field offices to support its operations at competitive market prices using the most appropriate procurement method.

Home Current Notices Contracts Awarded Digital Learning Labs

#### Institutional Procurement Notices

##### Invitation to Bid

Title	Start date	End date
Instruction to Bidders: Implementation Services for Board Information System Phase 2 (BIS2)	11 September 2023	29 September 2023
Invitation to Bid - Retail Electricity Supply for ADB Headquarters	15 August 2023	11 September 2023

##### Request for Proposal

Title	Start date	End date
India Resident Mission: Request for Expression of Interest – Outsourced Services	31 August 2023	11 September 2023
Request for Proposal: Construction and Interior Fit-out Services at ADB Pacific Subregional Office (SPSO) Relocation	29 August 2023	22 September 2023
Request for Solutions – Food Services Operations	28 August 2023	19 September 2023



2

ADB will invite you to register through the ADB's Supplier Portal.

The logo for ADB eProc, featuring the letters 'ADB' in a dark blue square followed by 'eProc' in a lighter blue font.

The Asian Development Bank invites you to register in the Coupa Supplier Portal (CSP). Business firms interested to supply goods and services for ADB's institutional requirements must register in the CSP. Registration gives suppliers an opportunity to submit their company profile for ADB to confirm eligibility to supply goods and/or render services to ADB.

ADB suppliers must be incorporated in an [ADB member country](#) and not listed in ADB nor in any other multilateral development bank's (MDB) sanction list.

Approval of CSP registration is neither a commitment from ADB to invite registered suppliers to bid in any particular procurement, nor an offer or guarantee from ADB to award any contract. It does, however, give suppliers the capability to manage their profiles, view purchase orders, and participate in sourcing events. Suppliers are also enabled to create invoices for any ADB procurement with the E-Invoicing feature.

It will be helpful to have the following mandatory documents ready in PDF or JPG format before you initiate the online registration:

1. Corporations and Partnerships
  - (a) Business Registration
  - (b) Articles of Incorporation / Memorandum of Association
  - (c) Audited Financial Statements (last 2 years)
  - (d) Official List of Officers
2. Single Proprietorship
  - (a) Business Registration
  - (b) Audited Financial Statements (last 2 years)
  - (c) Legal document indicating proprietor

Please refer to the [User Guide](#) for tips on registration. Use of **Google Chrome** is preferred to avoid errors during registration.

To get started, click the 'Join and Respond' button below. For inquiries or clarifications, email [iSupplier@adb.org](mailto:iSupplier@adb.org). For any questions about the E-Invoicing feature, contact your ADB business unit representative.



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# Know Your Procurement Partner

## Eligibility to work with ADB

- Legally established in or be a citizen of an ADB Member country
- Not on any Sanction lists
- Minimum 2 years in operation

## Supplier identification

- Valid email and postal address
- For individuals
  - valid identification
- For Business Firms
  - Articles of incorporation
  - Business Registration or license
- Bank details

## Due Diligence

- Legally established in or a citizen of an ADB Member country
- Not on any Sanction lists
- Be financially sound
- No legal cases or adverse information that pose reputational risk to ADB, no conflict of interests



# Partner Eligibility, Requirements & Due Diligence

## ❖ Individual Applicants

1. Be a citizen of an ADB-member country;
2. Have valid contact details  
(Valid email and postal address)
3. Valid Identification (ID) such as passport valid for 6 months; driver's license
4. Signed Curriculum Vitae
5. Bank Details
6. Not listed in ADB; UN Sanction List or other multi-lateral development institution's sanctions list
7. No legal cases, no adverse information, no conflict of interests

## ❖ Business Corporations, Partnerships, and Sole Proprietor Companies

1. Be a citizen of an ADB-member country;  
Or be legally established in an ADB-member country
2. Have valid contact details  
(Valid email and postal address)
3. Bank Details
4. Business Registration or License
5. Articles of Incorporation
6. Audited Financial Statements (last 2 years)
7. Not listed in ADB; UN Sanction List or other multi-lateral development institution's sanctions list
8. Must have sound financial standing  
(with positive working capital)
9. No legal cases, no adverse information, no conflict of interests

# To take note!



## ❖ Registered Legal Entity

- **JOHN CITIZEN** vs JOHN C. CITIZEN
- **STARTREK PHILIPPINES INC** vs STARTREK PHILIPPINES, INC.

## ❖ Registered Bank Name

- **BANCO DE ORO (BDO)** Doing business under BDO, BDO Unibank, Banco de Oro, Banco de Oro Unibank, BDO Banco de Oro  
**BDO UNIBANK, INC.** vs **BANCO DE ORO SAVINGS BANK, INC**

- **Respond to the SIM invitation in 30 days**  
to avoid auto-cancellation.

Contact us at [iSupplier@adb.org](mailto:iSupplier@adb.org)

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We look forward to doing business with you.

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It begins today.



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# Be ADB's Strategic Partner and Join Corporate Procurement Opportunities



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# Business Opportunities in Corporate Procurement



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