# **EMS**

# Asian Development Bank 2017 Business Opportunities Fair

Galia Ismakova, OSFMD Karl Lomibao, OIST

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# Presenting: The New CMS Login Screen



# **Consultant Management System**

Home

Consulting Opportunities

Shortlisted Firms

FAQs

ConsultantTutor

## Welcome to the Asian Development Bank's Consultant Management System (CMS)

Consultants are encouraged to join ADB's pool of experts and fulfill the bank's consulting needs.

CMS allows consultants to register online and participate in consulting opportunities.



### **Login for Registered Users**

Consultant / EA

**ADB Staff** 

## **Need Help?**

For inquiries, please email cmshelp@adb.org.

### **Asian Development Bank**

Headquarters: 6 ADB Avenue, Mandaluyong City 1550, Metro Manila, Philippines CMS Terms and Conditions Browser compatibility Recommended browser settings



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		Bangladesh ( <u>6</u> )	Finance (6)	Allowed		By Budg	get Amount
		Bhutan ( <u>3</u> )	Health ( <u>11</u> )	By Consultant Source		Select All	Select None
[		Cambodia ( <u>11</u> )	☐ Industry and trade (8)	Select All   Select None			ess than \$100,000 ( <u>115</u> )
[		China ( <u>22</u> )	☐ Information and communication technology (2) ☐ Multisector (2)	International (61)			100,000 to \$199,999 ( <u>10</u> )
		Fiji ( <u>1</u> )	Public sector management (30)	National (89)			200,000 to \$299,999 ( <u>2</u> )
		Georgia ( <u>1</u> )	☐ Transport ( <u>13</u> )	By Consultant Type			300,000 to \$399,999 ( <u>3</u> )
		India ( <u>2)</u>	Water and other urban infrastructure and (14)	Select All   Select None			400,000 to \$499,999 ( <u>3</u> ) 500,000 to \$599,999 ( <u>4</u> )
		Indonesia ( <u>4</u> ) Kazakhstan ( <u>1</u> )	Services	Firm (44)			600,000 to \$699,999 ( <u>4</u> )
		Kyrgyz Republic ( <u>3</u> )	Uncategorized (22)	☐ Individual (106)			700,000 to \$799,999 (0)
L		Lao People's	By Expertise				800,000 to \$899,999 ( <u>3</u> )
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l I		Mongolia ( <u>5</u> )	Enter the exact text to further filter your search by expertise				1,300,000
[		Myanmar ( <u>3</u> )					reater than \$1,500,000 ( <u>6</u> )
		Nepal ( <u>12</u> )					
[		Pakistan ( <u>7</u> )					
[		Papua New Guinea ( <u>1</u> )					
		Dhilippings (10)					

# ADB Consultant Management System

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**Shortlisted Firms** 

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# **Shortlisted Firms**

ADB makes this information available for consultants who may wish to deal directly with a shortlisted firm. Consultants interested in participating through association with a shortlisted firm should not contact ADB, but get in touch with the firm directly.

Filter to specific projects by either ticking che have not yet expired will be shown.	ck boxes	and clicking Search or by clicking a numeric link. Only projects for	which th	Search Reset ne deadlines for submitting proposals
By Project Country	By Sec	ctor	By Pr	oject Type
Select All   Select None	Select A		Select	All Select None
Regional ( <u>5</u> )		Agriculture, natural resources and rural development (2)		Technical Assistance (11)
Afghanistan (1)		Education (4)		Grant ( <u>2</u> )
Azerbaijan ( <u>1</u> )		Energy (1)		Loan ( <u>4</u> )
Cambodia ( <u>1</u> )		Finance (0)		Staff Consultant (1)
Georgia ( <u>1</u> )		Health (0)		
☐ India ( <u>2</u> )		Industry and trade (0)		
Kazakhstan ( <u>1</u> )		Information and communication technology (0)		
Myanmar ( <u>3</u> )		Multisector (0)		
Philippines (1)		Public sector management ( <u>3</u> )		
☐ Tuvalu (1)		Transport ( <u>5</u> )		
Uzbekistan ( <u>1</u> )		Water and other urban infrastructure and services $(\underline{1})$		
		Uncategorized ( <u>2</u> )		
				Sea <u>r</u> ch Reset

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# **Consultant Management System**

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**Consulting Opportunities** 

Shortlisted Firms

FAQs

ConsultantTutor

#### **Frequently Asked Questions**

- How will I be informed about the status of my registration?
- What should the consulting firm's representative do if he/she forgets his/her password for CMS?
- > Will I be able to edit my data entries after submitting?
- What happens if I lose my internet connection?
- Who can view my profile?
- What is the importance of using the Messages section of the Request for Proposals tab in CMS?
- > Would consultants be able to view other shortlisted consultant's messages to ADB?
- How would shortlisted consulting firms know that a Request for Proposal has been sent out by ADB?
- Can a consulting firm designate a person to create the proposals?
- Would the primary contact username in CMS still be used to edit, attach, and delete proposals in the system after designating another person as their proposal representative?
- For projects which use the QCBS, FBS and LCS selection methods, how would the shortlisted consulting firms know if their proposal has passed or failed ADB's technique evaluation?
- Is CMS Number required when preparing the Team Composition?
- > Can consulting firms submit a proposal involving a position without a fielded consultant?
- Can consulting firms re-submit proposals that they have already withdrawn?
- What is the scheduled downtime of CMS?

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HOME INDIVIDUALS FIRMS Search this place





- Centralized application to register for Individual Consultants or Firms
- Enter and update Payment Information
- Highlight Expertise and Consulting works when submitting EOIs





Email: cmshelp@adb.org Support Hours: 08:00 - 17:00 (GMT+8)

# ■ About CMS



CMS is an integrated web-based facility system to support ADB's:

- Consultant Information Management
- · Consulting Opportunities Advertisement
- · Consulting Services Recruitment
- · Contract Administration

Simply put, CMS covers the end-to-end processes involved in consultant engagement!

# ■ Highlights

■ Training Materials



Materials and Videos for Individual Consultants

Materials and Videos for Consulting Firms

ADB Treasury Department's Guidance on Intermediary Bank Details

(New) Business Opportunities Fair 2016

CMS enables Universal Procurement feature for EA Administered Loans
30 March 2015



# CMS Tip 1: use compatible browsers & recommended settings

Using incompatible browsers or settings can lead to:

- Inability to access the TOR & Cost Estimate tabs in CSRN
- Errors in downloading Technical Proposal templates
- Appearance of additional Go command buttons on the screen



# Recommended Browsers & Settings

# **Browser Compatibility**

CMS works best using the following browsers:

- 32-bit Internet Explorer Browser
   Internet Explorer 11 on Windows 10 (Desktop Mode) (32-bit & 64-bit)
   Internet Explorer 11 on Windows 8.1 (Desktop Mode) (32-bit & 64-bit)
   Internet Explorer 11 on Windows 7 (32-bit & 64-bit)
   Internet Explorer 9 on Windows Vista (32-bit)
   64-bit Internet Explorer Browser
   Internet Explorer 11 on Windows 10 (Desktop Mode) (64-bit)
   Internet Explorer 11 on Windows 8.1 (Desktop Mode) (64-bit)
   Internet Explorer 11 on Windows 7 (64-bit)
- Firefox ESR 45.x on Windows 10 (32-bit & 64-bit)
   Firefox ESR 45.x on Windows 8.1 (32-bit & 64-bit)
   Firefox ESR 45.x on Windows 7 (32-bit & 64-bit)
   Firefox ESR 45.x on Windows Vista (32-bit)
- Chrome v44 on Windows 10 (32-bit & 64-bit)
   Chrome v44 on Windows 8.1 (32-bit & 64-bit)
   Chrome v35 on Windows 7 (32-bit & 64-bit)
   Chrome v35 on Android v4.1 or Higher
- Microsoft Edge on Windows 10 (32-bit & 64-bit)
- Safari 9.1.1 or higher for OS X v10.11.5 or higher Safari 9.1.1 or higher for OS X v10.10.2 or higher Safari 8.0.3 or higher for OS X v10.11.5 or higher Safari 8.0.3 or higher for OS X v10.10.2 or higher Safari 7.0.1 or higher for OS X v10.9.1 or higher Safari 6.0.2 or higher for OS X v10.8.2 or higher Safari 6.0.2 or higher for OS X v10.7.5 or higher



# Recommended Browsers & Settings

# Recommended browser settings:

#### For Internet Explorer users:

- Add http://cms.adb.org as part of your Trusted sites zone (Internet Options>Security>Trusted sites>Sites).
- · Set the Security Setting to Medium (Internet Options>Privacy>Medium).
- . Turn off Pop-up Blocker. This will enable CMS to display pop-up windows when clicking on calendar icons, long tip links, etc.
- When prompted by your browser, Install or Import the SSL Certificate into the Browser (same tip is also useful for Firefox users)

#### For Safari Users:

- · Enable Plug-ins, Java and JavaScripts
- Turn off Pop-up Blocker. This will enable CMS to display pop-up windows when clicking on calendar icons, long tip links, etc.





# **Consultant Registration**



# **Consultant Management System**

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Headquarters: 6 ADB Avenue, Mandaluyong City 1550, Metro Manila, Philippines CMS Terms and Conditions Browser compatibility Recommended browser settings



# ADB Consultant Management System

Basic Information Attachments and Certification

#### Simplified Registration

\* Indicates required field

NOTE: Complete the registration within 30 minutes to avoid losing data. Please review this form and assemble needed information prior to filling in the registration.

Cancel Basic Information ▼

Continue

formation ADB

#### Important

By providing your consulting entity's details, you are agreeing to <u>ADB's use of your information</u> stated in the CMS Guidance and Instructions. You are also certifying that the information is accurate and true to the best of your knowledge. To learn more on how to register, download <u>Consulting Entity Registration User Guide</u>.

# To know more about the eligibility criteria click on this icon: 🔟

* Firm/Organization Name		
Acronym		
* Overall Narrative Description of the Firm/Organization		
	Please limit to 500 words.	

# Firm/Organization Information

By providing the incorporation/registration details below, you are agreeing to submit copies of your registration documents, at ADB's request. If the Country of Incorporation/Registration you have selected below is not among the <u>list of ADB member countries</u> then you are only allowed to express interest in opportunities open to non-member countries defined as part of project requirements.

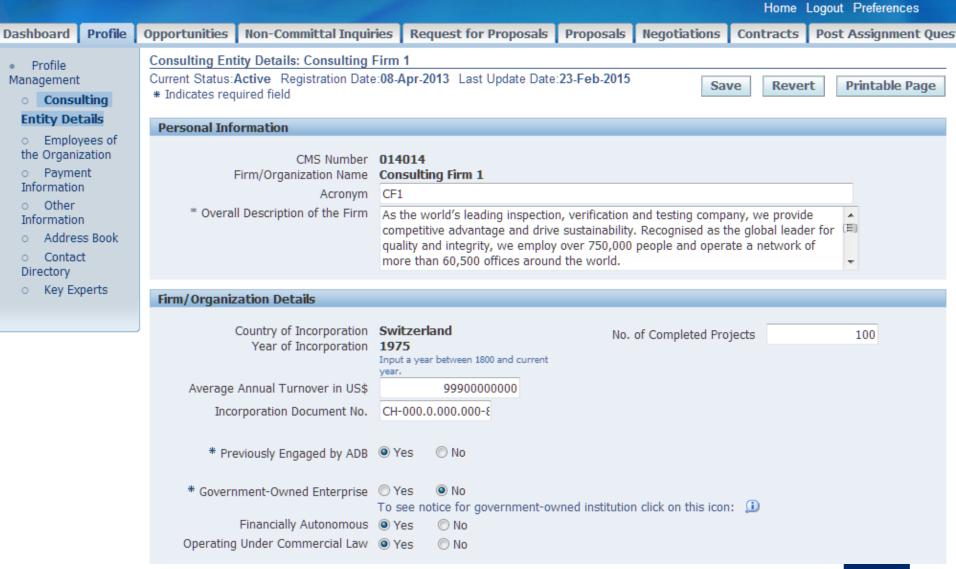
Country of Incorporation/Registration		•	
	If your organization is incorporated in one or requires is the country of incorporation.	country and registered to do business in one or more countries, th	ne in
* Year of Incorporation/Registration			
	Input a year between 1800 and current year	ır.	
Incorporation Document or Registration Number			

Number of projects completed from year of incorporation/registration

\* Country of Incorporation/Pogictration

# ADB

# **Consultant Management System**







- You can select information to be highlighted in your Expressions of Interests.
- Your CMS Profile can be used as your CV/Company Information
- ADB staff can search for specific registered consultants in the CMS database.





# Affiliating Firm Profile with an Individual Consultant



# Firm Key Experts screen

# ADB

Dashboard Profile Opportunities

Privacy Statement

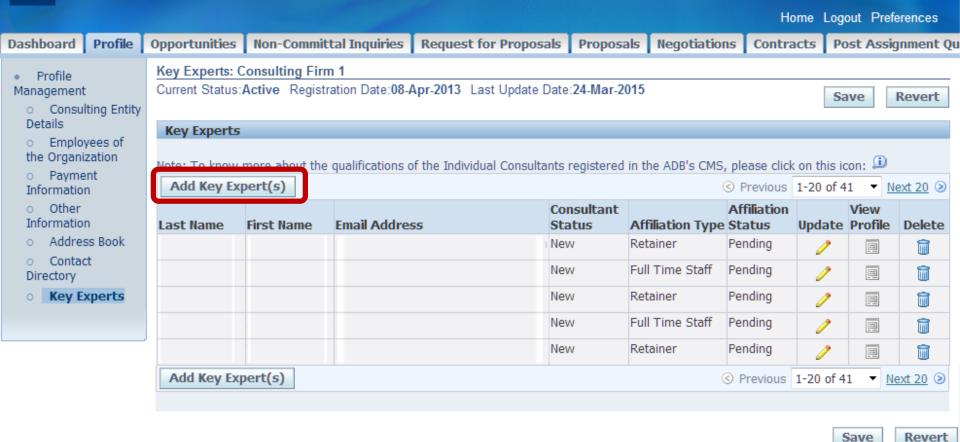
# **Consultant Management System**

Non-Committal

Inquiries

Request for

Proposals



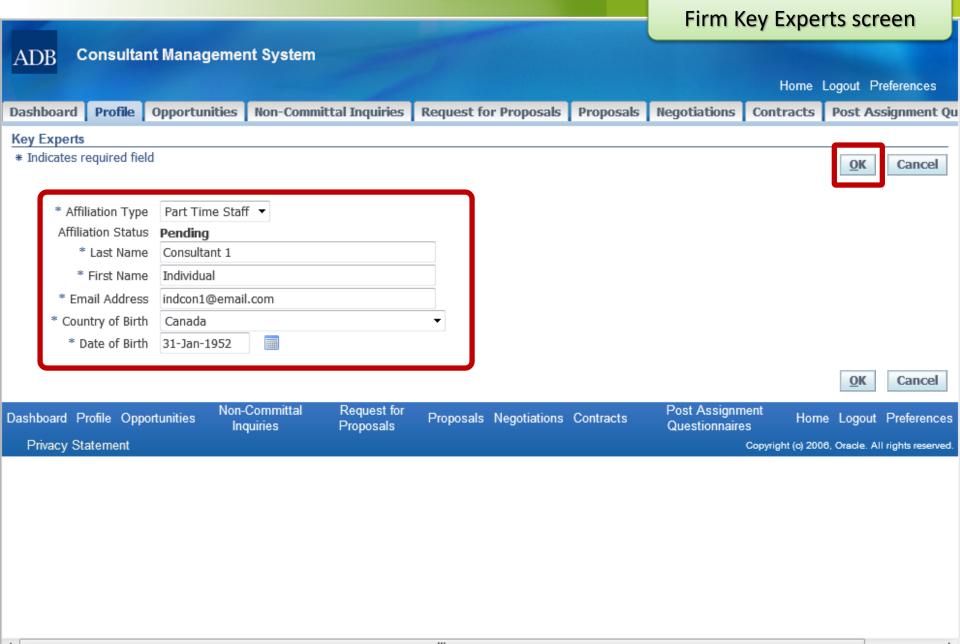
Proposals Negotiations Contracts



Post Assignment

Questionnaires





# Individual Consultant's Dashboard



# **Consultant Management System**

Home Logout Preferences

Dashboard | Profile | Opportunities | Non-Committal Inquiries | Negotiations | Contracts | Post Assignment Questionnaires

✓ IIP The Dashboard serves as a convenient starting point to directly access pending CMS tasks and online help and references. Please remember to save your data every 15 minutes to avoid losing changes due to system timeout. For inquiries, contact <a href="mailto:cmshelp@adb.org">cmshelp@adb.org</a>.

Action Items										
Date	Туре	Project	Status	Go To Task						
	Contract 115989:	SC 104227 BHU: Green Power Development Project II	Not Submitted	æ						
24-Mar-2015	Profile	CMS 014014 Consulting Firm 1	Affiliate Individual	æ						

#### References

<u>Guidelines on the Use of Consultants</u> <u>Project Administration Instructions</u> Consulting Services Operations Manual

#### **Ouick Reference Guides**

CMS Basics

<u>Searching Opportunities and Submitting</u> EOIs

Responding to Non-Committal Inquiries
Negotiating Contracts for Consultants
Adding and Modifying Payment
Information

#### Trainings

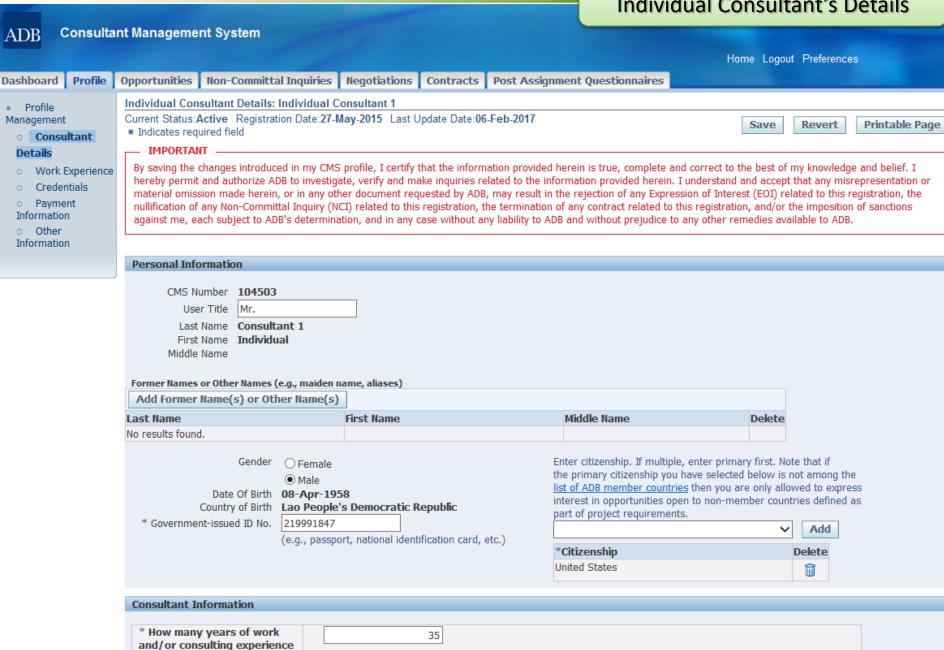
<u>Video: Responding to Non-Committal</u> <u>Inquiries for Individual Consultants in</u> CMS

Dashboard Profile Opportunities Non-Committal Inquiries Negotiations Contracts Post Assignment Questionnaires Home Logout Preferences

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# Individual Consultant's Details



No

do you have?

\* Do you have any close

relatives (except for spouse or domestic partner)

Employment			(example: 24-Mar-2015)									
Company Affiliation												
Add Company Affi	liation(s)											
Firm Name		Address		Typ	oe of Affilia	ation	Affilia	ation Sta	atus	Allow Firm To View Profile?		Dele
Consulting Firm 1		1 Place des Switzerland	Alpes Geneva 1211		t Time Staf		Pendi					
Contact Details												
* Country	Canada				* Ci	by / Tr	own /	Locality	Halifa	v		
* Street Address		ee Road			County		•	ridire	^			
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Enter at least one Tel  Add Telephone No												
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Residential ▼	1-902-425-5	5116										
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# Individual Consultant's Details

### Home Logout Preferences Dashboard | Profile | Opportunities | Non-Committal Inquiries | Negotiations | Contracts | Post Assignment Questionnaires **Edit Company Affiliation** \* Indicates required field OK Cancel **Affiliation Details** \* Allow this company to view my profile Yes Type of Affiliation Part Time Staff ▼ No \* Affiliation Status Pending Confirmed Pending Declined Firm Details Firm Name Consulting Firm 1 City/Town/Locality Geneva Country Switzerland County Street Address 1 Place des Alpes State/Region Province Postal Code 1211 Telephone No +41 22 739 91 11 Cancel

Dashboard Profile Opportunities Non-Committal Inquiries Negotiations Contracts Post Assignment Questionnaires Home Logout Preferences

**Consultant Management System** 

ADB

Privacy Statement



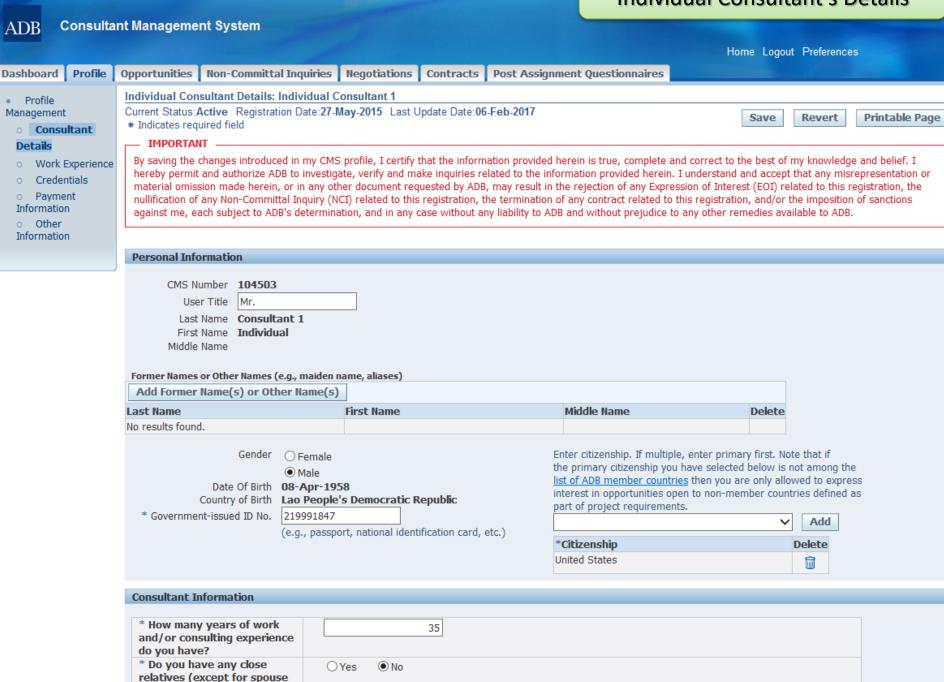
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# Affiliating Individual Consultant Profile with a Firm



# Individual Consultant's Details



or domestic partner)

irm Name		Address			Туре	of Affiliatio	n Affi	liation Sta	atus	Allow Firm To View Profile?	Details	Dele
onsulting Firm 1					Part T	ime Staff	Conf	irmed		V		Î
Contact Details												
* Country	Canada				•	* City /	Town	/ Locality	Halifa	ЭX		
* Street Address	5					County						
						State / Region			Nova Scotia			
								Province				
								Province stal Code	B3H 2	2G7		
Enter at least one Tu	elenhone No								B3H 2	2G7		
Enter at least one To									B3H 2	2G7		
		e No	Extension	n		Pr			B3H 2	2G7		
Add Telephone N	o(s)	e No	Extension	n		Pri	Pos	stal Code	B3H 2	2G7		
Add Telephone No	o(s)	e No	Extension	n		Pri	Pos mary	Delete	B3H 2	2G7		

Save



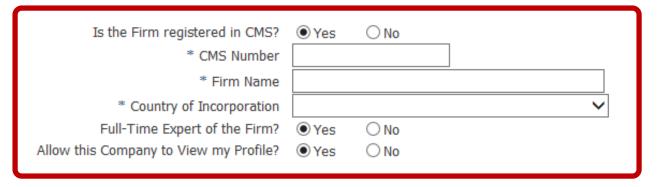
# **Consultant Management System**

# Company Affiliation

\* Indicates required field



Signifying affiliation with a firm requires CMS registration for both parties. If the firm is not registered in CMS or you are unsure as to this fact, you may still proceed by choosing "No" to the question below, "Is the firm registered in CMS?".



Click "OK" to send an affiliation request to the Firm. If the firm/organization name you entered above is different from the name appearing in the firm's CMS Registration Profile, the latter name will be used instead upon confirmation of the affiliation request.



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# Firm's Dashboard

# ADB Consultant Management System

Home Logout Preferences

Dashboard Profile Opportunities Non-Committal Inquiries Request for Proposals Proposals Negotiations Contracts Post Assignment Qu

✓ TIP The Dashboard serves as a convenient starting point to directly access pending CMS tasks and online help and references. Please remember to save your data every 15 minutes to avoid losing changes due to system timeout. For inquiries, contact <a href="mailto:cmshelp@adb.org">cmshelp@adb.org</a>.

# Action Items

Date	Туре	Project	Status	Go To Task
25-Mar-2015	Profile	CMS 016105 Individual Consultant 1	Affiliate Organization	æ

#### References

<u>Guidelines on the Use of Consultants</u> <u>Project Administration Instructions</u> <u>Consulting Services Operations Manual</u>

#### Quick Reference Guides

Tips for Responding to Request for

Proposals
CMS Basics
Managing Consulting Firm Profiles
Searching Opportunities and Submitting
EOIs
Responding to Request for Proposals

Creating Technical Proposals
Creating Financial Proposals
Verify and Submit Proposals

Negotiating Contracts for Consultants
Adding and Modifying Payment

<u>Information</u>

## Trainings

Video: Responding to RFPs and Preparing & Submitting Proposals for Firms in CMS

Dashboard Profile Opportunities

Privacy Statement

Non-Committal Inquiries Request for Proposals

Proposals Negotiations Contracts

Post Assignment Questionnaires

Home Logout Preferences

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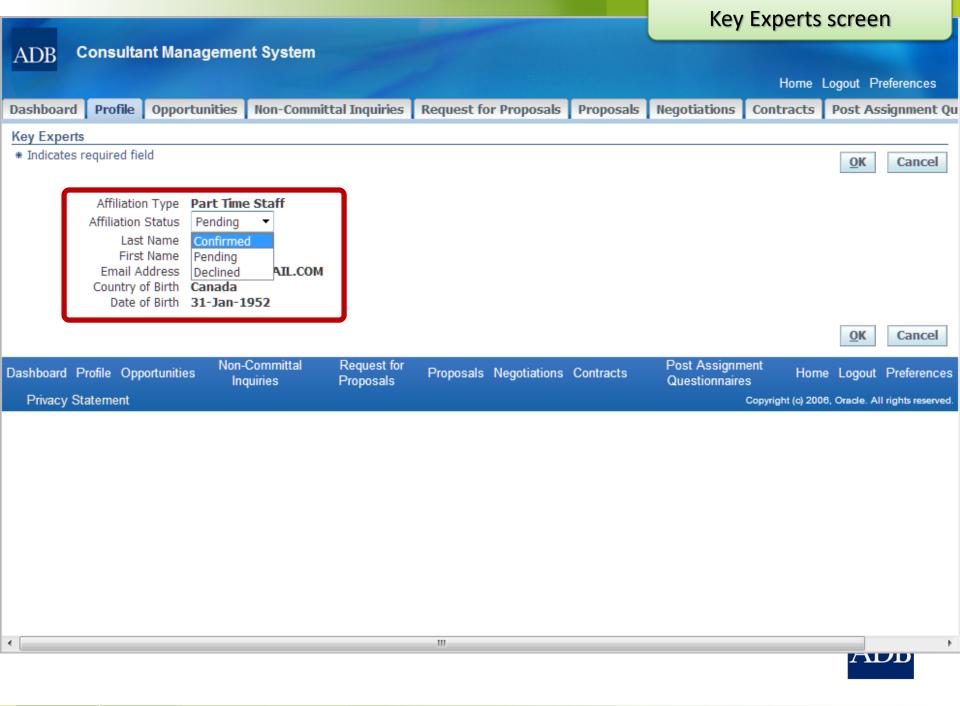
# Firm Key Experts screen

#### **Consultant Management System** ADBHome Logout Preferences Dashboard Profile Opportunities Non-Committal Inquiries Request for Proposals Proposals Negotiations Contracts Post Assignment Qu Key Experts: Consulting Firm 3 Profile Current Status: Active Registration Date: 12-Apr-2013 Last Update Date: 10-Feb-2015 Management Revert Save Consulting Entity Details **Key Experts** Employees of the Organization Note: To know more about the qualifications of the Individual Consultants registered in the ADB's CMS, please click on this icon: 🔑 Payment Add Key Expert(s) Information Other Consultant Affiliation View Information **Update Profile** Last Name First Name **Email Address** Status Affiliation Type Status Delete Address Book Consultant 1 Individual INDCON1@EMAIL.COM Active Part Time Staff Pending == Contact Directory Key Experts

Non-Committal Request for Post Assignment Dashboard Profile Opportunities Proposals Negotiations Contracts Home Logout Preferences Inquiries Proposals Questionnaires Privacy Statement Copyright (c) 2006, Oracle. All rights reserved.

Save

Revert





# Affiliating Firm Profile with another Firm



# Firm Entity Details

Revert

Save

# ADB Consultant Management System

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Printable Page

Profile
 Management

Consulting

Dashboard Profile

# **Entity Details**

- Employees of the Organization
- Payment Information
- Other Information
- Address Book
- Contact
   Directory
- Key Experts

#### Consulting Entity Details: CONSULTING FIRM 1

Current Status: Active Registration Date: 02-Apr-2008 Last Update Date: 22-Feb-2017

\* Indicates required field

#### IMPORTANT

By saving the changes introduced in this CMS profile, I certify that I am authorized to represent the firm indicated in this registration (the "firm"), particularly with respect to accomplishing and submitting this registration. I further certify on behalf of the firm and myself that the information provided herein is true, complete and correct to the best of my knowledge and belief. On behalf of the firm and myself, I hereby permit and authorize ADB to investigate, verify and make inquiries related to the information provided herein. I understand and accept that any misrepresentation or material omission made herein, or in any other document requested by ADB, may result in the rejection of any Expression of Interest (EOI) related to this registration, the nullification of any Request for Proposals (RFP) or Proposals related to this registration, the termination of any contract related to this registration, and/or the imposition of sanctions against me and/or the firm, as applicable, each subject to ADB's determination, and in any case without any liability to ADB and without prejudice to any other remedies available to ADB.

Opportunities Non-Committal Inquiries Request for Proposals Proposals Negotiations Contracts Post Assignment Ques

#### Personal Information

CMS Number Firm/Organization Name

Acronym

\* Overall Description of the Firm

CONSULTING FIRM 1

CONFIRM1

005070

CONSULTING FIRM 1(CONFIRM1) a Leading International Engineering Consultancy Company working throughout the world specially South Asia , East Asia, Central Asia, Ocean Asia and Asia and the Pacific Region in the filed of:

### Firm/Organization Details

Country of Incorporation Bangladesh
Year of Incorporation 2006

Input a year between 1800 and current year.

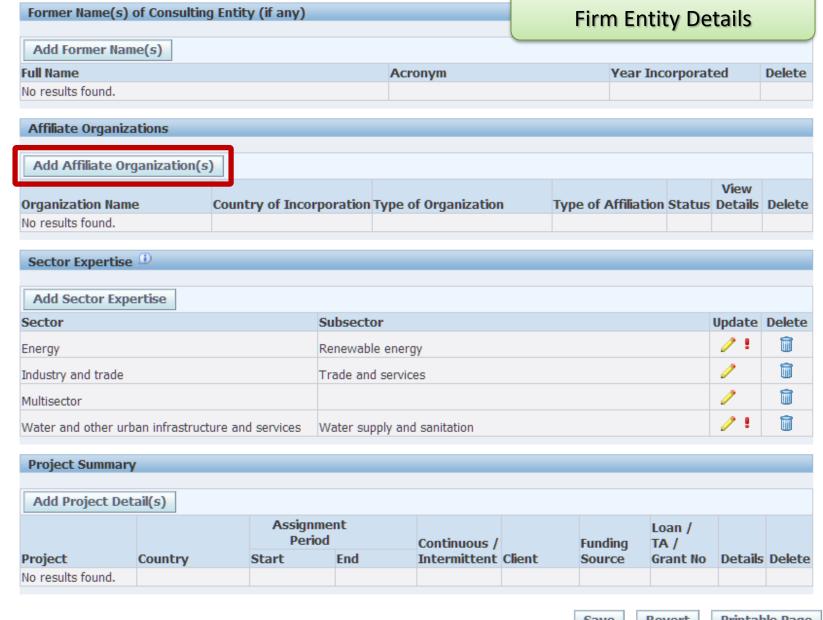
Average Annual Turnover in US\$

Incorporation Document No. 61463(3472)/06

\* Previously Engaged by ADB Aves ONe

No. of Completed Projects

80



Printable Page Save Revert

# ADB

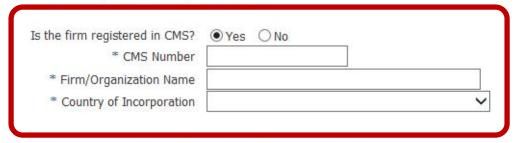
# **Consultant Management System**

#### **Affiliate Organizations**

\* Indicates required field



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Click "OK" to send an affiliation request to the Firm. If the firm/organization name you entered above is different from the name appearing in the firm's CMS Registration Profile, the latter name will be used instead upon confirmation of the affiliation request.



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# Firm's Dashboard

#### **Consultant Management System** ADB

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Dashboard | Profile | Opportunities | Non-Committal Inquiries | Request for Proposals | Proposals | Negotiations | Contracts | Post Assignment Qu

references. Please remember to save your data every 15 minutes to avoid losing changes due to system timeout. For inquiries, contact cmshelp@adb.org.

Action Item	Action Items									
Date	Туре	Project	Status	Go To Task						
25-Mar-2015	Profile	CMS 014055 Consulting Firm 3	Affiliate Organization	æ						

#### References

Guidelines on the Use of Consultants Project Administration Instructions Consulting Services Operations Manual

#### **Quick Reference Guides**

Tips for Responding to Request for Proposals CMS Basics

Managing Consulting Firm Profiles Searching Opportunities and Submitting

Responding to Request for Proposals Creating Technical Proposals Creating Financial Proposals

Verify and Submit Proposals Negotiating Contracts for Consultants

Adding and Modifying Payment Information

### Trainings

Video: Responding to RFPs and Preparing & Submitting Proposals for Firms in CMS

Non-Committal Request for Post Assignment Dashboard Profile Opportunities Proposals Negotiations Contracts Home Logout Preferences Inquiries Proposals Questionnaires Privacy Statement

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# Firm Entity Details

Revert

Save

# ADB Consultant Management System

Dashboard | Profile | Opportunities | Non-Committal Inquiries | Request for Proposals | Proposals | Negotiations | Contracts | Post Assignment Ques

Profile
 Management

Consulting

# **Entity Details**

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\* Indicates required field

#### IMPORTANT

By saving the changes introduced in this CMS profile, I certify that I am authorized to represent the firm indicated in this registration (the "firm"), particularly with respect to accomplishing and submitting this registration. I further certify on behalf of the firm and myself that the information provided herein is true, complete and correct to the best of my knowledge and belief. On behalf of the firm and myself, I hereby permit and authorize ADB to investigate, verify and make inquiries related to the information provided herein. I understand and accept that any misrepresentation or material omission made herein, or in any other document requested by ADB, may result in the rejection of any Expression of Interest (EOI) related to this registration, the nullification of any Request for Proposals (RFP) or Proposals related to this registration, the termination of any contract related to this registration, and/or the imposition of sanctions against me and/or the firm, as applicable, each subject to ADB's determination, and in any case without any liability to ADB and without prejudice to any other remedies available to ADB.

#### Personal Information

CMS Number Firm/Organization Name

Acronym

\* Overall Description of the Firm

CONSULTING FIRM 1

CONFIRM1

005070

CONSULTING FIRM 1(CONFIRM1) a Leading International Engineering Consultancy Company working throughout the world specially South Asia , East Asia, Central Asia, Ocean Asia and Asia and the Pacific Region in the filed of:

#### Firm/Organization Details

Country of Incorporation Bangladesh Year of Incorporation 2006

Input a year between 1800 and current year.

Average Annual Turnover in US\$

Incorporation Document No.

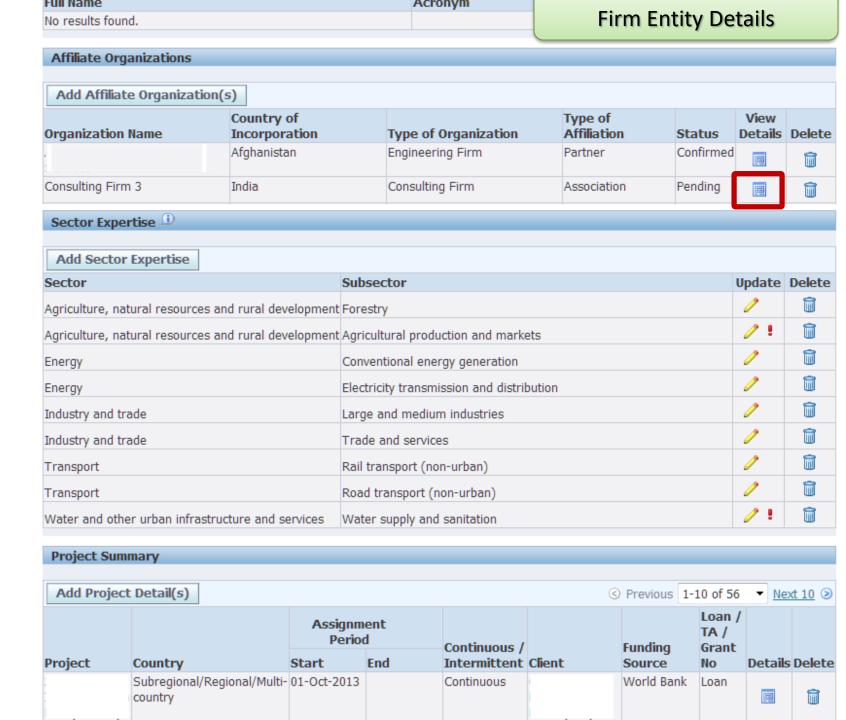
61463(3472)/06

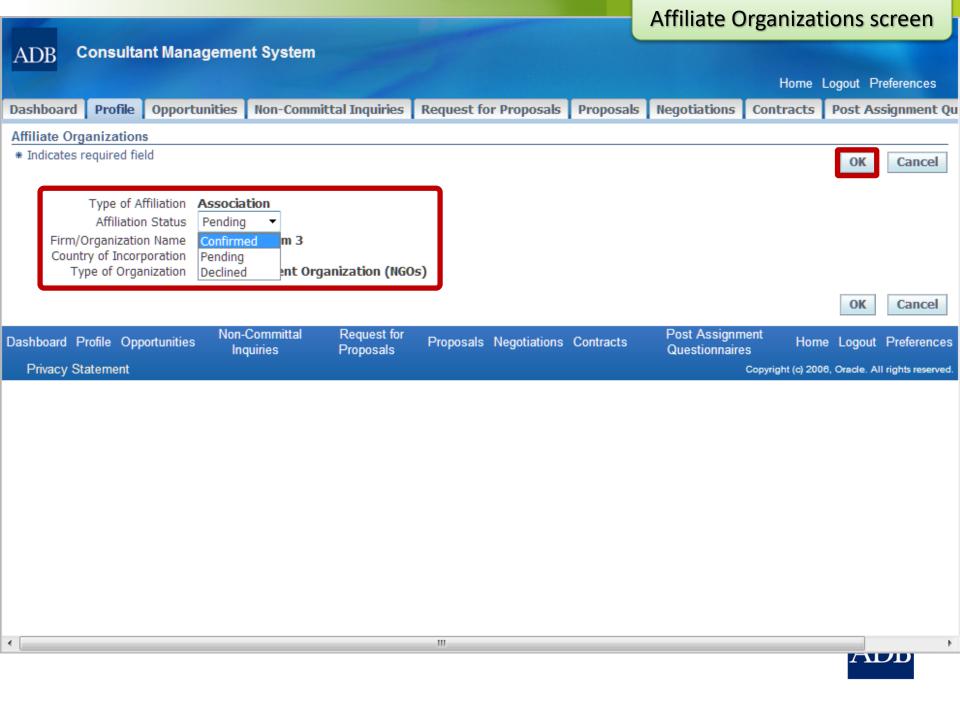
\* Previously Engaged by ADR Ayes On

No. of Completed Projects

80

Printable Page







# Payment information



## Payment Information area

## ADB Consultant Management System

Home Logout Preferences

ProfileManagementConsultantDetails

Dashboard Profile

Work Experience

CredentialsPaymentInformation

 Other Information Opportunities Non-Committal Inquiries Negotiations Contracts Post Assignment Questionnaires

Payment Information: Individual Consultant 1

Current Status: Active Registration Date: 27-May-2015 Last Update Date: 06-Feb-2017

Save

Revert

#### — IMPORTANT -

By saving the changes introduced in my CMS profile, I certify that the information provided herein is true, complete and correct to the best of my knowledge and belief. I hereby permit and authorize ADB to investigate, verify and make inquiries related to the information provided herein. I understand and accept that any misrepresentation or material omission made herein, or in any other document requested by ADB, may result in the rejection of any Expression of Interest (EOI) related to this registration, the nullification of any Non-Committal Inquiry (NCI) related to this registration, the termination of any contract related to this registration, and/or the imposition of sanctions against me, each subject to ADB's determination, and in any case without any liability to ADB and without prejudice to any other remedies available to ADB.

✓TIP Access to this information will be limited only to Contract or to Payment Processor. This can be accessed by ADB Anticorruption and Integrity Office in case of investigation of allegation of fraud, corruption or money laundering.

You are only allowed to have one (1) active payment information per currency.

Please ensure that information recorded here is complete and accurate and that you are personally a direct beneficiary of the account(s) in question. ADB does not accept trust accounts of any sort, and will not be responsible for any loss, damage, cost or expense due to failure to follow these instructions.

Add Payment Instruction

Currency Account Name

Bank

Branch

Number

Method

Status

Update Delete

Save

Revert

# ADB

# **Consultant Management System**

Payment Information: Individual Consultant 1			
Current Status:Draft Last Update Date:16-Mar-2017 # Indicates required field	Submit	Save Revert	Back
Payment Information Details			
TIP Create payment information details for each currency in the contract (e.g. only one account for USD, one account You may enter one payment account information (beneficiary bank and payee's account name and number) for a account can accept multi-currency remittances. For any submission of payment information instructions, the User should be in compliance with Anti-Money-Launce	ll currencies in th	ne contract provided sa	
Step 1: Select your contract currency.			
Step 2: Select your preferred Mode of Payment. Check payments (Payee only) are available only for HQ Manila mailed.	-based consultan	ts. Checks will not be	
Payment Method   Electronic   Check			
Step 3: Enter your Bank Account Number, Account Holder Name and Account Holder Address. All information en provided when you opened your bank account. Please use alphanumeric characters only (A-Z, a-z, 0-9)		the same as what wa	5
Please ensure that information recorded here is complete and accurate and that you are personally a display question. ADB does not accept trust accounts of any sort, and will not be responsible for any loss, damage these instructions.			ollow
* Account Number			
* Account Holder Name			
Account Holder Address			

Step 4: Select the cou	intry where your bank account is maintained.		Payment Information screen
* Country	Philippines		
Is your USD or PHP b	ank account maintained in a bank located witl	nin the ADB Premises? See No	
	pank information for the given currency and country ed in ADB records.	indicated in Steps 1 and 4. Click	the <b>Find Your Bank</b> button to bring up a list of
	Find Your Bank		
Were you	u able to find your Bank?    Yes   No		
Bank		SWIFT BIC/BE	,
Branch		FEDWIRI	
Bank Address		CHIPS	
		BSI	
		SORTCODI IFS0	
		11-20	
cross border t	eferred intermediary/correspondent bank details bel cransactions may result in delay in processing payments sk your bank representative for the intermediary/co	ents and in some cases can lead	to unapplied or returned payments. You may
<b>₹TIP</b> If yo	u have questions or queries in setting up your interr	mediary/correspondent bank, pl	ease click <u>here.</u>
Bank		SWIFT BIC/BE	I
Bank Address		FEDWIR	
		CHIPS	
		BSI SORTCODI IFSO	
Does your payment require	more than 1 bank to reach your account?	● No	

Step 7: You may optionally attach documents to justify your ownership of your bank account.

עעע

# ADB

# Consultant Management System

Find	Bank											
										Sele	ect	Cancel
Sea	rch											
To f	nd your bank	enter a value	in the Sea	rch field then click	the "Co" button If	you were not able to find	vour bank	click "Can	cel" hutton			
101	na your bank	, enter a value	ill the Dea			you were not able to find	your bulk,	click Cull	cer button.			
				Country Philippi Bank banco	ies							
			D									
				/Address								
	SWIFT BIC/	BEI, CHIPS, BS	B, SORTCO									
				Go								
									Prev	ious 1-10	▼ <u>N</u> €	ext 10 🕑
0-1-	Quick	DI- N		D				SWIFT	FEDILITRE	CUITOC DOD	CORTO	ODE WOO
Selec	t Select		Acronym		Address				FEDWIKE	CHIPS BSB	SORICO	ODE IFSC
	-	BANCO DE ORO	BDO	PASIG, ADB AVENU		PLAZA ADB AVENUE RD. ORTIGAS CENTER,	Philippines					
0	=	UNIBANK,		OTAL	PASIG CITY, PH							
		INC.										
		BANCO DE ORO	BDO	MAKATI CITY, SM HYPERMARKET		KET MAKATI BRANCH HIGHWAY COR FILANDIA	Philippines					
	<b>P</b>	UNIBANK,		MAKATI		), MAKATI, MM,						
		INC.			PHILIPPINES							
		BANCO DE ORO	BDO	MAKATI, SM MAKA		NEX BUILDING AYALA	Philippines					
	<b>P</b>	UNIBANK,			CENTER, MAKA	TI CITY PHILIPPINES						
		INC.										
		BANCO DE	BDO	PASIG, ORTIGAS		AVENUE EXTENSION	Philippines					
0	<b>P</b>	ORO UNIBANK,		AVE. EXTST. JOSEPH	COR. MONACO PHILIPPINES	ST. PASIG CITY						

#### **Find Your Bank**

Bank BANCO DE ORO UNIBANK, INC.
Branch PASIG, ADB AVENUE-OPAL
Bank Address G/F MALAYAN PLAZA
ADB AVENUE CORNER OPAL RD.
ORTIGAS CENTER, PASIG CITY, PHILS.

SWIFT BIC/BEI

FEDWIRE
CHIPS
BSB
SORTCODE
IFSC

**Step 6:** Enter your preferred intermediary/correspondent bank details below. Failure to provide the proper intermediary/correspondent bank details for cross border transactions may result in delay in processing payments and in some cases can lead to unapplied or returned payments. You may also wish to ask your bank representative for the intermediary/correspondent details specific to your contract currency.

Bank Address

Bank Address

FEDWIRE

CHIPS

BSB

SORTCODE

IFSC

Does your payment require more than 1 bank to reach your account? 
Yes 
No

Step 7: You may optionally attach documents to justify your ownership of your bank account.

Attachments 🗓

Add Attachment							
Title	Туре	Description	Category	Last Updated By	Last Updated	Update	Delete
No results found.							

IFSC

# **Payment Information screen**

Step 6: Enter your preferred intermediary/correspondent bank details below. Failure to provide the proper intermediary/correspondent bank details for cross border transactions may result in delay in processing payments and in some cases can lead to unapplied or returned payments. You may also wish to ask your bank representative for the intermediary/correspondent details specific to your contract currency.

STIP If you have questions or queries in setting up your intermediary/correspondent bank, please click here.

Bank	SWIFT BIC/BEI	
Bank Address	FEDWIRE	
	CHIPS	
	BSB	
	SORTCODE	
	IFSC	

Does your payment require more than 1 bank to reach your account? 

O Yes O No

Step 7: You may optionally attach documents to justify your ownership of your bank account.

#### Attachments 💷

Add Attachment							
Title	Туре	Description	Category	Last Updated By	Last Updated	Update	Delete
No results found							



Privacy Statement

Save

Revert

Back

Submit



# What is an Intermediary Bank?

An intermediary bank is required when the currency referred to in your payment instructions is not the local currency of the country where the beneficiary bank is located (unless the indicated beneficiary bank is an ADB in-house bank). The intermediary bank is located in the country of the indicated payment currency. If the payment currency cannot be directly handled by the beneficiary bank, then payment will be coursed through the indicated intermediary bank. Transmittal charges will apply based on the specified intermediary bank.

# Why do I need it?

To avoid unapplied payments, delays and unnecessary transaction fees.





# Consulting Services Recruitment Notices (CSRN)



# Viewing Consulting Opportunities

- csrn.adb.org (anyone)
- Opportunities tab in CMS (registered consultants)
- weekly CSRN Weekly email notifications (actively registered consultants)





Searching opportunities via http://csrn.adb.org



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Search

# Consulting Opportunities

ADB

Consulting Services Recruitment Notices (CSRN)

CSRN provides detailed information on consulting services required for ADB-financed or administered projects, including terms of reference. Filter to specific advertisements of interest by ticking the appropriate check boxes and clicking Search. Alternatively, click on the numeric links at the end of each row to view advertisements of the indicated type.

Searc	ch							
By Co	untry		By Sec	ctor		By Eligibility of Consultant	By Er	ngagement Period
Select .	All Select None		Select A	All Select None			Select	All Select None
	Regional ( <u>50</u> ) Afghanistan ( <u>2</u> ) Armenia ( <u>1</u> ) Azerbaijan ( <u>1</u> )			Education ( <u>17</u> ) Energy ( <u>13</u> )	( <u>12</u> )	Select All   Select None  Open to Member (149) Countries Only Non-Member Countries Allowed		Less than 3 months ( <u>12</u> ) 3 months to 1 year ( <u>94</u> ) More than 1 year ( <u>44</u> )
	Bangladesh ( <u>6</u> )			Finance (6)			By Bu	udget Amount
	Bhutan (3)			Health (11)		By Consultant Source	Select	All Select None
	Cambodia (11)			Industry and trade (8)		Select All Select None		Less than \$100,000 ( <u>114</u> )
	China (22)			Information and communication technology (2)		☐ International ( <u>61</u> )		\$100,000 to \$199,999 ( <u>11</u> )
	Fiji ( <u>1</u> )			Multisector (2)		National (89)		\$200,000 to \$299,999 ( <u>2</u> )
	Georgia ( <u>1</u> )			Public sector management (30)				\$300,000 to \$399,999 ( <u>3</u> )
	India ( <u>2</u> )		_	Transport (13) Water and other urban infrastructure and		By Consultant Type		\$400,000 to \$499,999 ( <u>3</u> )
	Indonesia ( <u>4</u> )			services	( <u>14</u> )	Select All Select None		\$500,000 to \$599,999 ( <u>4</u> )
	Kazakhstan (1)			Uncategorized (22)		Firm ( <u>44</u> )		\$600,000 to \$699,999 ( <u>1</u> )
	Kyrgyz Republic (	( <u>3</u> )		<u> </u>		Individual (106)		\$700,000 to \$799,999 (0)
	Lao People's		Ву Ехр	pertise				\$800,000 to \$899,999 ( <u>3</u> )
Ш	Democratic Republic	( <u>5</u> )						\$900,000 to \$999,999 (0)
	Maldives (1)		Enter the	Specify Filter options a	and	click Search to	П	\$1,000,000 to
	Mongolia (5)		Enter the	view targeted consult	ing	onnortunities		\$1,300,000
	Myanmar (3)			view targeted consuit	8	opportunities		Greater than \$1,500,000 ( <u>6</u> )
	Nepal ( <u>12</u> )							
	Pakistan (7)							
	Papua New							
Ш	Guinea	( <u>1</u> )						
	Philippines (18)							

# Click on the Project link to view the Project Data Sheet in ADB.org

ADB

#### **Consultant Management System**

Consulting Services Recruitment Notice (CSRN)

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TIP Click icon on the last column to display the advertisement or click on the project name for information about the project. You can sort advertisements by clicking on the headers.

Project		Consultant Source			Engagement Period	Budget in USD	Published	Deadline	Remarks	View CSRN
LOAN 47101-002 IND: Assam Second Power Sector Investment Program - Tranche 1 - NIT/PMU/02 of 14-15 Consulting Services for Accounting, Audit, Budget & Cost Accounting and Materials Management for APGCL under APSEIP financed by ADB	Energy	International	Firm	Expert in Accounting and Audit	18 Months	220,000	19-Feb- 2014	20-Mar- 2014		
Sector Investment Program - Tranche 1 - NIT/PMU/01 of 14-15 Project Management & Construction Supervision for LRPP	Energy	International	Firm	Mechanical Engineer cum Gas engines Expert	18 Months	570,000	19-Feb- 2014	20-Mar- 2014	Revision	
LOAN 47101-002 IND: Assam Second Power Sector Investment Program - Tranche 1 - NIT/PMU/03 of 14-15 Consulting Services for Capacity Building and Human Resource Development for Assam Power Sector Utilities under APSEIP financed by ADB	Energy	International	Firm	HR Expert	18 Months	1,539,973	20-Feb- 2014	21-Mar- 2014		

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# Click the View CSRN icon to view the consulting opportunity

ADB

#### **Consultant Management System**

Consulting Services Recruitment Notice (CSRN)

Back

TIP Click icon on the last column to display the advertisement or click on the project name for information about the project. You can sort advertisements by clicking on the headers.

Project		Consultant Source			Engagement Period		Published	Doodling	Remarks	View
-		International		•	18 Months	220,000		20-Mar-	Kelliaiks	CSKII
Sector Investment Program - Tranche 1 -	Lifergy	International		and Audit	10 14011013			2014		
NIT/PMU/02 of 14-15 Consulting Services for										
Accounting, Audit, Budget & Cost Accounting										ПЦЭЛ
and Materials Management for APGCL under										
APSEIP financed by ADB	Enormy	International	Circo	Machanical Engineer	18 Months	570,000	10 Feb	20-Mar-	Revision	
LOAN 47101-002 IND: Assam Second Power Sector Investment Program - Tranche 1 -	Ellergy	International	FILIII	Mechanical Engineer cum Gas engines	16 Monuis			20-Mar- 2014	Revision	
NIT/PMU/01 of 14-15 Project Management &				Expert			2011	2011		
Construction Supervision for LRPP				'						
	Energy	International	Firm	HR Expert	18 Months	1,539,973	20-Feb-	21-Mar-		
Sector Investment Program - Tranche 1 -							2014	2014		
NIT/PMU/03 of 14-15 Consulting Services for										
Capacity Building and Human Resource Development for Assam Power Sector Utilities										
under APSEIP financed by ADB										

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Searching opportunities via http://cms.adb.org



#### **Consultant Management System**

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**Consulting Opportunities** 

Shortlisted Firms

FAQs

ConsultantTutor

#### Welcome to the Asian Development Bank's Consultant Management System (CMS)

Consultants are encouraged to join ADB's pool of experts and fulfill the bank's consulting needs. CMS allows consultants to register online and participate in consulting opportunities.





#### **Asian Development Bank**

Headquarters: 6 ADB Avenue, Mandaluyong City 1550, Metro Manila, Philippines CMS Terms and Conditions Browser compatibility Recommended browser settings



#### **Consultant Management System** ADB

#### CMS Dashboard

Home Logout Diagnostics

Profile Opportunities Non-Committal Inquiries Request for Proposals Proposals Negotiations Post Assignment Questionnaires Dashboard

Action Items

TIP The Dashboard serves as a convenient starting point to directly access pending CMS tasks and online help and references. For inquiries, contact cmshelp@adb.org.

IMPORTANT: Please remember to save your data every 15 minutes to avoid losing changes due to system timeout.

Action I	tems			
				Go To
Date	Туре	Name	Status	Task
20-Mar-	Proposals for	TA-7659 SRI: Lagging Local Authorities Infrastructure Development	Draft	EB
2012	Selection 100494	Project - Initiating Consultant Recruitment 011 (FIRM) (42459-012)		

#### References

Guidelines on the Use of Consultants Project Administration Instructions Consulting Services Operations Manual

#### **Quick Reference Guides**

Tips for Responding to Request for **Proposals** CMS Basics Managing Consultant Profile

Searching Opportunities Responding to Request for Proposals

Creating Technical Proposals

Creating Financial Proposals

Verify and Submit Proposals

Negotiating Contracts for Consultants

Responding to Post Assignment

Questionnaires

Non-Committal Request for Post Assignment Dashboard Profile Opportunities Proposals Negotiations Home Logout Diagnostics Inquiries Proposals Questionnaires About this Page Privacy Statement

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Opportunities

ADB

Dashboard | Profile

# Opportunities tab

Home Logout Preferences

Contracts | Post Assignment Questionnaires

Opportunities with Consulting Services Recruitment Notices

TIP Click Go to display all available consulting opportunities in ADB. You may also apply search filters below. To monitor your expressions of interest

Non-Committal Inquiries | Negotiations

TIP Click Go to display all available consulting opportunities in ADB. You may also apply search filters below. To monitor your expressions of interest (EOIs), untick "Not Submitted" before clicking on Go.



Expertise											
Go Clea	ar										
Project	Sector	Consultant Source	Consultant Type	Expertise	Engagement Period		Published	Deadline		View CSRN	
SC 103646 PHI: BPMSD Information Technology and Human Resources Consultant	Others	National	Individual	Information Technology and Human Resources	260 Days	15,600	11-Mar- 2014	24-Mar- 2014			
TA-8570 REG: Support to Community- Based Disaster Risk Management in Southeast Asia (47228-001)	Multisector	National	Individual	project management	3 Months	10,876	11-Mar- 2014	17-Mar- 2014			
SC 103628 PHI: Transport Events Coordinator	Others	National	Individual	Events Coordination	12 Months	18,000	11-Mar- 2014	17-Mar- 2014			
TA-7557 REG: Promoting Regional Infrastructure Development - Data Specialist (44147-012)	Transport, and information and communication technology		Individual	Data Specialist	283 Days	12,460	11-Mar- 2014	17-Mar- 2014			
TA-8392 REG: Energy Specialist for RETA 8392:Provision of Knowledge Products and Services to Developing Member Countries through Systematic Knowledge Sharing (46244-001)	Energy	National	Individual	energy	214 Days	18,403	04-Mar- 2014	17-Mar- 2014	Re- Advertisement		
TA-8160 REG: Central Asia Regional Economic Cooperation: Midterm	Transport, and information	National	Individual	CAREC Transport GIS Specialist	9 Months	23,657	22-Feb- 2014	17-Mar- 2014	Extension		



# Searching opportunities via the CSRN Weekly email notification







#### Consulting Opportunities for the Week of 13 July 2015

The Consulting Services Recruitment Notice (CSRN) provides detailed information on the consulting services required for ADB financed or administered projects. Go to <a href="http://csrn.adb.org">http://csrn.adb.org</a> to see the complete list of advertisements.

You may also click on the Project name below for detailed information on the advertisement and to send your expression of interest for the assignment.

#### AGRICULTURE, NATURAL RESOURCES AND RURAL DEVELOPMENT

Project	Package Name	Consultant Type	Consultant Source	Published Date	Deadline for EOI
L OAN 40253-023 REG: Greater Mekong Subregion Biodiversity Conservation Corridors Project (Cambodia, Lao People's Democratic Republic, and Viet Nam)	Coordinator for Thua	Individual	National	10-Jul-2015	16-Jul-2015
L OAN 40253-023 REG: Greater Mekong Subregion Biodiversity Conservation Corridors Project (Cambodia, Lao People's Democratic Republic, and Viet Nam)	D8H1 District Accountant for Thue Thien Hue	Individual	National	10-Jul-2015	16-Jul-2015
T A-8564 REG: Promoting Ecosystem Services and Forest Carbon Financing in Asia and the Pacific (44141-012)	GIS/Environmental Assessment Specialist	Individual	International	10-Jul-2015	17-Jul-2015
T A-8564 REG: Promoting Ecosystem Services and Forest Carbon Financing in Asia and the Pacific (44141-012)	National Environmental Assessment/GIS Specialist	Individual	National	10-Jul-2015	17-Jul-2015



# Viewing the CSRN screen



#### **Consultant Management System**

Consulting Services Recruitment Notice (CSRN)

LOAN 47101-002 IND: Assam Second Power Sector Investment Program - Tranche 1 - NIT/PMU/01 of 14-15 Project Management & Construction Supervision for LRPP

Date Published: 19-Feb-2014 Deadline of Submitting EOI: 20-Mar-2014 11:59 PM Manila local time

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**Express Interest** 

Terms of Reference | Cost Estimate Profile:

sieleloulon tekonilei

Consultant Type Firm Source International

Technical Proposal Full Technical Proposal (FTP) Selection Method Quality and Cost-Based Selection

(QCBS)

Assam Second Power Sector Investment Program - Tranche 1 Selection Title

Package Number NIT/PMU/01 of 14-15 Package Name Project Management & Construction Supervision for LRPP

Approval Number O No.

Approval Date Engagement Period 18 MONTH

Estimated Short-listing Date 07-Apr-2014 Consulting Services Budget USD 520,000 Estimated Commencement Date 30-May-2014

Budget Type O Estimated ⊙ Maximum

Additional Information

Possibility of contract extension O Yes O No O Not known

O Yes O No ⊙ Not known Possibility of consideration for downstream assignment

> O Yes ⊙ No. Indefinite Delivery Contract (IDC)

> > Country of assignment India

Country of eligibility for national consultants Afghanistan; Armenia; Azerbaijan; Bangladesh; Bhutan; Cambodia; China; Cook Islands; Fiji;

Georgia; Hong Kong, China; India; Indonesia; Kazakhstan; Kiribati; Korea, Republic of; Kyrgyzstan; Lao People's Democratic Republic; Malaysia; Maldives; Marshall Islands; Micronesia, Federated States of; Mongolia; Myanmar; Nauru; Nepal; Pakistan; Palau; Papua

New Guinea; Philippines; Samoa; Singapore; Solomon Islands; Sri Lanka; Taipei, China;

Tajikistan; Thailand; Timor-Leste; Tonga; Turkmenistan; Tuvalu; Uzbekistan; Vanuatu; Viet

Nam

Contact Information

Project Officer Bikash Paul Designation Director, PMU

Assam State Electricity Board

Email pmu aseb@rediffmail.com

#### **Consultant Management System**

Consulting Services Recruitment Notice (CSRN)

LOAN 47101-002 IND: Assam Second Power Sector Investment Program - Tranche 1 - NIT/PMU/01 of 14-15 Project Management & Construction Supervision for LRPP

Date Published: 19-Feb-2014 Deadline of Submitting EOI: 20-Mar-2014 11:59 PM Manila local time

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Express Interest

#### Terms of Reference | Cost Estimate Profile | Selection Profile Consultant Type Firm Source International Selection Method Quality and Cost-Based Selection Technical Proposal Full Technical Proposal (FTP) (QCBS) Assam Second Power Sector Investment Program - Tranche 1 Selection Title Package Number NIT/PMU/01 of 14-15 Package Name Project Management & Construction Supervision for LRPP Approval Number O No. Approval Date Engagement Period 18 MONTH Estimated Short-listing Date 07-Apr-2014 Consulting Services Budget USD 520,000 Estimated Commencement Date 30-May-2014 Budget Type O Estimated ⊙ Maximum Additional Information Possibility of contract extension O Yes O No O Not known O Yes O No ⊙ Not known Possibility of consideration for downstream assignment O Yes ⊙ No. Indefinite Delivery Contract (IDC) Country of assignment India Country of eligibility for national consultants Afghanistan; Armenia; Azerbaijan; Bangladesh; Bhutan; Cambodia; China; Cook Islands; Fiji; Georgia; Hong Kong, China; India; Indonesia; Kazakhstan; Kiribati; Korea, Republic of; Kyrgyzstan; Lao People's Democratic Republic; Malaysia; Maldives; Marshall Islands; Micronesia, Federated States of; Mongolia; Myanmar; Nauru; Nepal; Pakistan; Palau; Papua New Guinea; Philippines; Samoa; Singapore; Solomon Islands; Sri Lanka; Taipei, China;

Tajikistan; Thailand; Timor-Leste; Tonga; Turkmenistan; Tuvalu; Uzbekistan; Vanuatu; Viet

#### Contact Information

Project Officer Bikash Paul
Designation Director, PMU

Assam State Electricity Board

Nam

Email pmu\_aseb@rediffmail.com



# Submitting EOIs



ADB

# EOI screen

Diagnostics Home Logout

Diagnosis visus Ligari
Expression of Interest: TA-7659 SRI: Lagging Local Authorities Infrastructure Development Project - Initiating Consultant Recruitment 001 (FIRM) (42459-012)
Status: Draft Deadline: 15-Apr-2012 11:59 PM GMT +08:00 (26 days 13 hours remaining)    Back   Reuse Similar EOI   Printable Page   Submit   Save   Revert
<u>.                                    </u>
Consulting Firm Information
CMS Number 005699 Country of Incorporation China, People's Republic of Consultant Name 25258FN * Acronym
Associations (Joint Venture or Subconsultancy)
CMS Number Add Consultant
CMS Number Consultant *Acronym Country Joint Venture EOI Submission Authorized By Position Delete No results found.
I confirm that:  ☑ Documentation regarding our corporate structure including beneficial ownership has been attached into ADB's CMS ☑ Documentation regarding our Board of Directors has been attached into ADB's CMS
Assignment Specific Qualifications and Experience
TIP Your EOI shall demonstrate technical competence and geographical experience based on project references entered in Full registration under your CMS profile.  We encourage you to update Project Information under your CMS registration prior to filling EOI.
A. Technical Competence
<ul> <li>TIP Cross-referencing the selected from your CMS profile projects, highlight the technical qualifications of your entity/ consortium in undertaking similar assignments.</li> <li>Provide details of past experience working with similar project authorities.</li> </ul>
ABB is the world's leading supplier of just about every product in the power and automation scope of supply for hydropower plants – from generator circuit breakers and power transformers to switchgear, motors, drives and plant automation and protection systems.
* B. Geographical Experience
✓ TIP Cross-referencing the selected from your CMS profile projects, present experience in similar geographic areas.

### EOI screen

#### **Project References**

TIP Please select most relevant projects from your CMS Profile to demonstrate the firm's technical qualifications and geographical experience.

Add Project

*Period	*Client	*Project	*Country	*Firm	View Details	Delete
10-Oct-2001 to 13-Apr-2004	World Bank, Asian	China Development Bank Institutional Strengthening, co-financed by World Bank(3212-CHA) and Asian Development Bank(TA 3527-PRC)	China, People's Republic of			
09-Aug-2001 to Present	State Economic Trade Commission	Development of Financing Polices and Mechanisms for SMEs, ADB TA-3534-PRC	China, People's Republic of			

#### **Comments on Terms of Reference**

TIP This may include, but not limited to comments on clarity of the assignment's inputs, outputs, outcome and impact.

#### Comments on Budget Adequacy

In evaluating the cost-effectiveness and budget adequacy of your proposed program, the Corporation considers the following: (1) Whether your program is cost-effective based on:

#### **Additional Questions**

- \* Indicates required field
- \* If you are proposing an association, or a joint venture, outline the proposed management coordination of the arrangement.

Our awareness, motivation and ability are the drivers of competitive behavior. They influence the firm's actions toward and responses to competitors. Awareness is the extent to which competitors recognize the degree of their mutual interdependence that results from market commonality and resource similarity.



# Project Reference screen

Diagnostics Home Logout

Projec	t Reference: 25258FN					
Select	up to 10 projects that wil	l display qualifications to handle t	he assignment		Cancel	Select
Searc	ch					
	Period	From	To Country		~	
	Client		Firm	~		
	Project					
		Go Clear				
Select	All Select None					
Select	Period	Client	Project	Country	Firm	Details
		Hunan Dev. and Reform Commission, World Bank	Hunan Urban Development Project (integration in Changsha - Zhuzhou - Xiangtan Region), World Bank Loan, IBRD47510	China, People's Republic of		
		National People's Congress, First Initiative, World Bank	Securities Law Amendment, World Bank/First Initiative, CSR191	China, People's Republic of		ı 🖟
	10-Nov-2004 to 08-Mar- 2006	Asian Development Bank/Ministry of Finance, Vietnam	Capacity Building for the Financial Sector and Capital Markets, ADB TA-4290-VIE	Viet Nam		
	18-Feb-2004 to Present	Ministry of Industry Mines and Energy	Preparing SME Sector Development Program, ADB TA4179-CAM			
	20 1101 2000 10 11000111	State-owned Asset Supervision & Administration Commission of the State Council/Ministry of Finance	Improving Corporate Governance and Financial Performance of SOEs in P.R.China, ADB TA3933- PRC	China, People's Republic of		····
	22-Apr-2003 to Present	Harbin Water Supply Co.	Harbin Water Supply Project, ADB Loan 1995-PRC	China, People's Republic of		
	12-Nov-2002 to Present	State Economic & Trade Commission/NDRC	Development of SME Alternative Financing Mechanism, ADB TA-3930-PRC;	China, People's Republic of		

Cancel Se

Select

## **Project Details screen**

Diagnostics Home Logout

**Project Details** 



#### **Project Details**

Project Name / Activities Hunan Urban Development Project (integration in Changsha - Zhuzhou - Xiangtai

Country China, People's Republic of Location of Services Rendered On Official

ation of Services Rendered O Offsite
O Onsite

Onsite/Offsite

Project Location within the Country

Start Date 26-Oct-2005

Completion Date

Type of Assignment O Continuous O Intermittent

Client Name Hunan Dev. and Reform Commission, World Bank

Funding Source World Bank

Loan / TA / Grant No World Bank Loan, IBRD47510

Number of Person-Months for the Entire Project 66

Total Value of Whole Project (in US\$)

Have you been involved as the: O Lead Firm ⊙ Associate Firm

#### Professional Staff Provided by Your Organization

Number of Staff 12 Approximate value of services

Number of Person-Months 52 provided by your organization (in

US\$)

Names of Key Experts of your organization (Project Director/Coordinator, Team Leader) involved and functions performed

# Project Reference screen

Diagnostics Home Logout

Project	t Reference: 25258FN					
Select	up to 10 projects that wil	l display qualifications to handle t	he assignment		Cancel	Select
Searc	ch					
Scarc	Period Client Project	From Go Clear	To Country Firm	<b>Y</b>	~	
	All   Select None					
Select	Period	Client	Project	Country	Firm	Details
	26-Oct-2005 to Present	Hunan Dev. and Reform Commission, World Bank	Hunan Urban Development Project (integration in Changsha - Zhuzhou - Xiangtan Region), World Bank Loan, IBRD47510	China, People's Republic of	GlocalWi	ii j
	EE HOT EOO! TO !! COO!!!		Securities Law Amendment, World Bank/First Initiative, CSR191	China, People's Republic of	GlocalWi	i 🖟
	10-Nov-2004 to 08-Mar- 2006	Asian Development Bank/Ministry of Finance, Vietnam	Capacity Building for the Financial Sector and Capital Markets, ADB TA-4290-VIE	Viet Nam	GlocalWi	····
	18-Feb-2004 to Present		Preparing SME Sector Development Program, ADB TA4179-CAM		GlocalWi	i j
		State-owned Asset Supervision & Administration Commission of the State Council/Ministry of Finance	Improving Corporate Governance and Financial Performance of SOEs in P.R.China, ADB TA3933- PRC	China, People's Republic of	GlocalWi	
	22-Apr-2003 to Present	Harbin Water Supply Co.	Harbin Water Supply Project, ADB Loan 1995-PRC	China, People's Republic of	GlocalWi	i 🖟
	12-Nov-2002 to Present	State Economic & Trade	Development of SME Alternative Financing	China, People's Republic	GlocalWi	

Cancel Select

of

Mechanism, ADB TA-3930-PRC;

Commission/NDRC

### EOI screen

#### **Project References**

TIP Please select most relevant projects from your CMS Profile to demonstrate the firm's technical qualifications and geographical experience.

Add Project

*Period	*Client	*Project	*Country	*Firm	View Details	Delete
10-Oct-2001 to 13-Apr-2004	World Bank, Asian	China Development Bank Institutional Strengthening, co-financed by World Bank(3212-CHA) and Asian Development Bank(TA 3527-PRC)	China, People's Republic of			Î
09-Aug-2001 to Present		Development of Financing Polices and Mechanisms for SMEs, ADB TA-3534-PRC	China, People's Republic of			

#### Comments on Terms of Reference

TIP This may include, but not limited to comments on clarity of the assignment's inputs, outputs, outcome and impact.

#### Comments on Budget Adequacy

In evaluating the cost-effectiveness and budget adequacy of your proposed program, the Corporation considers the following: (1) Whether your program is cost-effective based on:

#### **Additional Questions**

- \* Indicates required field
- \* If you are proposing an association, or a joint venture, outline the proposed management coordination of the arrangement.

Our awareness, motivation and ability are the drivers of competitive behavior. They influence the firm's actions toward and responses to competitors. Awareness is the extent to which competitors recognize the degree of their mutual interdependence that results from market commonality and resource similarity.

Key considerations in approaching this assignment (no more than 9,000 characters summarizing approach and methodology)

$\Delta dd$	Expert
Auu	rybeir

Name	Email	Consultant Status	Affiliation Type	Affiliation Status	Firm	View Profile	Delete
•		Active	Full Time Staff	Pending			
		Active	Part Time Staff	Pending			
•		Active	Part Time Staff	Pending			

#### **EOI Attachments**

Add Attachment

Title	Туре	Description	Category 🔺	Last Updated By	Last Updated	Update	Delete
EOI ATTACHMENT SAMPLE.pdf	File		Others	SYSADMIN	24-Nov-2011	0	Î

#### **Eligibility Declaration**

We, the undersigned, certify to the best of our knowledge and belief:

- We have read the advertisement, including the terms of reference (TOR), for this assignment.
- Neither the consulting firm nor its associate or any of its experts prepared the TOR for this activity.
- We confirm that the project references submitted as part of this EOI accurately reflect the experience of the specified firm/consortium.
- We further confirm that, if any of our experts is engaged to prepare the TOR for any ensuing assignment resulting from our work product under this assignment, our firm and the expert(s) will be disqualified from short-listing and participation in the assignment.
- All consulting entities and experts proposed in this EOI are eligible to participate in ADB-funded, -supported and -administered activities
- The lead entity and associates are NOT currently sanctioned by the ADB or other MDB. Neither the consulting firm nor the associates has ever been convicted of an integrity-related offense or crime related to theft, corruption, fraud, collusion or coercion.
- We understand that it is our obligation to notify ADB should any member of the consortium become ineligible to work with ADB or other MDB or be convicted of an integrity-related offense or crime as described above.
- All proposed associate/s are registered in ADB's Consultant Management System (CMS), and contact information contained in CMS is current.
- Associate/s, including all proposed consultants named in this EOI, have confirmed their interest in this activity in writing.
- Associate/s, including all proposed consultants named in this EOI, have confirmed their eligibility to participate in this activity in writing.
- Associate/s including all proposed consultants named in this EOI, have authorized us in writing to represent them in expressing interest in this activity.
- ✓ None of the proposed consortium are subsidiaries of and/or dependent on the Executing or the Implementing Agency or individuals related to them.
- We understand that any misrepresentations that knowingly or recklessly mislead, or attempt to mislead may lead to the automatic rejection of the proposal or cancellation of the contract, if awarded, and may result in further remedial action, in accordance with ADB's Anticorruption Policy

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Add Attachment			
			Cancel Add Another Apply
Attachment Summary Informati	on		
Title Description Category	Others		
Define Attachment			
Type <b>⊙</b> File ○ URL ○ Text		Browse	

Diagnostics Home Logout Help

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#### EOI screen

-							
Name	Email	Consultant Status	Affiliation Type	Affiliation Status	Firm	View Profile	Delete
•		Active	Full Time Staff	Pending			
		Active	Part Time Staff	Pending			
		Active	Part Time Staff	Pending			

#### **EOI Attachments**

Add Expert

Add Attachment							
Title	Туре	Description	Category 🔺	Last Updated By	Last Updated	Update	Delete
EOI ATTACHMENT SAMPLE.pdf	File		Others	SYSADMIN	24-Nov-2011	0	

#### **Eligibility Declaration**

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- We understand that it is our obligation to notify ADB should any member of the consortium become ineligible to work with ADB or other MDB or be convicted of an integrity-related offense or crime as described above.
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- Associate/s, including all proposed consultants named in this EOI, have confirmed their interest in this activity in writing.
- Associate/s, including all proposed consultants named in this EOI, have confirmed their eligibility to participate in this activity in writing.
- Associate/s including all proposed consultants named in this EOI, have authorized us in writing to represent them in expressing interest in this activity.
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- We understand that any misrepresentations that knowingly or recklessly mislead, or attempt to mislead may lead to the automatic rejection of the proposal or cancellation of the contract, if awarded, and may result in further remedial action, in accordance with ADB's Anticorruption Policy

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# Reusing similar EOI



ADB

# EOI screen

	Diagnostics Home Logout
Expression of Interest: TA-7659 SRI: Lagging Local Authorities Infrastructure	Development Project - Initiating Consultant Recruitment 001 (FIRM) (42459-012)
Status: Draft Deadline: 15-Apr-2012 11:59 PM GMT +08:00 (26 days 13 hours remaining)	Reuse Similar EOI Printable Page Submit Save Revert
Consulting Firm Information	
CMS Number 005699 Consultant Name 25258FN	Country of Incorporation  * Acronym  * Acronym
Associations (Joint Venture or Subconsultancy)	
CMS Number Add Consultant	
CMS Number Consultant *Acronym Country Joint Venture EOI Subm	ission Authorized By Position Delete
No results found.	
I confirm that:  ☑ Documentation regarding our corporate structure including beneficial of Documentation regarding our Board of Directors has been attached into	
Assignment Specific Qualifications and Experience	
✓ TIP Your EOI shall demonstrate technical competence and geographical experie  We encourage you to update Project Information under your CMS registration  Output  Description  Output  Descript	nce based on project references entered in Full registration under your CMS profile. on prior to filling EOI.
A. Technical Competence	
<ul> <li>TIP Cross-referencing the selected from your CMS profile projects, highlight the assignments.</li> <li>Provide details of past experience working with similar project authorities.</li> </ul>	e technical qualifications of your entity/ consortium in undertaking similar
ABB is the world's leading supplier of just about every product in the power and plants – from generator circuit breakers and power transformers to switchgear, protection systems.	
* B. Geographical Experience	
✓ TIP Cross-referencing the selected from your CMS profile projects, present ex	perience in similar geographic areas.

### ADB Consultant Management System

#### Search and Select EOI screen

									Ho	ome L	ogout	Diag	jnostics		
Dashboar	d Pr	ofile	Opportunities	Non-Committal Inquiries	Reques	st for Proposals	Pro	oposals	Negotiation	s Po	st As	signn	nent Que	estio	nnaires
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0	<b>P</b>	Develo		ocal Authorities Infrastructure nitiating Consultant Recruitmer	nt 016	International	Firm		Social Develop Governance, C Development		у		24-Nov- 2011		-Nov-
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#### **Consultant Management System**

#### Search and Select EOI screen

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This action will overwrite the existing data in your EOI and cannot be undone. Proceed to reuse EOI?



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## How to check status of EOI



#### Opportunities tab

ADBHome Logout Diagnostics Profile Non-Committal Inquiries Opportunities Request for Proposals Proposals Negotiations Post Assignment Questionnaires Dashboard Opportunities with Consulting Services Recruitment Notices Search v Country Duration USD Sector Budget Greater than ▼ International ✓ National Consultant Source To Published From ✓ Firm Consultant Type ✓ Individual Expression of Interest ✓ Submitted ✓ Not Submitted Expertise Clear Go Consultant Consultant Budget View View Duration in USD Published Deadline Expertise SRN EOI Project Sector Source Type Remarks TA-7659 SRI: Lagging Local Authorities Social Development. 15-Apr-Water and International Firm 12 398,944 16-Mar-Submitted Infrastructure Development Project -Other Months 2012 2012 Governance, 3 no. Initiating Consultant Recruitment 001 Municipal Capacity (FIRM) (42459-012) Development Infrastructure and Services TA-7659 SRI: Lagging Local Authorities Water and International Firm Social Development, 12 398,944 24-Nov-24-Nov-Being Infrastructure Development Project -Other Months Governance. 2011 2011 Evaluated Initiating Consultant Recruitment 012 Municipal Capacity (FIRM) (42459-012) Infrastructure Development and Services TA-7659 SRI: Lagging Local Authorities Water and International Firm Social Development, 12 398,944 24-Nov-24-Nov-Shortlisted Infrastructure Development Project -Other Governance, Months 2011 2011 Initiating Consultant Recruitment 011 Municipal Capacity (FIRM) (42459-012) Infrastructure Development and Services TA-7659 SRI: Lagging Local Authorities Social Development, 398,944 24-Nov-Being Water and International Firm 12 24-Nov-Infrastructure Development Project -Other Governance, Months 2011 2011 Evaluated ų, Initiating Consultant Recruitment 010 Municipal Capacity

(FIRM) (42459-012) Infrastructure Development and Services Social Development, 398,944 24-Nov-TA-7659 SRI: Lagging Local Authorities Water and International Firm 12 24-Nov-Being Infrastructure Development Project -Other Governance, Months 2011 2011 Evaluated Initiating Consultant Recruitment 009 Municipal Capacity (FIRM) (42459-012) Infrastructure Development



# Responding to RFP



#### Dashboard

Home Logout Diagnostics

Opportunities Non-Committal Inquiries Request for Proposals Proposals Negotiations Post Assignment Questionnaires Dashboard **Action Items** 

references. For inquiries, contact cmshelp@adb.org.

IMPORTANT: Please remember to save your data every 15 minutes to avoid losing changes due to system timeout.

		-
20 Mars DED for Colorion TA 7650 CDT Longing Long Authorities Infrastructure Development	atus	Go To Task
	quested to bmit Proposal	æ

#### References

Guidelines on the Use of Consultants Project Administration Instructions Consulting Services Operations Manual

#### **Quick Reference Guides**

Tips for Responding to Request for **Proposals** CMS Basics Managing Consultant Profile

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#### **Consultant Management System**

RFP tab

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Last Undated Last

Dashboard Profile Opportunities Non-Committal Inquiries Request for Proposals Proposals Negotiations Post Assignment Questionnaires

Request for Proposal: TA-7659 SRI: Lagging Local Authorities Infrastructure Development Project - Initiating Consultant Recruitment 011 (FIRM) (42459-012)

Status: Requested to Submit Proposal

Save

Revert

Back

TIP Please download and review the RFP then inform ADB within 5 working days of receiving this if you will or will not be able to submit a proposal. If you have clarifications, please send a message through CMS. (PAI 2.04, Part I.b)

#### **RFP Attachments**

ADB

Title	уре	Description	Category 🔺	By		Update	Delete
Read This First! - Tips for Responding to RFP	ile		Others	JABUNDO	24-Nov-2011	0	
TA-7659 RFP Section 1 - Letter of Invitation.pdf	ile	RFP Section 1 - Letter of Invitation	RFP-1	KESPIRITU	20-Mar-2012	0	
TA-7659 RFP Section 2 - Definitions.pdf	ile	RFP Section 2 - Definitions	RFP-2	KESPIRITU	20-Mar-2012	0	
TA-7659 RFP Section 3 - Instructions to Consultants.pdf	ile	RFP Section 3 - Instructions to Consultants	RFP-3	KESPIRITU	20-Mar-2012	0	
TA-7659 RFP Section 4 - Data Sheet.pdf	ile	RFP Section 4 - Data Sheet	RFP-4	KESPIRITU	20-Mar-2012	0	
TA-7659 RFP Section 5 - Evaluation Criteria.xls	ile	RFP Section 5 - Evaluation Criteria	RFP-5	KESPIRITU	20-Mar-2012	0	
TA-7659 RFP Section 6 - Standard Forms for Proposal Submission.pdf	ile	RFP Section 6 - Standard Forms for Proposal Submission	RFP-6	KESPIRITU	20-Mar-2012	0	
TA-7659 RFP Section 7 - Terms of Reference.pdf	ile	RFP Section 7 - Terms of Reference	RFP-7	KESPIRITU	20-Mar-2012	0	
TA-7659 RFP Section 8 - Standard Form of Contract.pdf	ile	RFP Section 8 - Standard Form of Contract	RFP-8	KESPIRITU	20-Mar-2012	0	
TA-7659 RFP Section 9 - List of ADB Member Countries (http://www.adb)	Veb age	RFP Section 9 - List of ADB Member Countries	RFP-9	KESPIRITU	20-Mar-2012	0	
ADB Projects URL(http://www.adb)	Veb age	ADB Projects URL	Reference	JABUNDO	24-Nov-2011	0	
Anti-Corruption Policy URL(http://www.adb)	Veb age	Anti-Corruption Policy URL	Reference	JABUNDO	24-Nov-2011	0	
Guidelines on the use of Consultants by ADB and its Borrowers(http://www.adb)	Veb age	Guidelines on the use of Consultants by ADB and its Borrowers	Reference	JABUNDO	24-Nov-2011	2	Î

#### Messages and Clarifications



# CMS Tip4: Read the "Read This First!" document in the RFP Attachments

RFP Attachments ①							
Title	Туре	Description	Category -	Last Updated By	Last Updated	Update	Delete
Read This First! - Tips for Responding to RFP	File		Others	No.		0	1
ADB Projects URL(http://www.adb)	Web Page	ADB Projects URL	Reference	No. 10 House		0	1
Anti-Corruption Policy URL(http://www.adb)	Web Page	Anti-Corruption Policy URL	Reference	No.	22 (188g) (1	0	1
Guidelines on the use of Consultants by ADB and its Borrowers(http://www.adb)	Web Page	Guidelines on the use of Consultants by ADB and its Borrowers	Reference	Maria Halling	-2-168p; -911-1	0	ı





## Important Information about CMS

Must read to ensure smoother transactions using the system!

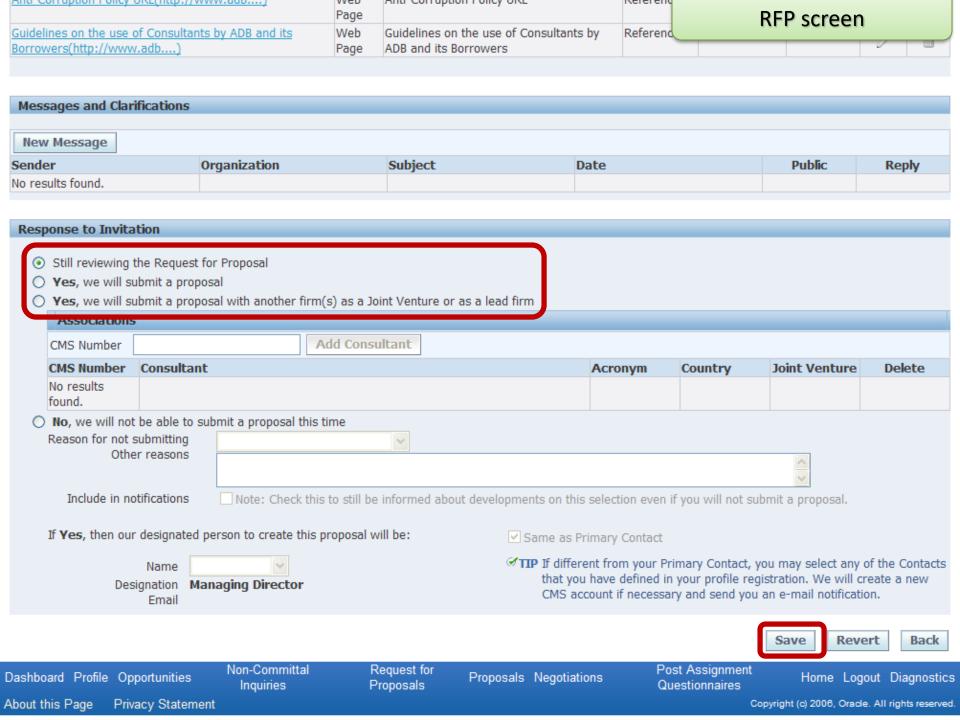
#### **General Reminders**

- As with any online transactional system, **internet connectivity and speed are essential**. Please make sure your connection and speed are able to sustain ongoing transactions and updates to the screens.
- Review Quick Reference Guides (QRG) located at the right side of the CMS home page and view training videos to familiarize yourself with the system prior to working in the system. QRGs might have answers to your questions.
- Do not use the Back button of your browser to return to a previous screen. This is likely to result in an "expired page" and all updates may not be seen.
- Remember to click on the Logout link (appearing on the upper right portion of the screen) to properly end your CMS session.

#### Registration

Encourage your associate/joint venture partners to register in CMS if they have not done so already.

Decrending to Invitation and Accessing DED Tompletes





# Preparing and Submitting Proposals



# Regarding online CMS proposals:

- CMS does not function as a dropbox for proposals; ample time for data entry of fields should be reserved
- Access times to CMS is verifiable
- Upload attachments as PDFs rather than DOCs as these attachments are automatically combined for the benefit of the evaluators



#### Dashboard

Home Logout Diagnostics

Profile Opportunities Non-Committal Inquiries Request for Proposals Proposals Negotiations Post Assignment Questionnaires Dashboard **Action Items** 

references. For inquiries, contact cmshelp@adb.org.

Non-Committal

Inquiries

IMPORTANT: Please remember to save your data every 15 minutes to avoid losing changes due to system timeout.

Action Ite	ems			
Date	Туре	Name	Status	Go To Task
20-Mar- 2012		TA-7659 SRI: Lagging Local Authorities Infrastructure Development  Project - Initiating Consultant Recruitment 011 (FIRM) (42459-012)	Draft	<b>.</b>

#### References

Guidelines on the Use of Consultants Project Administration Instructions Consulting Services Operations Manual

#### **Quick Reference Guides**

Tips for Responding to Request for Proposals CMS Basics Managing Consultant Profile

Searching Opportunities Responding to Request for Proposals

Creating Technical Proposals Creating Financial Proposals

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Responding to Post Assignment

Questionnaires

Post Assignment Home Logout Diagnostics

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Dashboard Profile Opportunities

Request for Proposals Negotiations Proposals

Questionnaires



#### **TECH Attachments subtab**

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Dashboard Profile Opportunities Non-Committal Inquiries Request for Proposals Proposals Negotiations Post Assignment Questionnaires

Messages and Clarifications | Verify and Submit | Invitation for Negotiations Technical Proposal Financial Proposal

Proposal 100494-01: TA-7659 SRI: Lagging Local Authorities Infrastructure Development Project - Initiating Consultant Recruitment 011 (FIRM) (42459-012)

Status: Draft Deadline: 04-Apr-2012 04:00 PM GMT +08:00 (15 days 4 hours remaining)

Back

TIP Please download and complete the standard templates and attach the final version in the attachments section below in PDF format.

TECH Attachments TECH-2 Team Composition | TECH-4 Personnel Schedule

#### **Standard Templates**

Title	Туре	Description	Category -	Last Updated By	Last Updated	Update	Delete
BTP Proposal Submission Letter.doc	File	BTP Proposal Submission Letter	Proposal Submission Letter	SYSADMIN	20-Mar- 2012	0	
TECH-1 BTP Description of the Approach, Methodology and Work Plan.doc	File	BTP Description of the Approach, Methodology and Work Plan for Performing the Assignment	TECH-1	SYSADMIN	20-Mar- 2012	0	
TECH-3 BTP Work Schedule.doc	File	BTP Work Schedule	TECH-3	SYSADMIN	20-Mar- 2012	0	
TECH-5 BTP Curriculum Vitae (CV).doc	File	BTP Curriculum Vitae (CV)	TECH-5	SYSADMIN	20-Mar- 2012	0	Î

Technical Proposa	Attachments 🚨	
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Add Attachment

Title	Туре	Description	Category	Last Updated By	Last Updated	Update	Delete
No results found.							

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Request for Proposals

Proposals Negotiations

Post Assignment Questionnaires

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Opportunities Non-Committal Inquiries Request for Proposals Proposals Negotiations Post Assignment Ouestionnaires Dashboard Profile Financial Proposal | Messages and Clarifications | Verify and Submit | Invitation for Negotiations Technical Proposal Proposal 100494-01: TA-7659 SRI: Lagging Local Authorities Infrastructure Development Project - Initiating Consultant Recruitment 011 (FIRM) (42459-012) Status: Draft Deadline: 04-Apr-2012 04:00 PM GMT +08:00 (15 days 4 hours remaining) Back TIP Click the Update icon on each position to identify the corresponding expert that you will field. You may create new positions if necessary. TECH Attachments TECH-2 Team Composition TECH-4 Personnel Schedule Team Members Add Position International Required CMS in Team Home Country Firm Proposal Leader Inputs Field Inputs Update I **Number Name** Position Age Subproject Team Leader and 0.0 PM 0.0 P  $\mathbf{V}$ Project Management Specialist Sub-total 0.0 PM 0.0 PM National Required CMS in Team Home **Number Name Country Firm** Position Proposal Leader Inputs Field Inputs Update Delete Age Financial Management 0.0 PM 0.0 PM ☑ Specialist Environmental Safeguard 0.0 PM 0.0 PM V Specialist Sub-total 0.0 PM 0.0 PM

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#### Team Member screen

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Diagnostics Home Logout

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Opportunities Non-Committal Inquiries Request for Proposals Proposals Negotiations Post Assignment Ouestionnaires Dashboard Profile Financial Proposal | Messages and Clarifications | Verify and Submit | Invitation for Negotiations Technical Proposal Proposal 100494-01: TA-7659 SRI: Lagging Local Authorities Infrastructure Development Project - Initiating Consultant Recruitment 011 (FIRM) (42459-012) Status: Draft Deadline: 04-Apr-2012 04:00 PM GMT +08:00 (15 days 4 hours remaining) Back TIP Click the Update icon on each position to identify the corresponding expert that you will field. You may create new positions if necessary. TECH Attachments TECH-2 Team Composition TECH-4 Personnel Schedule Team Members Add Position International Required CMS in Team Home **Country Firm** Proposal Leader Inputs Field Inputs Update Delete **Number Name** Position Age PRC Subproject Team Leader and 37 1.15 PM 0.0 PM  $\checkmark$  $\checkmark$ Project Management Specialist Sub-total 1.15 PM 0.0 PM National Required CMS in Team Home **Number Name Country Firm** Position Proposal Leader Inputs Field Inputs Update Delete Age Financial Management 0.0 PM 0.0 PM ☑ Specialist Environmental Safeguard 0.0 PM 0.0 PM V Specialist Sub-total 0.0 PM 0.0 PM

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#### Team Member screen

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* First Name			* City of	Residence/Home Office		Q	
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Dashboard Profile Opportunities Non-Committal Inquiries Request for Proposals Proposals Negotiations Post Assignment Questionnaires

Technical Proposal | Financial Proposal | Messages and Clarifications | Verify and Submit | Invitation for Negotiations

Proposal 100494-01: TA-7659 SRI: Lagging Local Authorities Infrastructure Development Project - Initiating Consultant Recruitment 011 (FIRM) (42459-012)

Status: Draft Deadline: 04-Apr-2012 04:00 PM GMT +08:00 (15 days 4 hours remaining)

TECH Attachments | TECH-2 Team Composition **TECH-4 Personnel Schedule** Week(1 year = 52 weeks) **Months Input** Air Travel Name (Citizenship) Position Firm 5 Home Field Total Int'l Nat'l 1 International (PRC) 1.15 0 1.15 1 Subproject Team Leader and Project Management Specialist Sub-total 1.15 0 1.15 1 National Sub-total 0 0 1.15 1.15 0 1 Total Legend: GlocalWi - 25258FN Home, Full-Time Home, Intermittent Field, Full-Time

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Field, Intermittent

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Proposal 100494-01: TA-7659 SRI: Lagging Local Authorities Infrastructure Development Project - Initiating Consultant Recruitment 011 (FIRM) (42459-012)

Status: Draft Deadline: 04-Apr-2012 04:00 PM GMT +08:00 (15 days 4 hours remaining)

TIP If available, please download and complete the standard templates and attach the final version in the attachments section below in PDF format.

FIN Attachments	FIN-1A Remune	eration FIN-1B	Remuneration Bre	akdown FIN-2 Reiml	oursable Expenses	FIN-3 Summary by Co	osts	
Standard Template	es							
No results found.								
Financial Proposal	Attachments 🗓	)						
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Dashboard Profile Opportunities

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Post Assignment Questionnaires

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Dashboard Profile Opportunities Non-Committal Inquiries Request for Proposals Proposals Negotiations Post Assignment Questionnaires Financial Proposal | Messages and Clarifications | Verify and Submit | Invitation for Negotiations Technical Proposal Proposal 100494-01: TA-7659 SRI: Lagging Local Authorities Infrastructure Development Project - Initiating Consultant Recruitment 011 (FIRM) (42459-012) Status: Draft Deadline: 04-Apr-2012 04:00 PM GMT +08:00 (15 days 4 hours remaining) FIN-1B Remuneration Breakdown | FIN-2 Reimbursable Expenses FIN-1A Remuneration FIN-3 Summary by Costs FIN Attachments Remuneration i International Home Office Field Inputs Rate per Inputs Rate per Total i **Position** in PM in PM PM Total US Update Name Currency Amount Amount Subproject Team Leader 0 1.15 0.0USD and Project Management Specialist

National											
				Home Off	ice		Field				
Name	Position	Currency	Inputs in PM	Rate per PM	Amount		Rate per PM	Amount	Total	Total in USD	Update
	Financial Management Specialist	LKR	0.0		0	0.0		0	0	0	0
	Environmental Safeguard Specialist	LKR	0.0		0	0.0		0	0	0	0
		Sub-total	0.0			0.0				0	
		Total	1.15			0.0				0	

ADB Daily Exchange Rate as of 20-Mar-2012

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USD 1.0000 = LKR 113.73

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Sub-total

1.15

0.0



#### **Consultant Management System**

#### Remuneration screen

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Apply

Cancel

Recalculate

#### **Team Member Remuneration**

Indicates required field

Name

Position Subproject Team Leader and Project Management Specialist

Employment Status Full-Time (regular full-time staff of lead or associate firm)

**♥TIP** For QCBS, FBS, and LCS selection methods, it is optional that you enter the amounts for social charges and overhead.

Breakdov	Breakdown of Billing Rates								
	1	2	3	4	5	6		7	8
*Currency	*Monthly Salary	Social Charges	Overhead	Sub-total (1+2+3)	Fee	Home Office Rate (4+5)	Multiplier (6/1)	Others	Field Rate (6+7)
		% of 1	% of 1		% of 4			% of 1	
USD 🕶	15000	1500	1500	18,000	1500	19,500	1.30	1000	20,500
		10%	10%		8.3333%			6.6667%	

Apply Cancel Recalculate

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Dashboard Profile Opportunities Non-Committal Inquiries Request for Proposals Proposals Negotiations Post Assignment Questionnaires Financial Proposal | Messages and Clarifications | Verify and Submit | Invitation for Negotiations Technical Proposal Proposal 100494-01: TA-7659 SRI: Lagging Local Authorities Infrastructure Development Project - Initiating Consultant Recruitment 011 (FIRM) (42459-012) Status: Draft Deadline: 04-Apr-2012 04:00 PM GMT +08:00 (15 days 4 hours remaining) FIN-1A Remuneration | FIN-1B Remuneration Breakdown | FIN-2 Reimbursable Expenses FIN Attachments FIN-3 Summary by Costs Remuneration 1 International Home Office Field Rate per Inputs Rate per Total in Inputs **Position** in PM PM in PM PM **USD** Update Name Currency Amount Amount Total Subproject Team Leader 0 1.15 19,500 22,425 0.020,500 22,425 22,425 USD and Project Management Specialist Sub-total 1.15 0.0 22,425 National Home Office Field Inputs Rate per Inputs Rate per Total in **Position** in PM PM in PM PM **USD** Update Name Currency Amount Amount Total Financial Management 0 LKR 0.0 0 0.0 0 Specialist Environmental Safeguard LKR 0.0 0 0.0 0 0 0 Specialist Sub-total 0.0 0.0 0

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Non-Committal Inquiries Request for Proposals

1.15

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22,425

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Technical Proposal |

Proposal 100494-01: TA-7659 SRI: Lagging Local Authorities Infrastructure Development Project - Initiating Consultant Recruitment 011 (FIRM) (42459-012)

Status: Draft Deadline: 04-Apr-2012 04:00 PM GMT +08:00 (15 days 4 hours remaining)

FIN Attachments	FIN-1A Re	emune	eration	FIN-1B Remu	N-1B Remuneration Breakdown   FIN-2 Reimbursable Expenses   FIN-3 Summar			3 Summary	by Costs			
Remuneration Brea	Remuneration Breakdown											
International												
				1	2	3	4	5	6		7	8
Name and Posit	tion	Туре	Currency	Monthly Salary	Social Charges	Overhead	Sub-total (1+2+3)	Fee	Home Office Rate (4+5)	Multiplier (6/1)	Others	Field Rate (6+7)
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National												
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Name and Posit	tion	Туре	Currency	Monthly Salary	Social Charges	Overhead	Sub-total (1+2+3)	Fee	Home Office Rate (4+5)	Multiplier (6/1)	Others	Field Rate (6+7)
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ADB Daily Exchange Rate as of 20-Mar-2012

USD 1.0000 = LKR 113.73

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Dashboard	Profile	Opportunities	Non-Committal Inquiries	Request for Proposals	Proposals	Negotiations	Post Assignment Questionnaires
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Proposal 100494-01: TA-7659 SRI: Lagging Local Authorities Infrastructure Development Project - Initiating Consultant Recruitment 011 (FIRM) (42459-012)

FIN Attachments | FIN-1A Remuneration | FIN-1B Remuneration Breakdown | FIN-2 Reimbursable Expenses | FIN-3 Summary by Costs

Status: Draft Deadline: 04-Apr-2012 04:00 PM GMT +08:00 (15 days 3 hours remaining)

217 teachine 121 271 temaneration 121 25 to	Tar 2 Remindred Expen	Tar b bannary by costs	
Summary by Costs			
Competitive Components			
	LKR	USD	Total in USI
Remuneration, International	0	22,425	22,425
Remuneration, National	0	0	(
Reimbursable Expenses	0	212,000	212,000
Sub-total Sub-total	0	234,425	234,425
Ion-Competitive Components			
	LKR	USD	Total in USI
Provisional Sums	0	176,320	176,320
Contingency	0	40,000	40,000
Sub-total	0	216,320	216,320
Total	0	450,745	450,745
ADR Daily Exchange Rate as of 20-Mar-2012			

ADB Daily Exchange Rate as of 20-Mar-2012

USD 1.0000 = LKR 113.73

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#### ADB Consultant Management System

#### Messages screen

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Technical Proposal | Financial Proposal | Messages and Clarifications | Verify and Submit | Invitation for Negotiations

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Proposal 100494-01: TA-7659 SRI: Lagging Local Authorities Infrastructure Development Project - Initiating Consultant Recruitment 011 (FIRM) (42459-012)

Status: Draft Deadline: 04-Apr-2012 04:00 PM GMT +08:00 (15 days 3 hours remaining)

Messages					
New Message					
Sender	Organization	Subject	Date	Public	Reply
No results found.					

Dashboard Profile Opportunities

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#### ADB

#### **Consultant Management System**

#### Create Message screen

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Create New Messag	ge: TA-7659 SRI: Lagging Local Authorities Infrastructure Development Project - Initiating Consultant Rec	cruitment 011 (FIRM) (42459-012)
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From		
* Subject		
* Message		
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	Diagnostics Home Logout	



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Proposals

Proposals Negotiations

Questionnaires

# Warnings and error messages in the workflow screen

Clicking the Verify button displays any Warnings or Errors that are validated by CMS

- Errors prevent submission and must be properly addressed
- Error messages persist until the Verify button is clicked again
- Warnings only require that a comment be entered



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#### Verify & Submit screen

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# GMS

CMS Notifications on Technical proposal Scores and financial proposal amounts



#### CMS: For Information - Selection 100254: TA-7483 (THA) - Implementation Plan for Strategic Intercity Motorway Network Project

Τo

Sent 27-May-2010 16:11:29

ID 2400620

Dear

Subject: CMS: For Information - Selection 100254: TA-7483 (THA) - Implementation Plan for Strategic Intercity Motorway Network Project

We are pleased that your technical proposal scored 950 points which meets the minimum technical score of 750 points.

The financial proposals will be unlocked and decrypted on:

Date: 28 May 2010 Time: 12:00 pm +8 GMT

We will email you the results of the public opening of financial proposals.

P.S. Do not reply to this automated e-mail. Please send any inquiries to the CMS Administrator at <a href="mailto:cmsadmin@adb.org.xxx">cmsadmin@adb.org.xxx</a>.

#### CMS: For Information - Selection 100254: TA-7483 (THA) - Implementation Plan for Strategic Intercity Motorway Network Project

To

Sent 27-May-2010 16:11:29

ID

Dear.

Subject: CMS: For Information - Selection 100254: TA-7483 (THA) - Implementation Plan for Strategic Intercity Motorway Network Project

Unfortunately your technical proposal does not meet the minimum technical score of 750 points.

Your financial proposal has remained locked and encrypted, and will remain so until its deletion from ADB's system after the completion of the selection process, in accordance with Paragraph 39 of the Instructions to Consultants.

We will email you the results of the public opening of financial proposals on 28 May 2010 at 12:00 pm +8 GMT.

We are indeed grateful for your participation and do hope to consider you again for other similar assignments.

P.S. Do not reply to this automated e-mail. Please send any inquiries to the CMS Administrator at <a href="mailto:cmsadmin@adb.org.xxx">cmsadmin@adb.org.xxx</a>.

#### CMS: For Information - Selection 100134: TA-7329 (REG) Promoting Access to Renewable Energy in the Pacific

To

Sent 27-May-2010 16:11:29

ID 2400620

Dear

Subject: CMS: For Information - Selection 100134: TA-7329 (REG) Promoting Access to Renewable Energy in the Pacific

Financial proposals from firms whose technical proposals gained a minimum 750 points for this consulting services assignment were electronically opened at ADB's Manila, headquarters on 25 June 2010, 08:00 am GMT +08:00. The results of the public opening of financial proposals were emailed to all short-listed firms.

This summary shows the proposals' technical score and total price:

No. 1	Name of Consultant	Country United Kingdom	Technical Score -	Total Price
2		Thailand	800	USD 112,859.00
3		Australia	-	-

ADB will now evaluate the financial proposals and prepare an overall ranking of the proposals. A letter of invitation for contract negotiations will be sent to the first-ranked firm.

P.S. Do not reply to this automated e-mail. Please send any inquiries to the CMS Administrator at <a href="mailto:cmsadmin@adb.org.xxx">cmsadmin@adb.org.xxx</a>.





# **CMS Tip 5:** take advantage of online references before resorting to contacting CMShelp

- Learning Videos
- Quick Reference Guides (QRGs)
- Frequently Asked Questions (FAQs)



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ADB ConsultantTutor

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Submit Expressions of Interest

Prepare and submit proposals online

Negotiate contract details



Email: cmshelp@adb.org Support Hours: 08:00 - 17:00 (GMT+8)

#### ■ About CMS



CMS is an integrated web-based facility system to support ADB's:

- · Consultant Information Management
- Consulting Opportunities Advertisement
- Consulting Services Recruitment
- Contract Administration

#### ■ Training Materials

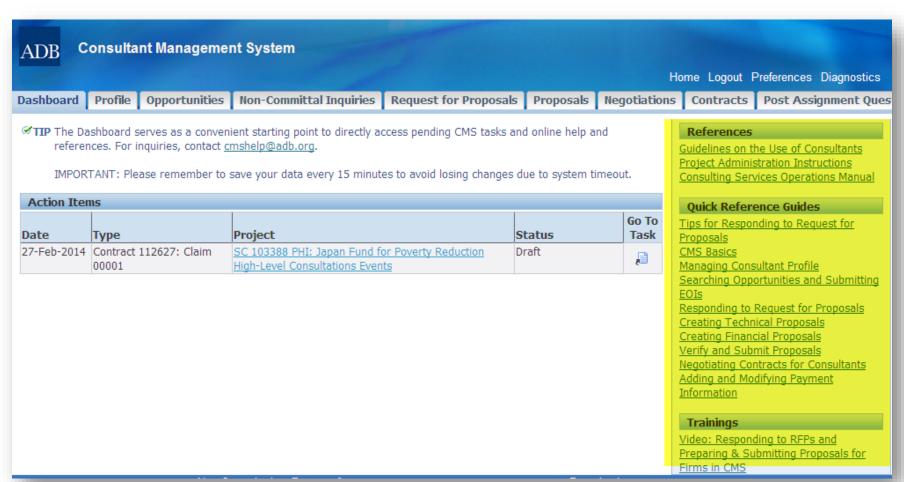


Materials and Videos for Individual Consultants

Materials and Videos for Consulting Firms



## **CMS Dashboard**





# GMS

# Questions



# 

Thank you!

