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# **Opportunities in Institutional Procurement Nadia Abbas**

Procurement and Contracts Administration Unit Corporate Services Department









# **ADB's IT Special Capital Investments**



\$ 6.44 M

**IT Strategy** 

1993-1996

Technology Foundation \$ 29.84 M

ISTS I

1998-2002

Integra (ERP) Backend automation

**Operations** 

\$ 55.47 M

ISTS II

2004-2009

automation

\$ 64.97 M

**ISTS III** 

2013-2018

Real-Time ADB 2016-2020

\$ 118.3 M

**Digital** 

Agenda 2030

Stage 1:

2019-2023



# Digital Agenda 2030 – Stage 1 (Approved by the Board on 31 October 2018)

"Underline the critical role of the Digital Agenda to ADB's digital transformation and implementation of Strategy 2030"

# Strategy 2030 Responds to the Region's Changing Needs



#### Vision

Achieve a prosperous, inclusive, resilient, and sustainable Asia and the Pacific, while sustaining efforts to eradicate extreme poverty

#### **Value Addition**

- Finance
- Knowledge
- Partnerships

### **Guiding Principles**

- Using country-focused approach
- Promoting the use of innovating technology
- Delivering integrated solutions

### Stronger, Better, and Faster ADB

#### 105. Promoting digital transformation.

To complement business process modernization, ADB will make **optimal use of secure, modern** information technology systems and **digital processes** to enhance its effectiveness, efficiency, and resilience.

ADB's digital transformation will facilitate **real-time access to data** on all aspects of its operations and administration.

It will **create digital platforms** that facilitate the production of a wide range of **knowledge products and services** and make them readily **accessible to partners and stakeholders**.

It will also support innovative financial products and facilitate a **culture of innovation and responsiveness** to changing client needs.





# **Digital Agenda 2030**

**Business Optimization** 



## 1. Operations

Empower the operations to be integrated, flexible, efficient, inclusive, and transparent with accountability.



## 2. Financial Services

Enable flexible and innovative financial products and services.



# 3. Administrative and Corporate Services

Renovate ADB's corporate systems.



# 4. Digital Workplace and Connected Data

Create open collaborative platforms for seamless client, partner, and staff engagement and connected data.





## 5. Enabling the Digital Backbone

Foster IT service excellence through optimal use of secure, modern technology.





## 6. Digital Innovation Sandbox

Prepare ADB for the future by experimenting with new technologies in an innovation sandbox.









# **Procurement Process at a glance**



#### **RP Submission**

Client submits a requisition together with the required documentation covering RFI results, justification of the proposed procurement method, SOW, Technical Evaluation Criteria and other supporting documents, where applicable.



- Client conducts technical evaluation and submits to buyer.
- Buyer conducts commercial evaluation.
- · Team (Buyer, Client and other SMEs) negotiate with 1st ranked bidder.





35 BUSINESS DAYS



CSPC





**Contract Commencement** 

TOTAL OF 70 BUSINESS DAYS

#### **RFP Process**

- · Buyer reviews RP and submitted
- · Buyer seeks approval of procurement method from IPC. In parallel, buyer prepares the solicitation documents.
- · Buyer issues solicitation documents to
- · Bidders prepare and submit proposal

#### **Contract Award**

30 BUSINESS DAYS

- · Buyer prepares the contract documents and requests for contract award approval.
- · IPC reviews and approves the award recommendation
- Buyer issues the contract for signing.







# **ADB Opportunities**

ADB issues its tenders and procurement opportunities in three key portals:

- 1. ADB Consultant Management System
- 2. ADB eProc
- 3. ADB Projects and Tenders





# Request for Information (RFI)

- RFIs are conducted by user units to determine the availability of the requirements for procurement in the market
- Simply put: it is a market analysis activity to determine the practicability of the requirement and the cost estimates.
- Invitation to RFI is a non-committal activity, and is a separate exercise from the actual procurement through the issuance of requests for quotations or proposals.

## Do's

- Active communication and participation
- Clarification of requirements as needed, to allow accurate responses
- Inform requesting unit of any cost implication in the preparation of response
- Issuance and execution of NDAs as deemed necessary

### Don'ts

- Provide generic responses to technical inquiries
- Equate RFIs to RFPs
- Spend considerable resources to respond





Thank you for participating!

