Online Business Opportunities Fair

Karl Lomibao, Information Technology Department
Asian Development Bank
03 June 2021
Overview

• The CMS Login Screen
• Consultant Profile
  • How to register and affiliate profiles
  • Enter the Payment Information
• Consulting Services
  • View advertisements in different ways
  • Submit Expressions of Interest
• Request for Proposals
  • Prepare and Submit Proposals
• Reference Materials and Support
Navigate the Login screen
CMS Login Screen

Welcome to the ADB CONSULTANT MANAGEMENT SYSTEM
CMS opens opportunities for consultants to join and make a difference at the Asian Development Bank.

Login for Registered Users

- CONSULTANT / EA
- ADB STAFF

Don't have an account yet?
Register here

Claiming for a TA Contract? Visit TAClaimsPartner

Advisory
Due to scheduled maintenance, access to CMS will be intermittent on Saturday, 29 May 2021 from 10:00 AM until 5:00 PM (Manila time). Any use of CMS during this time may be interrupted. For inquiries, please contact cmshelp@adb.org.
CMS Login Screen

Email with instruction for password reset

Forgot your password?

Already enrolled into passwordless ADB Go? Click here to login with your computer or your cell phone instead.
Consulting Opportunities

Search filters
Shortlisted Firms

ADB makes this information available for consultants who may wish to deal directly with a shortlisted firm. Consultants interested in participating through association with a shortlisted firm should not contact ADB, but get in touch with the firm directly. Filter on specific contracts by ticking the appropriate checkboxes. Only projects for which the deadlines for submitting proposals have not yet expired will be shown.

Click the All Selections to filter to specific shortlisted consulting firm by entering search parameters and clicking Search.

<table>
<thead>
<tr>
<th>Country</th>
<th>Project</th>
<th>Sector</th>
<th>RFP Issuance Date</th>
<th>Deadline for Submission of Proposals (Tentative local time)</th>
<th>View Shortlist</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regional</td>
<td>TA No. 6547: Due Diligence and Capacity Development of Trade Finance Program Banks (Subproject 3) - 001 Package Name 1 (37900-022)</td>
<td>Industry and trade</td>
<td>26-May-2021</td>
<td>02-Jul-2021</td>
<td><img src="https://example.com/view" alt="View" /></td>
</tr>
<tr>
<td>Nepal</td>
<td>LOAN No. 5124: Community-Managed Irrigated Agriculture Sector Project (33209-013)</td>
<td>Agriculture, natural resources and rural development</td>
<td>26-May-2021</td>
<td>30-Jun-2021</td>
<td><img src="https://example.com/view" alt="View" /></td>
</tr>
</tbody>
</table>
Awarded Contracts

This page lists the consulting firm contracts awarded for consulting services. ADB makes this information available for public disclosure. Filter on specific contracts by ticking the appropriate checkboxes. By default, contracts awarded in the last 365 days are displayed. The search range can be further adjusted by clicking Change Filter.

Click the Advanced Search to filter to specific consulting firm contracts by entering search parameters and clicking Search.
Online Guides

2. Consulting firm

Consulting firm basics and registration

- CMS basics
- Login assistance (resetting passwords)
- Registration of consulting firms
- Managing consulting firm profiles
- Affiliating an individual consultant to a firm
- Searching and viewing of signifying company contracts and technical assistance-related information

Opportunities, submitting expressions of interest (EOIs) and accepting offers

- Searching opportunities and submitting EOIs
- Checking the status of the EOI

Requests for proposals (RFP) and negotiating contracts

- Read this First! Tips for responding to RFPs
- Responding to request for proposals
- Creating technical proposals
- Creating financial proposals
- Sending clarification and submitting proposals
- Negotiating contracts for consultants

Staff consulting contract administration

- Adding and modifying payment information
- Guide in submitting advances for individual staff consultants engaged through a firm
- Submitting contract variation requests
Consultant Registration
Consultant Registration

Welcome to the ADB CONSULTANT MANAGEMENT SYSTEM
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Login for Registered Users

CONSULTANT / EA  ADB STAFF

Don't have an account yet? Register here.

Advisory

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Register and be part of ADB’s pool of experts.

Choose your account type.

**Individual Consultants**
All Individual Consultants must:
- Be a citizen of an ADB member country*
- Be competent and qualified for the work they are recruited to perform
- Not be on any ADB sanction or suspension list due to integrity issues

**Consulting Firms**
All Consulting Firms must:
- Be legal entities that have the capacity to enter into binding enforceable contracts with ADB
- Be incorporated or legally established in an ADB member country*

**Executing Agencies**
Executing Agencies (EAs) are government or non-government organizations that may become ADB partners.

Choose account type to proceed with registration.
Registration Tips

• Take note of all required fields marked with asterisk
• Ensure that information are ready and at hand before starting the registration process
• Complete the registration within 15 minutes to avoid losing entered information
Firm Basic Information

Basic Information

Simplified Registration

* Indicates required field

NOTE: Complete the registration within 15 minutes to avoid losing data. Please review this form and assemble needed information prior to filling in the registration.

Important

By providing your consulting entity’s details, you are agreeing to ADB’s use of your information stated in the CMS Guidance and Instructions. You are also certifying that the information is accurate and true to the best of your knowledge. To learn more on how to register, download Consulting Entity Registration User Guide.

To know more about the eligibility criteria click on this icon: 🌐

* Firm/Organization Name

Acronym

* Overall Narrative Description of the Firm/Organization

Please limit to 500 words.
**Firm/Organization Information**

By providing the incorporation/registration details below, you are agreeing to submit copies of your registration documents, at ADB’s request. If the Country of Incorporation/Registration you have selected below is not among the [list of ADB member countries](#), then you are only allowed to express interest in opportunities open to non-member countries defined as part of project requirements.

<table>
<thead>
<tr>
<th><strong>Country of Incorporation/Registration</strong></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Year of Incorporation/Registration</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Incorporation Document or Registration Number</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Number of projects completed from year of incorporation/registration</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Type of Organization</strong></td>
<td>□ International □ National</td>
</tr>
<tr>
<td><strong>Number of permanent full-time professional staff</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Has your organization ever been engaged by ADB?</strong></td>
<td>□ Yes □ No</td>
</tr>
<tr>
<td><strong>Is your organization a government-owned enterprise or institution?</strong> □ Yes □ No</td>
<td></td>
</tr>
<tr>
<td><a href="#">Click here</a> to see notice for government-owned institution.</td>
<td></td>
</tr>
<tr>
<td><strong>Has your organization been convicted of an integrity-related offense or crime related to theft, corruption, fraud, collusion or coercion?</strong> □ Yes □ No</td>
<td></td>
</tr>
<tr>
<td>If yes, please enter details below. Is your organization legally and financially autonomous? □ Yes □ No</td>
<td></td>
</tr>
<tr>
<td>Does your organization operate under commercial law? □ Yes □ No</td>
<td></td>
</tr>
<tr>
<td>If yes, please enter details below. To support your explanation further, attach the relevant documents using &quot;References&quot; document category in the next step of your registration.</td>
<td></td>
</tr>
</tbody>
</table>

**Sector Expertise**
**Sector Expertise**

<table>
<thead>
<tr>
<th>Sector</th>
<th>Subsector</th>
<th>Delete</th>
</tr>
</thead>
</table>

**Address Details**

- **Country**
- **Street Address**
- **Telephone Number**
- **Fax Number**
- **City/Town/Locality**
- **County**
- **State/Region**
- **Province**
- **Postal Code**
- **PO Box**

**User Account Details**

- **Email Address**
- **Retype Email Address**
- **Alternative Email Address**
- **Telephone Number**
- **Title**
- **Last Name**
- **First Name**
- **Job Title / Position**

Click **Continue** to go to the Attachments and Certification page.

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**About this Page**

**Diagnostics**

Copyright © 2005, Oracle. All rights reserved.
NOTE: Complete the registration within 15 minutes to avoid losing data. Please review this form and assemble needed information prior to filling in the registration.

You may include any documents or links that provide more information about your organization such as:

- website/homepage
- references
- certification of incorporation/registration
- commendations/awards
- resumes/CV’s of your key experts
- ISO/quality assurance certification

Note: ADB reserves the right to delete large or redundant attachments.
You have reached the end of the simplified registration procedure. We would appreciate receiving your comments regarding our registration procedure.

CERTIFICATION

☐ I certify that I am authorized to represent the firm indicated in this registration (the "firm"), particularly with respect to accessing and submitting this registration. I further certify on behalf of the firm and myself that the information provided herein is true, complete and correct to the best of my knowledge and belief. On behalf of the firm and myself, I hereby permit and authorize the Investigate, verify and make inquiries related to the information provided herein. I understand and accept that any misrepresentation or material omission made herein, or in any other document requested by ADB, may result in the rejection of any Expression of Interest (EOI) related to this registration, the nullification of any Request for Proposals (RFP) or Proposals related to this registration, the termination of any contract related to this registration, and/or the imposition of sanctions against me and/or the firm, as applicable, each subject to ADB’s determination, and in any case without any liability to ADB and without prejudice to any other remedies available to ADB.

* Name

* Position in the Organization

Simplified Registration completed after successfully clicking Submit
CMS TIP: Complete your Profile Information

- You can select information to be highlighted in your Expressions of Interests
- Your CMS Profile can be used as your CV/Company Information
- ADB staff can search for specific registered consultants in the CMS database
Profile tab

Consulting Entity Details: Titas Consulting
Current Status: Active  Registration Date: 28-May-2021  Profile Last Update Date: 28-May-2021

**IMPORTANT**
By saving the changes introduced in this CMS profile, I certify that I am authorized to represent the firm indicated in this registration (the "firm"), particularly with respect to accomplishing and submitting this registration. I further certify on behalf of the firm and myself that the information provided herein is true, complete and correct to the best of my knowledge and belief. On behalf of the firm and myself, I hereby permit and authorize ADB to investigate, verify and make inquiries related to the information provided herein. I understand and accept that any misrepresentation or material omission made herein, or in any other document requested by ADB, may result in the rejection of any Expression of Interest (EOI) related to this registration, the nullification of any Request for Proposals (RFP) or Proposals related to this registration, the termination of any contract related to this registration, and/or the imposition of sanctions against me and/or the firm, as applicable, each subject to ADB's determination, and in any case without any liability to ADB and without prejudice to any other remedies available to ADB.
CMS Account Affiliations

• Firm with an Individual Consultants
• Individual Consultants with a Firm
• Firm with Another Firm
Firm Affiliation with an Individual Consultant

Necessary for processing Individual through a firm contract
Affiliating Firm with an individual Consultant

Key Experts: Titas Consulting
Current Status: Active  Registration Date: 28-May-2021  Profile Last Update Date: 28-May-2021

IMPORTANT

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Firm Key Experts screen

Make sure all details are correct
Individual Consultant’s Dashboard

**TIP** The Dashboard serves as a convenient starting point to directly access pending CMS tasks and online help and references. Please remember to **save your data every 15 minutes to avoid losing changes** due to system timeout. For inquiries, contact cmshelp@adb.org.

**ATTENTION:** Please limit your choice of currency with regard to Non-Committal Inquiry or Proposals to the following: "AUD", "CAD", "EUR", "GBP", "JPY", "NZD", "PHP" or "USD". This applies only for ADB-Administered Selections. For more information, click here.

### Action Items

<table>
<thead>
<tr>
<th>Date</th>
<th>Type</th>
<th>Project</th>
<th>Status</th>
<th>Go To Task</th>
</tr>
</thead>
<tbody>
<tr>
<td>09-Mar-2018</td>
<td>Profile</td>
<td>CMS 012917 Consulting Firm 1</td>
<td>Affiliate Individual</td>
<td></td>
</tr>
</tbody>
</table>

### References
- Guidelines on the Use of Consultants
- Project Administration Instructions
- Consulting Services Operations Manual

### Quick Reference Guides
- CMS Basics
- Searching Opportunities and Submitting EOs
- Responding to Non-Committal Inquiries
- Negotiating Contracts for Consultants
- Adding and Modifying Payment Information

### Trainings
- Video: Responding to Non-Committal Inquiries for Individual Consultants in CMS
Individual Consultant’s Response

Consultant Management System

Logged in As Individual Consultant 3 (INDICON3@EMAIL.COM)

Company Affiliation
* Indicates required field

Is the Firm registered in CMS? [ ] Yes [ ] No
CMS Number: 012917
Firm Name: Consulting Firm 1
Country of Incorporation: India
Full-Time Expert of the Firm? [ ] Yes [ ] No
Allow this Company to View my Profile? [ ] Yes [ ] No

* Affiliation Status
For Confirmation
Confirmed
Declined

Select the Response
Individual Consultant with a Firm

Necessary for contracting individual through a firm contract
Affiliating Individual Consultant with a Firm

**Important**

By saving the changes introduced in my CMS profile, I certify that the information provided herein is true, complete and correct to the best of my knowledge and belief. I hereby permit and authorize ADB to investigate, verify and make inquiries related to the information provided herein. I understand and accept that any misrepresentation or material omission made herein, or in any other document requested by ADB, may result in the rejection of any Expression of Interest (EOI) related to this registration, the nullification of any Non-Comittal Inquiry (NCI) related to this registration, the termination of any contract related to this registration, and/or the imposition of sanctions against me, each subject to ADB’s determination, and in any case without any liability to ADB and without prejudice to any other remedies available to ADB. I understand that my CMS profile may be seen and reviewed by other firms once affiliated in CMS.
Company Affiliation screen

Make sure all details are correct

Click "OK" to send an affiliation request to the Firm. If the firm/organization name you entered above is different from the name appearing in the firm's CMS Registration Profile, the latter name will be used instead upon confirmation of the affiliation request.

Signifying affiliation with a firm requires CMS registration for both parties. If the firm is not registered in CMS or you are unsure as to this fact, you may still proceed by choosing "No" to the question below, "Is the firm registered in CMS?".

Is the Firm registered in CMS?  ○ Yes  ○ No

* CMS Number

* Firm Name

* Country of Incorporation

Full-Time Expert of the Firm?  ○ Yes  ○ No

Allow this Company to View my Profile?  ○ Yes  ○ No
Firm’s Dashboard

**TIP**: The Dashboard serves as a convenient starting point to directly access pending CMS tasks and online help and references. Please remember to **save your data every 15 minutes to avoid losing changes** due to system timeout. For inquiries, contact cmshelp@adb.org.

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### Action Items

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<th>Type</th>
<th>Project</th>
<th>Status</th>
<th>Go To Task</th>
</tr>
</thead>
<tbody>
<tr>
<td>09-Mar-2018</td>
<td>Profile</td>
<td>CMS-106519 Individual Consultant</td>
<td>Affiliate Organization</td>
<td></td>
</tr>
</tbody>
</table>

### References
- Guidelines on the Use of Consultants
- Project Administration Instructions
- Consulting Services Operations Manual

### Quick Reference Guides
- **Tips for Responding to Request for Proposals**
- CMS Basics
- Managing Consulting Firm Profiles
- Searching Opportunities and Submitting EOs
- Responding to Request for Proposals
- Creating Technical Proposals
- Creating Financial Proposals
- Verify and Submit Proposals
- Negotiating Contracts for Consultants
- Adding and Modifying Payment Information

### Trainings
- Video: Responding to RFPs and Preparing & Submitting Proposals for Firms in CMS
Firm’s Response

<table>
<thead>
<tr>
<th>Key Experts</th>
<th>✓ Indicates required field</th>
</tr>
</thead>
<tbody>
<tr>
<td>Is the Expert registered in CMS?</td>
<td>☑ Yes ☐ No</td>
</tr>
<tr>
<td>CMS Number</td>
<td>106510</td>
</tr>
<tr>
<td>Last Name</td>
<td>Consultant 1</td>
</tr>
<tr>
<td>First Name</td>
<td>Individual</td>
</tr>
<tr>
<td>Country of Birth</td>
<td>Philippines</td>
</tr>
<tr>
<td>Full-Time Expert of the Firm?</td>
<td>☑ Yes ☐ No</td>
</tr>
<tr>
<td>Affiliation Status</td>
<td>For Confirmation</td>
</tr>
</tbody>
</table>

Select the Response
Firm with another Firm

Necessary for submitting EOIs and RFPs as part of JV or Association
Affiliating Firm with another Firm

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Make sure all details are correct
Firm’s Dashboard

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Firm’s Response

Select the Response
Payment Information

Necessary for finalizing contracts
Payment Information

Payment Information: Titans Consulting
Current Status: Active  Registration Date: 28-May-2021  Profile Last Update Date: 28-May-2021

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**TIP** Access to this information will be limited only to Contract or to Payment Processor. This can be accessed by ADB Anticorruption and Integrity Office in case of investigation of allegation of fraud, corruption or money laundering.

You are only allowed to have one (1) active payment information per currency.

Please ensure that information recorded here is complete and accurate and that you are personally a direct beneficiary of the account(s) in question. ADB does not accept trust accounts of any sort, and will not be responsible for any loss, damage, cost or expense due to failure to follow these instructions.

---

**Add Payment Instruction**

<table>
<thead>
<tr>
<th>Currency Account Name</th>
<th>Bank</th>
<th>Branch</th>
<th>Account Number</th>
<th>Payment Method</th>
<th>Status</th>
<th>Update</th>
<th>Delete</th>
</tr>
</thead>
<tbody>
<tr>
<td>No results found.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Payment Information

Step 1: Select your contract currency.

* Contract Currency

Step 2: Enter your Bank Account Number, Account Holder Name and Account Holder Address. All information is alphanumeric characters only (A-Z, a-z, 0-9).

Please ensure that information recorded here is complete and accurate and that you are personally not responsible for any loss, damage, cost or expense due to failure to follow these instructions.

* Account Number
* Account Holder Name
Account Holder Address
Step 3: Select the country where your bank account is maintained.

* Country: Philippines

Is your USD or PHP bank account maintained in a bank located within the ADB premises?

- [ ] Yes
- [ ] No

Step 4: Provide your bank information for the given currency and country indicated in Steps 1 and 3. Click the Find Your Bank button to bring up a list of banks as stored in ADB records.

- Find Your Bank
- Were you able to find your Bank?
  - [ ] Yes
  - [ ] No

  Bank
  Branch
  Bank Address

  SWIFT BIC/BEI
  FEDWIRE
  CHIPS
  BSB
  SORTCODE
  IFSC

Comments

New Comment

Process History
# Find Bank screen

To find your bank, enter a value in the Search field, then click the "Go" button. If you were not able to find your bank, click "Cancel" button.

## Philippines

<table>
<thead>
<tr>
<th>Bank Name</th>
<th>Acronym</th>
<th>Branch</th>
<th>Address</th>
<th>Country</th>
</tr>
</thead>
<tbody>
<tr>
<td>BPI</td>
<td>MUNTINGLPA, ALABANG MADRIGAL BRANCH</td>
<td>G/F UNIOIL BLDG., COMMERCE AVE. COR ACACIA AVE., MADRIGAL BUSINESS PARK ALABANG, MUNTINGLPA, PHILIPPINES</td>
<td>Philippines</td>
<td></td>
</tr>
<tr>
<td>BPI</td>
<td>QUEZON CITY, KATIPUNAN COR B GONZALES ST.</td>
<td>KATIPUNAN COR B GONZALES ST. LOYOLA HEIGHTS, QUEZON CITY PHILIPPINES</td>
<td>Philippines</td>
<td></td>
</tr>
<tr>
<td>BPI</td>
<td>MUNTINGLPA, MUNTINGLPA BRANCH</td>
<td>NATIONAL ROAD ALABANG, MUNTINGLPA PHILIPPINES</td>
<td>Philippines</td>
<td></td>
</tr>
</tbody>
</table>

[Go button]
Step 4: Provide your bank information for the given currency and country indicated in Steps 1 and 3. Click the Find Your Bank button to bring up a list of banks as stored in ADB records.

Bank: BANK OF THE PHILIPPINE ISLANDS
Branch: MUNTINLUPA, ALABANG MADRIGAL BRANCH
G/F UNION BLDG., COMMERCE AVE. COR ACACIA AVE., MADRIGAL BUSINESS PARK ALABANG, MUNTINLUPA, PHILIPPINES

Step 5: Enter your preferred intermediary/correspondent bank details below. Failure to provide the proper intermediary/correspondent bank details for cross border transactions may result in delay in processing payments and in some cases can lead to unapplied or returned payments. You may also wish to ask your bank representative for the intermediary/correspondent details specific to your contract currency.

TIP: If you have questions or queries in setting up your intermediary/correspondent bank, please click here.

Bank: 
Bank Address: 
SWIFT BIC/BEI: 
FEDWIRE: 
CHIPS: 
BSB: 
SORTCODE: 
IFSC: 

Does your payment require more than 1 bank to reach your account?  
Yes  No

Step 6: You may optionally attach documents to justify your ownership of your bank account.

Attachment  
Add Attachment  

Ask your Bank Representative who handles cross border transactions
CMS TIP: Provide intermediary bank

An intermediary bank is required when the currency referred to in your payment instructions is not the local currency of the country where the beneficiary bank is located (unless the indicated beneficiary bank is an ADB in-house bank). The intermediary bank is located in the country of the indicated payment currency. If the payment currency cannot be directly handled by the beneficiary bank, then payment will be coursed through the indicated intermediary bank. Transmittal charges will apply based on the specified intermediary bank.

Why do I need it?

To avoid unapplied payments, delays and unnecessary transaction fees.
Payment Information

Step 6: You may optionally attach documents to justify your ownership of your bank account.

Add Attachment

<table>
<thead>
<tr>
<th>Title</th>
<th>Type</th>
<th>Description</th>
<th>Category</th>
<th>Last Updated By</th>
<th>Last Updated</th>
<th>Update</th>
<th>Delete</th>
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</thead>
<tbody>
<tr>
<td>No results found.</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comments

New Comment

You have the option to put a comment to provide ADB additional information when validating your bank account.
Consulting Opportunities

How to find them?
Viewing Consulting Opportunities

- cms.adb.org (anyone)
- csrn.adb.org (anyone)
- Opportunities tab in CMS (registered consultants)
- Weekly CSRN Weekly email notifications (actively registered consultants)
Searching opportunities via http://csrn.adb.org
Searching opportunities via http://csrn.adb.org

Click the Project link to view the Project Data Sheet in adb.org

Click the View CSRN icon to view the consulting opportunity
Searching opportunities inside http://cms.adb.org

ADB CONSULTANT MANAGEMENT SYSTEM
CMS opens opportunities for consultants to join and make a difference at the Asian Development Bank.

Login for Registered Users

CONSULTANT / EA  ADB STAFF

Don't have an account yet? Register here.

Claiming for a TA Contract? Visit TAClaimsPartner

Advisory
Due to scheduled maintenance, access to CMS will be intermittent on Saturday, 29 May 2021 from 10:00 AM until 5:00 PM (Manila time). Any use of CMS during this time may be interrupted. For inquiries, please contact cmshelp@adb.org.
Searching opportunities inside CMS application
Searching opportunities via the CSRN Weekly email notification

<table>
<thead>
<tr>
<th>AGRICULTURE, NATURAL RESOURCES AND RURAL DEVELOPMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Project</strong></td>
</tr>
<tr>
<td>TA 9671, REG: Protecting and Investing in Natural Capital in Asia</td>
</tr>
<tr>
<td>TA 9651, REG: Protecting and Investing in Natural Capital in Asia and the Pacific, Eco-compensation Specialist (61199-031)</td>
</tr>
<tr>
<td>TA 9651, REG: Protecting and Investing in Natural Capital in Asia, Finance Specialist (61199-031)</td>
</tr>
<tr>
<td>TA 9651, REG: Protecting and Investing in Natural Capital in Asia and the Pacific, Finance Specialist (61199-031)</td>
</tr>
<tr>
<td>DN 306, MCN: Watershed Protection and Improved Agriculture - GS6421 Procurement Project, Procurement specialist for Goods (61423-002)</td>
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<tr>
<td>TA 9643, REG: Strengthening Capacity to Develop and Implement NAPHA - Environment Specialist (individual)</td>
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<td>TA 9643, REG: Strengthening Capacity to Develop and Implement NAPHA - Environment Specialist (individual)</td>
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<tr>
<td><strong>Project</strong></td>
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<tr>
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<td>TA 9651, REG: Support to Tertiary Education Development - Higher Education Project Coordinator (Planning)</td>
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<td>TA 9651, REG: Support to Tertiary Education Development - Higher Education Project Coordinator (Planning)</td>
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<tr>
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<th><strong>Consultant Source</strong></th>
<th><strong>Published Date</strong></th>
<th><strong>Deadline for FTE</strong></th>
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<td>25-May-2021</td>
<td>31-May-2021</td>
</tr>
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</table>
Viewing the CSRN screen

Review details in the different tabs.
Express Interest

Consultant Management System

Expression of interest: TA-6724 ARM: Supporting the Establishment of National Standardized Spatial Data Infrastructure - Consulting firm for the first Output of the TA - Supporting the Establishment of National Standardized Spatial Data Infrastructure (54388-001)

Status: Draft  Deadline: 05-Jun-2021 11:59 PM Manila local time (8 days 4 hours remaining)

Consulting Firm Information

CMS Number 036832
Consultant Name Titas Consulting

Country of Incorporation Philippines

Acronym TITAS

Associations (Joint Venture or Subconsultancy)

Add Consultant

No results found.

I confirm that:

- Documentation regarding our corporate structure including beneficial ownership has been attached into ADB’s CMS
- Documentation regarding our Board of Directors has been attached into ADB’s CMS

ADB reserves the right to reject the proposal of an association if member(s) of the association is changed/dropped without valid reason after the association has been shortlisted. However, should valid reasons exist (e.g. associate partner was sanctioned by ADB or other MDBs, associate partner went out of business, etc.), satisfactory evidence in support of such reasons should be sent to ADB for consideration.

Assignment Specific Qualifications and Experience

[TIP] Your EOI shall demonstrate technical competence and geographical experience based on project references entered in Full registration under your CMS profile.

A. Technical Competence
Assignment Specific Qualifications and Experience

TIP Your EOI shall demonstrate technical competence and geographical experience based on project references entered in Full registration under your CMS profile.

A. Technical Competence

TIP Cross-referencing the selected from your CMS profile projects, highlight the technical qualifications of your entity/ consortium in undertaking similar assignments.
* Provide details of past experience working with similar project authorities.

B. Geographical Experience

TIP Cross-referencing the selected from your CMS profile projects, present experience in similar geographic areas.

C. Management Competence (Please answer each question in one paragraph of 3-5 sentences)

1. Describe standard policies, procedures and practices that your entity has to assure quality interaction with clients and outputs. Please state if your company is ISO certified.

2. How will your firm/ consortium handle complaints concerning the performance of experts or quality of the reports submitted for this assignment? What internal controls are in place to address and resolve complaints?

3. How will you ensure the quality of your firm’s/ consortium’s performance over the life of this assignment?
* 4. Describe standard policies, procedures and practices that your firm has put in place to avoid changes/replacements of personnel and to ensure the continuity of professional services once contracted.

* 5. Describe what social protection practices you have in place to safeguard the well-being of your proposed experts? Specifically describe arrangements you have in place for medical, accident and life insurance coverage during the assignment.

D. Other Information (maximum of 500 words)
Add Project Information

Projects listed are those that are entered in the Profile page.

Click the Details icon to review if project will be included in the EOI.

### Select Period

<table>
<thead>
<tr>
<th>Period</th>
<th>Client</th>
<th>Project</th>
<th>Country</th>
<th>Firm</th>
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</thead>
<tbody>
<tr>
<td>15-Aug-2020 to 30-Mar-2021</td>
<td>ACWA Power Global Services LLC</td>
<td>TA 8415-IND: Delhi Water Supply Improvement Investment Program (DWSIIP): Advance Project Preparation Consultancy</td>
<td>Maldives</td>
<td>TITAS</td>
</tr>
<tr>
<td>01-Feb-2020 to 31-Oct-2021</td>
<td>Zanzibar Water Authority (ZAWA), Zanzibar, Tanzania</td>
<td>Project development and management consultant and Electricity Design or The Project of Strengthening of Water Supply &amp; Sanitation Services Sustainability In Zanzibar (SWSSSSZ) – Funded by EXIM Bank of India</td>
<td>Tanzania, United Republic of Tanzania</td>
<td>TITAS</td>
</tr>
<tr>
<td>09-Jan-2020 to Present</td>
<td>World Bank India (IFC)</td>
<td>Improved Renewable Energy Integration and Electricity Source in India</td>
<td>TITAS</td>
<td></td>
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<tr>
<td>03-Oct-2019 to 06-Oct-2023</td>
<td>Uttar Pradesh Metro Rail Corporation Limited (formerly Lucknow Metro Rail Corporation Limited)</td>
<td>Metro - Detailed E&amp;M, Traction &amp; Civil Works for Phase-1 (Chowk to Bypass) of Lucknow Metro Rail Project</td>
<td>TITAS</td>
<td></td>
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<tr>
<td>02-Sep-2019 to Present</td>
<td>Samsung C&amp;T (SCT)</td>
<td>Tender Engineering Services for Preparation Of Feasibility Study Report, Basic And Design Engineering For 50 MW Hambantota Solar PV Independent Power Plant In Sri Lanka</td>
<td>TITAS</td>
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<td>15-Jul-2019 to 30-Nov-2019</td>
<td>Wattkraft Solar GmbH</td>
<td>Pre-Bid Engineering Services by Tata Consulting Engineers (TCE) to assist 10kWp Rooftop Photographs in Republic of Maldives</td>
<td>Maldives</td>
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<td>31-May-2019 to Present</td>
<td>Asian Development Bank/ West Zone Power Distribution Company Limited</td>
<td>Southwest Transmission Grid Expansion Project (51137-002)</td>
<td>Bangladesh</td>
<td>TITAS</td>
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</table>
## Project Details

<table>
<thead>
<tr>
<th>Project Name / Activities</th>
<th>TA-9342 BAN: Southwest Transmission Grid Expansion Project (51137-002)</th>
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<tr>
<td>Country</td>
<td>Philippines</td>
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<tr>
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<td>Offsite  Onsite  Onsite/Offsite</td>
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<tr>
<td>Project Location within the Country</td>
<td>Khulna, Jessore, and Barisal</td>
</tr>
<tr>
<td>Start Date</td>
<td>01-May-2019</td>
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<tr>
<td>Completion Date</td>
<td>02-Dec-2019</td>
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<tr>
<td>Type of Assignment</td>
<td>Continuous  Intermittent</td>
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<tr>
<td>Client Name</td>
<td>ADB</td>
</tr>
<tr>
<td>Funding Source</td>
<td>ADB</td>
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<tr>
<td>Loan / TA / Grant No</td>
<td></td>
</tr>
<tr>
<td>Number of Person-Months for the Entire Project</td>
<td>42</td>
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</table>
Select Projects to be included in the EOI

Put a tick mark on Projects to be included in the EOI

Tip: Choose project involvement that are most relevant to the published consulting opportunity.

Click Select to add the Projects.
### Key Considerations in Approaching This Assignment

(no more than 9,000 characters summarizing approach and methodology)

<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
<th>Consultant Status</th>
<th>Full-Time Firm Expert</th>
<th>Affiliation Status</th>
<th>Firm</th>
<th>View Profile</th>
<th>Delete</th>
</tr>
</thead>
</table>

Add **Experts** with “confirmed” affiliation

---

**Add Expert**

**Add Attachment**
Add Attachment screen

Attachment Summary Information

- Title
- Description
- Category: Others

Define Attachment

Note:
- Only files with the following extensions can be attached: .doc, .docx, .gif, .jpeg, .jpg, .pdf, .ppt, .pptx, .rtf, .xls, .xlsx, .zip, .zipx.
- Limit the size of each attachment to 10 MB.
- Limit the total size of all attachments to 10 MB.
- You may use a file compression utility software such as WinZip to comply with the attachment restrictions.

Type  File  Choose File  No file chosen
We, the undersigned, certify to the best of our knowledge and belief:

☐ We have read the advertisement, including the terms of reference (TOR), for this assignment.
☐ Neither the consulting firm nor its associate or any of its experts prepared the TOR for this activity.
☐ We confirm that the project references submitted as part of this EOI accurately reflect the experience of the specified firm/consortium.
☐ We further confirm that, if any of our experts is engaged to prepare the TOR for any ensuing assignment resulting from our work product under this assignment, our firm and the expert(s) will be disqualified from short-listing and participation in the assignment.

☐ All consulting entities and experts proposed in this EOI are eligible to participate in ADB-funded, -supported and -administered activities.

The consulting firm:

☐ Including all Joint Venture partners and associates, is not currently under any sanction by the ADB or any other multilateral development bank (MDB).
☐ or at least one of its Joint Venture partners or associates, if any, is currently under sanction by the ADB or by another multilateral development bank (MDB). Provide details:

☐ Including all Joint Venture partners and associates, has never been convicted of an integrity-related offense or crime related to the EOI.
☐ or at least one of its Joint Venture partners or associates, if any, has been convicted of an integrity-related offense or crime related to the EOI.

To update your firm’s declaration, go to your firm’s CMS Profile and revise your response provided in “Organization has been convicted of an integrity-related offense or crime” field.

We understand that it is our obligation to notify ADB should any member of the consortium become ineligible to work with ADB or fail to meet any of the criteria or any integrity-related offense or crime as described above.

All proposed associates are registered in ADB’s Consultant Management System (CMS), and contact information contained in CMS is current.

☐ Associates, including all proposed consultants named in this EOI, have confirmed their interest in this activity in writing.

☐ Associates, including all proposed consultants named in this EOI, have confirmed their eligibility to participate in this activity in writing.

☐ None of the proposed consortium are subsidiaries of and/or dependent on the Executing or the Implementing Agency or individuals related to them.

We understand, confirm and agree that ADB has the right to conduct due diligence inquiries and verification checks on any information provided herein.

We understand that any misrepresentation that knowingly or recklessly misleads, or attempts to mislead, may lead to the automatic rejection of the proposal or cancellation of the contract, if awarded, and may result in further remedial action, in accordance with ADB’s Anticorruption Policy.

We understand that, by submitting this EOI, our consulting entity, including joint venture partners, any associates, and nominated personnel become subject to ADB’s Anticorruption Policy (1998, as amended to date) and the Integrity Principles and Guidelines (2015, as amended from time to time), and we should observe the highest standard of ethics and integrity in all our ADB-related activities. Our failure to comply may result in remedial actions, in accordance with ADB’s Integrity Principles and Guidelines.

Read, review and tick the appropriate responses in the Eligibility Declaration then Submit the EOI to be evaluated.
If an EOI was submitted for a similar opportunity, you can reuse the previous submission as your template.
Search and Select EOI screen

Select previously submitted EOI that will be used as a template.
Click **Yes** to overwrite existing EOI.
How to check the status of the EOI

**View EOI status under the Remarks column**

<table>
<thead>
<tr>
<th>Project Description</th>
<th>Sector</th>
<th>Consultant Source</th>
<th>Consultant Type</th>
<th>Open to Non-Member Countries</th>
<th>Engagement Period (Month)</th>
<th>Budget in USD</th>
<th>Published</th>
<th>Deadline (Manila local time)</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>GRANT 53315-001 TAJ: Power Sector Development Program - PC-001 Project Implementation Consultant</td>
<td>Energy</td>
<td>International</td>
<td>Firm</td>
<td>Yes</td>
<td>36</td>
<td>4,500,000</td>
<td>07-Jan-2020</td>
<td>05-Feb-2020 11:59 AM</td>
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Responding to Request for Proposals

When you are shortlisted
Responding to RFP

**Project:** TA-9277 BAN: Ganges-Kobadak Irrigation Modernization Project - (Firm) Securing Government Concurrence (50068-002)

**Status:** Requested to Submit Proposal

**Go To Task** button highlighted.
Request for Proposals

TIP: Please download and review the RFP, then inform ADB within 5 working days of receiving this if you will or will not be able to submit a proposal. If you have clarifications, please send a request to the designated point of contact.
CMS Tip4: Read the “Read This First!” document in the RFP Attachments

Important Information
about the online
Consultant Management System (CMS)

Must read to ensure smooth transactions using the system!

General:
- As with any online transactional system, internet connectivity and speed are essential. Please make sure your connection and speed can sustain ongoing transactions and updates to the screens.
- Review Quick Reference Guides (QRG) located at the right side of the CMS home page and view training videos to familiarize yourself with the system prior to working in the system. QRGs might have answers to your questions.
- Do not use the Back button of your browser to return to a previous screen. This is likely
**Response to Invitation**

- Still reviewing the Request for Proposal
- Yes, we will submit a proposal
- Yes, we will submit a proposal with another firm(s) as a Joint Venture or as a lead firm

---

**Associations**

<table>
<thead>
<tr>
<th>CMS Number</th>
<th>Consultant</th>
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</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

No results found.

- No, we will not be able to submit a proposal this time
- Reason for not submitting
- Other reasons
- Include in notifications

**Note:** Check this to still be informed about developments on this selection even if you will not submit a proposal.

If **Yes**, then our designated person to create this proposal will be:

- **Name:** Watanabe Hayashi
- **Designation:** Deputy General Manager
- **Email:** ABC@email.com

**TIP:** If different from your Primary Contact, you may select any of the Contacts that you have defined in your profile registration. We will create a new CMS account if necessary and send you an e-mail notification.

---

**Save**
Regarding online CMS proposals:

• CMS does not function as a dropbox for proposals; ample time for data entry of fields should be reserved
• Access times to CMS is verifiable
• Upload attachments as PDFs rather than DOCs. As these attachments are automatically combined for the benefit of the evaluators
Preparing & Submitting Proposals

Responding to RFP
# Preparing and Submitting Proposals

## Consultant Management System

**Dashboard** | **Profile** | **Opportunities** | **Non-Committal Inquiries** | **Request for Proposals** | **Proposals** | **Negotiations** | **Frameworks** | **Contracts** | **Post-Assignment Questions**
--- | --- | --- | --- | --- | --- | --- | --- | --- | ---

### TIP
The Dashboard serves as a convenient starting point to directly access pending CMS tasks and online help and references. Please remember to save your data every 15 minutes to avoid losing changes due to system timeout. For inquiries, contact cmshelp@adb.org.

### ATTENTION
As part of our CMS Enhancements, there will only be one responsibility for Firm Users. All consulting firm primary contact and their representatives will now access CMS using the ADB CMS Consulting Firm User responsibility. Security profiles are still in place to ensure that CMS transactions are limited to those who have been granted access.

### Action Items

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<tr>
<th>Date</th>
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<th>Status</th>
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</table>
**TECH Attachments subtab**

Download and fill-up these templates upload these as TP Proposals.
Update TECH-2 Team Composition with the list of your staff you propose for the assignment.
Team Member screen

CMS No. is optional during TP stage but will be required during Negotiation stage.
### TECH-2 subtab

**Team Members**

<table>
<thead>
<tr>
<th>CMS Number</th>
<th>Name</th>
<th>Country</th>
<th>Firm</th>
<th>Position</th>
<th>Required in Proposal</th>
<th>Team Leader</th>
<th>Age</th>
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<tr>
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<td>Social and Environmental Safeguards Specialist</td>
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</table>

**International**

**Sub-total**

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<tr>
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<th>Name</th>
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<th>Position</th>
<th>Required in Proposal</th>
<th>Team Leader</th>
<th>Age</th>
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</thead>
<tbody>
<tr>
<td></td>
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<td></td>
<td>Agriculture and Rural Development Economist</td>
<td>☑</td>
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<td></td>
<td></td>
<td></td>
<td>Climate change and Disaster Risk Management Specialist</td>
<td>☑</td>
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</table>

**National**

**Sub-total**

---

Optional step if you want to propose a new position and new team member.
Enter the title for the proposed position and update the rest of the fields.
TECH-4 Personnel Schedule subtab

Data in TECH-4 Personnel Schedule comes TECH-2.

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<td></td>
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</tbody>
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Legend:
- Home, Full-Time
- Home, Intermittent
- Field, Full-Time
- Field, Intermittent
FIN Attachments subtab


Status: Draft    Deadline: 24-Jun-2021 04:00 PM Manila local time (24 days 17 hours remaining)

TIP: If available, please download and complete the standard templates and attach the final version in the attachments section below in PDF format.

Standard Templates
No results found.

Financial Proposal Attachments

Title       Type       Description       Category       Last Updated By       Last Updated       Update       Delete
No results found.

---

INTERNAL. This information is accessible to ADB Management and staff. It may be shared outside ADB with appropriate permission.
**FIN-1A Remuneration subtab**

Update FIN-1A Remuneration with your experts rates.
Remuneration screen

Fill up the proposed rates for each expert and click Apply.
## FIN-1B Remuneration Breakdown subtab

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<th>Currency</th>
<th>Monthly Salary</th>
<th>Social Charges</th>
<th>Overhead</th>
<th>Sub-total (1+2+3)</th>
<th>Fee</th>
<th>Home Office Rate (4+5)</th>
<th>Multiplier (6/1)</th>
<th>Others</th>
<th>Field Rate (6+7)</th>
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### National

<table>
<thead>
<tr>
<th>Name and Position</th>
<th>Type</th>
<th>Currency</th>
<th>Monthly Salary</th>
<th>Social Charges</th>
<th>Overhead</th>
<th>Sub-total (1+2+3)</th>
<th>Fee</th>
<th>Home Office Rate (4+5)</th>
<th>Multiplier (6/1)</th>
<th>Others</th>
<th>Field Rate (6+7)</th>
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<td>USD</td>
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<td>0%</td>
<td>0.00</td>
<td>0%</td>
<td>0%</td>
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</tbody>
</table>
FIN-2 Reimbursable Expenses subtab

Update proposed rates for items Required in Proposal or Add Expense Items for additional costs.
**FIN-3 subtab**

Data in FIN-3 comes from FIN-2.
Messages screen


Status: Draft  Deadline: 24-Jun-2021 04:00 PM Manila local time (24 days 17 hours remaining)

No results found

Ask questions regarding the project or the assignment.
Create Message screen

Enter the question you wish to ask and click Send.
**Submission screen**

---

**Click Verify for CMS to check your proposals.**

---

<table>
<thead>
<tr>
<th>Message</th>
<th>Reference</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attachment with Proposal Submission Letter Category is missing</td>
<td>RFP Sec. 6.1</td>
<td></td>
</tr>
<tr>
<td>Attachment with TECH-1 Category (Approach and Methodology) is missing</td>
<td>RFP Sec. 6.1</td>
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<tr>
<td>Attachment with TECH-3 Category (Work Schedule) is missing</td>
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<td>Attachment with TECH-5 Category (CVs of Experts) is missing</td>
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---

**INFORMATION TECHNOLOGY DEPARTMENT**

**Extreme Teamwork**
Warnings and error messages in the workflow screen

Clicking the **Verify** button displays any Warnings or Errors that are validated by CMS

- **Errors** prevent submission and must be properly addressed
- Error messages persist until the Verify button is clicked again
- **Warnings** only require that a comment be entered
Verify & Submit screen

Click Verify and Finalize. Your proposal will be Read-only and ready for submission.
CMS Notifications

Automated messaging
CMS Notifications on Technical proposal Scores

---

**CMS: For Information - Selection 100254: TA-7483 (THA) - Implementation Plan for Strategic Intercity Motorway Network Project**

**To:**

27-May-2010 16:11:29

**Sent ID:** 2400620

**Subject:** CMS: For Information - Selection 100254: TA-7483 (THA) - Implementation Plan for Strategic Intercity Motorway Network Project

We are pleased that your technical proposal scored 950 points which meets the minimum technical score of 750 points.

The financial proposals will be unlocked and decrypted on:

**Date:** 28 May 2010
**Time:** 12:00 pm +8 GMT

We will email you the results of the public opening of financial proposals.

P.S. Do not reply to this automated e-mail. Please send any inquiries to the CMS Administrator at cmsadmin@adb.org.xxx

---

**CMS: For Information - Selection 100254: TA-7483 (THA) - Implementation Plan for Strategic Intercity Motorway Network Project**

**To:**

27-May-2010 16:11:29

**Sent ID:**

**Subject:** CMS: For Information - Selection 100254: TA-7483 (THA) - Implementation Plan for Strategic Intercity Motorway Network Project

Unfortunately your technical proposal does not meet the minimum technical score of 750 points.

Your financial proposal has remained locked and encrypted, and will remain so until its deletion from ADB’s system after the completion of the selection process, in accordance with Paragraph 39 of the Instructions to Consultants.

We will email you the results of the public opening of financial proposals on 28 May 2010 at 12:00 pm +8 GMT.

We are indeed grateful for your participation and do hope to consider you again for other similar assignments.

P.S. Do not reply to this automated e-mail. Please send any inquiries to the CMS Administrator at cmsadmin@adb.org.xxx
CMS Notifications on TP and Price notification

---


To: 27. May 2010 16:11:29
ID: 2400620


Financial proposals from firms whose technical proposals gained a minimum 750 points for this consulting services assignment were electronically opened at ADB’s Manila, headquarters on 25 June 2010, 08:00 am GMT +08:00. The results of the public opening of financial proposals were e-mailed to all short-listed firms.

This summary shows the proposals’ technical score and total price:

<table>
<thead>
<tr>
<th>No.</th>
<th>Name of Consultant</th>
<th>Country</th>
<th>Technical Score</th>
<th>Total Price</th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td>United Kingdom</td>
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<tr>
<td>2</td>
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<td>USD 112,859.00</td>
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<tr>
<td>3</td>
<td></td>
<td>Australia</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

ADB will now evaluate the financial proposals and prepare an overall ranking of the proposals. A letter of invitation for contract negotiations will be sent to the first-ranked firm.

P.S. Do not reply to this automated e-mail. Please send any inquiries to the CMS Administrator at cmsadmin@adb.org.xxx.
Contract Negotiation

How to negotiate using CMS
Consultant’s Dashboard

The Dashboard serves as a convenient starting point to directly access pending CMS tasks and online help and references. Please remember to save your data every 15 minutes to avoid losing changes due to system timeout. For inquiries, contact cmshelp@adb.org.

<table>
<thead>
<tr>
<th>Date</th>
<th>Type</th>
<th>Project</th>
<th>Status</th>
</tr>
</thead>
</table>
Negotiations tab

Review Contract Attachments

Attach Confirmation of Acceptance
Add Attachment screen

Ensure proper category of the attachment

Note:
- Only files with the following extensions can be attached: .doc, .docx, .gif, .jpeg, .jpg, .pdf, .ppt, .pptx, .rtf, .xls, .xlsx, .zip, .zipx.
- Limit the size of each attachment to 10 MB.
- Limit the total size of all attachments to 10 MB.
- Limit the number of attachments to 5.
- You may use a file compression utility software such as WinZip to comply with the attachment restrictions.

Choose File: confirmation...eptance.pdf
Submit response

Select response to the offer
Click Submit to send your response
Submit confirmation

Warning
You have responded Yes to this offer. Once you submit, you will not be able to change your response anymore through this screen. Proceed with submit?

Yes
## Negotiation status

**Status:** ADB Reviewing Reply

### Contract Attachments

<table>
<thead>
<tr>
<th>Title</th>
<th>Type</th>
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<th>Category</th>
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<td>Online Reference site on the use of the Consultant Management System (CMS)</td>
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### Negotiations Attachments

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<th>Last Updated By</th>
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References

Where to find more information
CMS Tip 5: take advantage of online references before resorting to contacting CMSHelp

- Learning Videos
- Quick Reference Guides (QRGs)
- Frequently Asked Questions (FAQs)
2. Consulting firm

Consulting firm basics and registration

- CMS basics
- Login assistance (resetting passwords)
- Registration of consulting firms
- Managing consulting firm profiles
- Affiliating an individual consultant to a firm
- Searching and viewing of signifying company contracts and technical assistance-related information

Opportunities, submitting expressions of interest (EOIs) and accepting offers

- Searching opportunities and submitting EOIs
- Checking the status of the EOI
- Responding to non-committal requests
- Responding to consulting contract offers

Requests for proposals (RFP) and negotiating contracts

- Read this first! Tips for responding to RFPs
- Responding to request for proposals
- Creating technical proposals
- Creating financial proposals
- Sending clarification and submitting proposals
- Negotiating contracts for consultants

Staff consulting contract administration

- Adding and modifying payment information
- Guide in submitting advances for individual staff consultants engaged through a firm
- Submitting contract variation requests
CMS Dashboard

ATTENTION: As part of our CMS Enhancements, there will only be one responsibility for Firm Users. All consulting firm primary contact and their representatives will now access CMS using the ADB CMS Consulting Firm User responsibility. Security profiles are still in place to ensure that CMS transactions are limited to those who have been granted access.

TIP: The Dashboard serves as a convenient starting point to directly access pending CMS tasks and online help and references. Please remember to save your data every 15 minutes to avoid losing changes due to system timeout. For inquiries, contact cmshelp@adb.org.
Thank you for your interest

cmshelp@adb.org