



BO Data collection & disclosure: technical & practical considerations

Louise Russell-Prywata
22 Feb 2022

This is not an ADB material. The views expressed in this document are the views of the author/s and/or their organizations and do not necessarily reflect the views or policies of the Asian Development Bank, or its Board of Governors, or the governments they represent. ADB does not guarantee the accuracy and/or completeness of the material's contents, and accepts no responsibility for any direct or indirect consequence of their use or reliance, whether wholly or partially. Please feel free to contact the authors directly should you have queries.



Technical assistance

To implement beneficial ownership transparency



Policy guidance and research

Resources to understand and share best practice globally



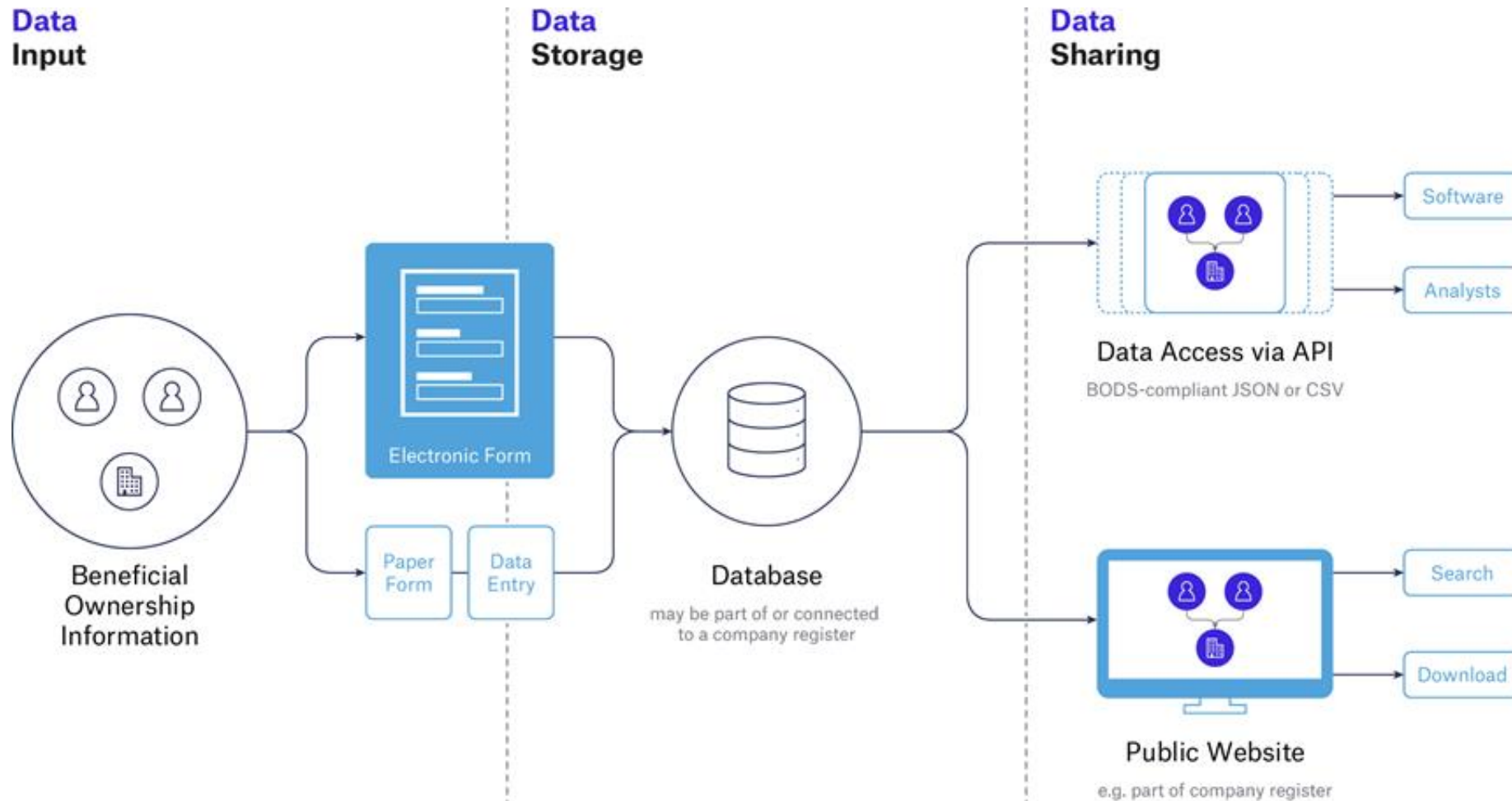
Support to use ownership data

Beneficial Ownership Data Standard (BODS) and Open Ownership Register

Focus of this presentation

- How are countries collecting BO data?
- The benefits of structured BO data
- Case study: moving from unstructured to structured data
- Tools and solutions to help: Beneficial Ownership Data Standard & model collection forms
- Common data collection challenges & how to overcome them

Data collection & disclosure



Methods of collecting BO data

- **Paper form** - data is collected on paper, then potentially input to a database (e.g. Kyrgyz Republic EITI BO declarations)
- **Spreadsheet form** - data is input to a spreadsheet by the declaring company, these spreadsheets are stored and/or aggregated (e.g. [Kazakhstan mining license data](#))
- **Web form** - companies use a specially designed form to input BO data, which is then automatically added to a database (e.g. Armenia)

“The scale of the solution should match the scale of the information being collected and should facilitate making the information publicly available.” - R. Chhina, discussion paper

We'll focus on spreadsheets and web forms as these are the most practical and common solutions for collecting data.

Unstructured vs structured data

Structured data = each declaration is stored in a pre-defined format. This makes it easy to search, compare and link declarations.

Unstructured data = no set format for each declaration. Likely to require data science expertise/lots of time to search, compare and link declarations.

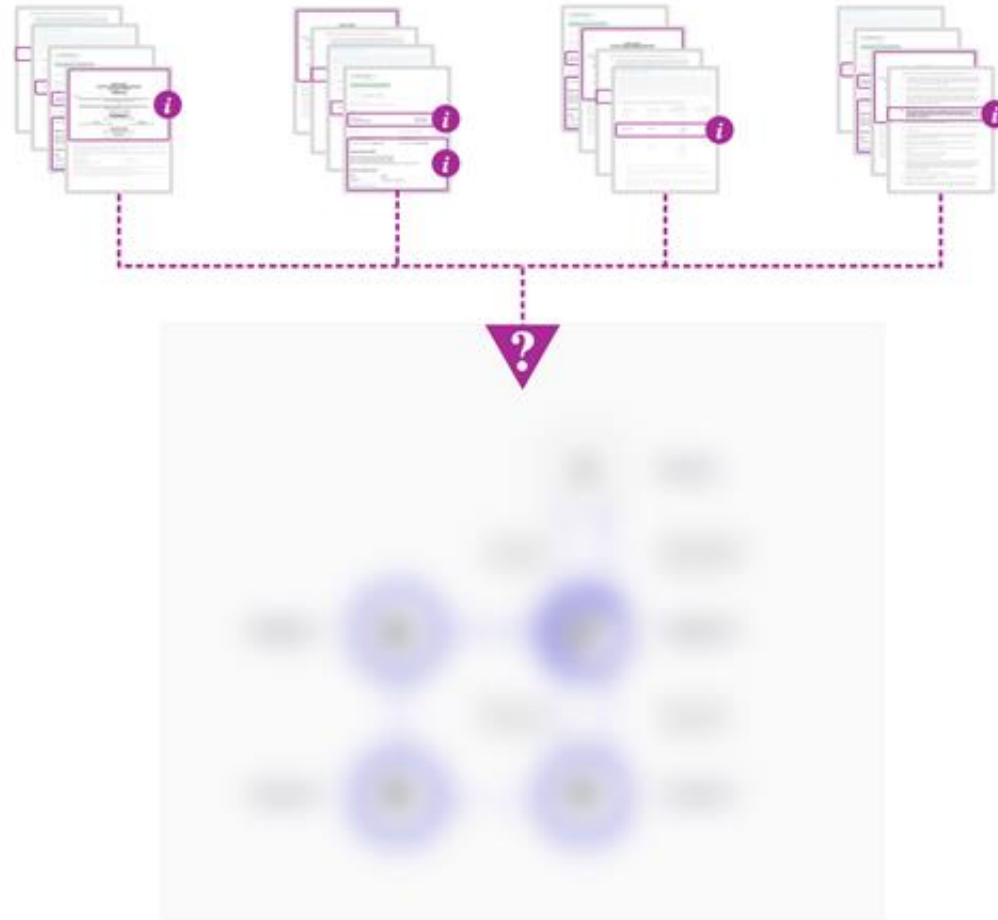
Unstructured	Structured																		
Nature of ownership or control This beneficial owner indirectly herself, or through her children, owns 27% of the declaring legal entity's shares through the following shareholders of the legal entity (1) "Angeruijheit B.V.", registration number in the Netherlands 64739564, registered office: Byterslaan 105, NL-4722GF Amsterdam, Netherlands; (2) "RigaTech Systems Ltd.", registration number in the United Kingdom: 396654, registered office: P.O. Box 124, Company Services Ltd. Main Road, London, United Kingdom.	Nature of ownership or control <table><tr><td>% Aggregate share ownership</td><td>27</td></tr><tr><td>% Aggregate control via voting shares</td><td>27</td></tr><tr><td>Direct share ownership in declaring entity</td><td>0</td></tr><tr><td>Direct voting control over declaring entity</td><td>0</td></tr></table> 1.1 Intermediate legal owner(s) Legal owner 1 <table><tr><td>Name</td><td>Angeruijheit B.V.</td></tr><tr><td>Registration authority</td><td>Commercial register of the Netherlands</td></tr><tr><td>Registration number</td><td>64739564</td></tr></table> Legal owner 2 <table><tr><td>Name</td><td>RigaTech Systems Ltd.</td></tr><tr><td>Registration authority</td><td>Companies House, UK</td></tr></table>	% Aggregate share ownership	27	% Aggregate control via voting shares	27	Direct share ownership in declaring entity	0	Direct voting control over declaring entity	0	Name	Angeruijheit B.V.	Registration authority	Commercial register of the Netherlands	Registration number	64739564	Name	RigaTech Systems Ltd.	Registration authority	Companies House, UK
% Aggregate share ownership	27																		
% Aggregate control via voting shares	27																		
Direct share ownership in declaring entity	0																		
Direct voting control over declaring entity	0																		
Name	Angeruijheit B.V.																		
Registration authority	Commercial register of the Netherlands																		
Registration number	64739564																		
Name	RigaTech Systems Ltd.																		
Registration authority	Companies House, UK																		

Open Ownership

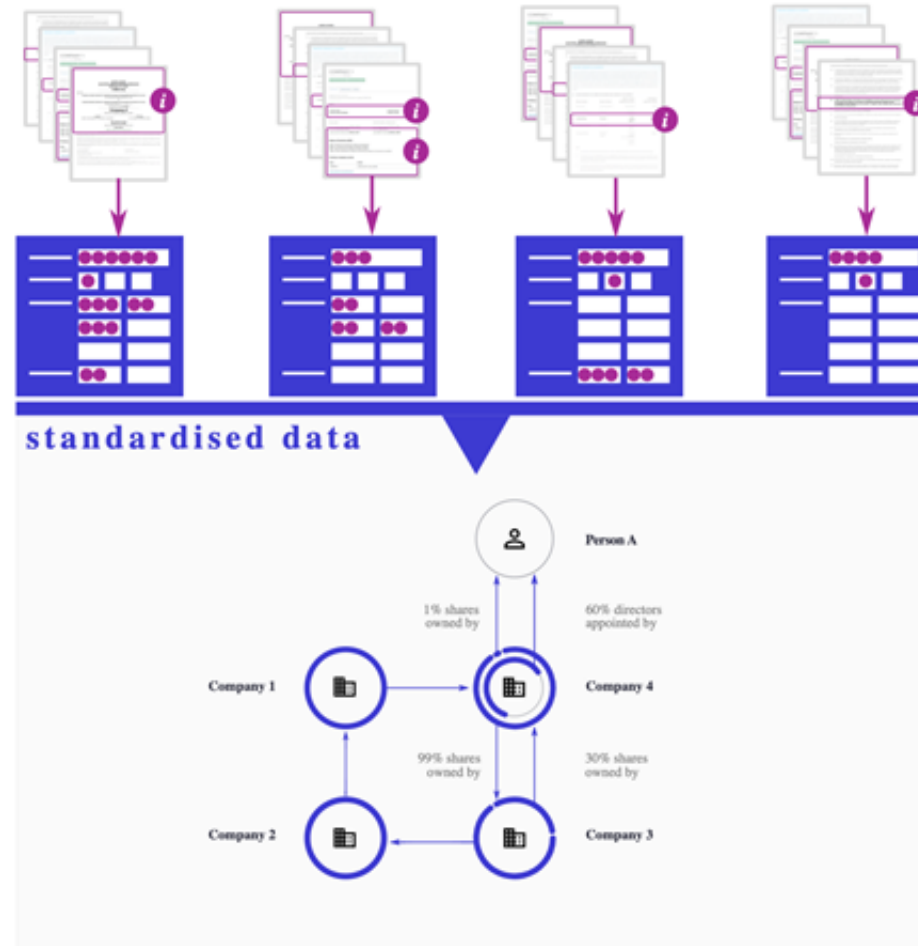
```
// 20220214120650
// https://register.openownership.org/entities/5b5f56e39d3f3fae184f55ef.json
```

[illegible]

Hard to use unstructured beneficial ownership data



Structured data makes analysis easier



Case study: Armenia's extractives BO register

- OO has provided technical assistance to Armenia MOJ & Armenia EITI to implement BOT
- In early 2020 the first BO declarations from extractives companies were submitted using paper forms
- They were made publicly available as pdfs on the Armenian company register.



The screenshot displays a form from the Armenian company register. At the top, it features the logo of the 'Հանրային Ռեգիստր' (Public Register) and the text 'ՀԱՅԱՍՏԱՆԻ ՀԱՆՐԱՊԵՏՈՒԹՅԱՆ ԿԱԹՈՎԱԿԱՐԴՈՒԹՅՈՒՆ' (Republic of Armenia, Ministry of Justice). Below this, there are navigation links: 'Սկիզբ' (Start), 'Նոր հայտ' (New search), 'Հայտի կարգավիճակ' (Status of search), 'Որոնում' (Search), and 'Ուղեցույց' (Guide).

The main section of the form is titled '«ՀԱՆՐԱԳԵՇՈՒՐԻ ԳՆԱԿԱՆԱՅԻՆ ԿՈՄՓԻԼԵՔՍ» ՓԲԸ' (Haykeneryan Gnakanyan Komplex JSC). It contains the following information:

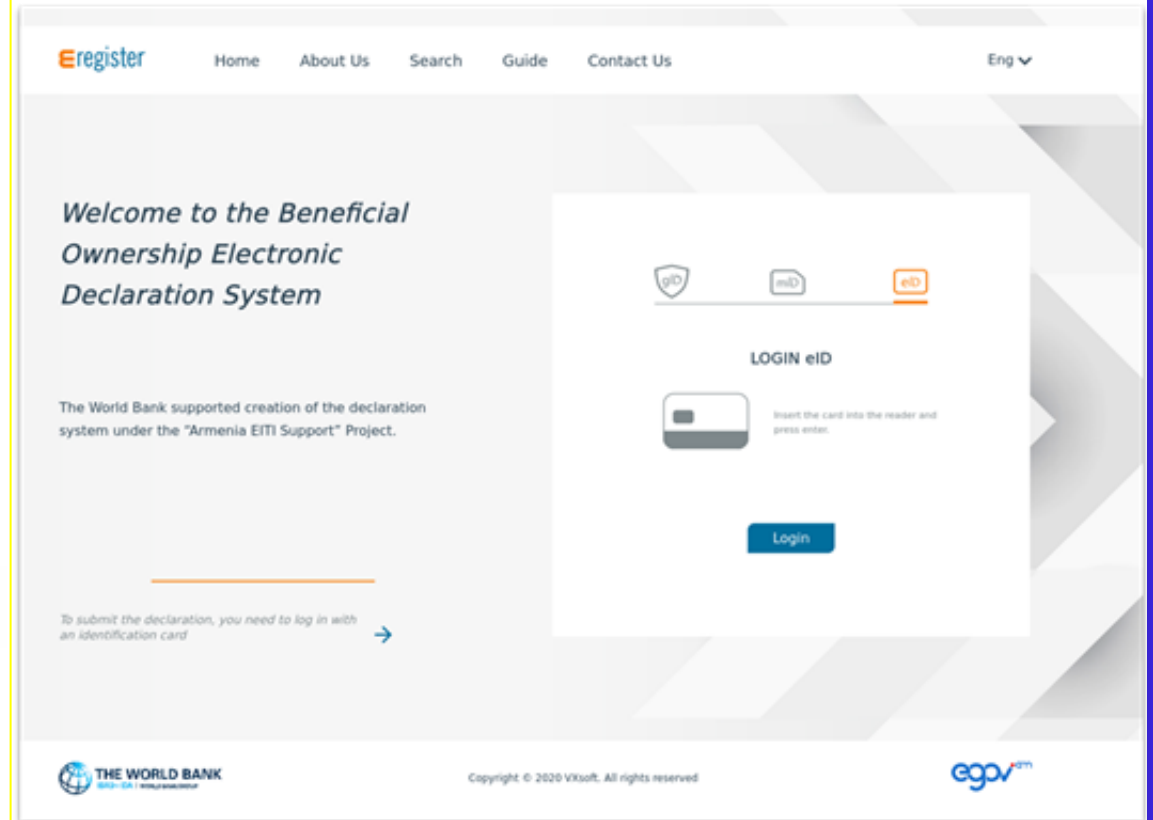
- Կարգավիճակ** (Status): **Լուծարման գործընթացում գտնվելու կամ գործունեության (գոյության) դադարման մասին պահանջարկի գրանցամատյանում տեղեկություններ գրառված չեն:** (Liquidation process underway or cessation of activity/existence. No information recorded in the register regarding the cessation of activity/existence.)
- Գրանցման համար** (Registration number): **27.140.00009 / 1994-07-26**
- ՀՎՀՀ** (Armenia): **09400818**
- Ձև** (Form): **202666**

Below the form, there is a section titled 'Իրական սեփականատերերի վերաբերյալ հայտարարագիր' (Statement regarding the actual owners). It includes a red stamp that says 'Գիտել' (Know) and a paragraph of text in Armenian explaining the requirements for submitting BO declarations.

Ուշադրություն. Անվճար տեղեկատվության մեջ ներառված են տեղեկություններ բացառապես հիմնադրների մասին: Ցուցադրվող ներկայումս կարող են չհամընկնել ընկերության մասնակիցներ: Ներկայիս մասնակիցների վերաբերյալ տեղեկություններ ստանալու համար, կարող եք վճարել եւ դիտել ընկերության ամբողջական տեղեկությունները: Տեղեկացնում ենք, որ իրավաբանական անձանց պետական ռեգիստրը վարում է միայն սահմանափակ պատասխանատվությամբ ընկերությունների մասնակիցների գրանցամատյանը (ռեեստր), այլ իրավական տեսակ ունեցող կազմակերպությունների բաժնեատերերի և այլ մասնակիցների վերաբերյալ տեղեկություններ չեն գրառվում: Միաժամանակ տեղեկացնում ենք, որ ճշգրիտ ամ տվյալներ կարող եք ստանալ միայն սեղմելով «Տպելու տարբերակ» կոճակը

Case study: Armenia's extractives BO register

- In 2021 Armenia developed new BO register software to collect information as structured data, using the Beneficial Ownership Data Standard
- Companies use an online form to make their declaration



Case study: Armenia's extractives BO register

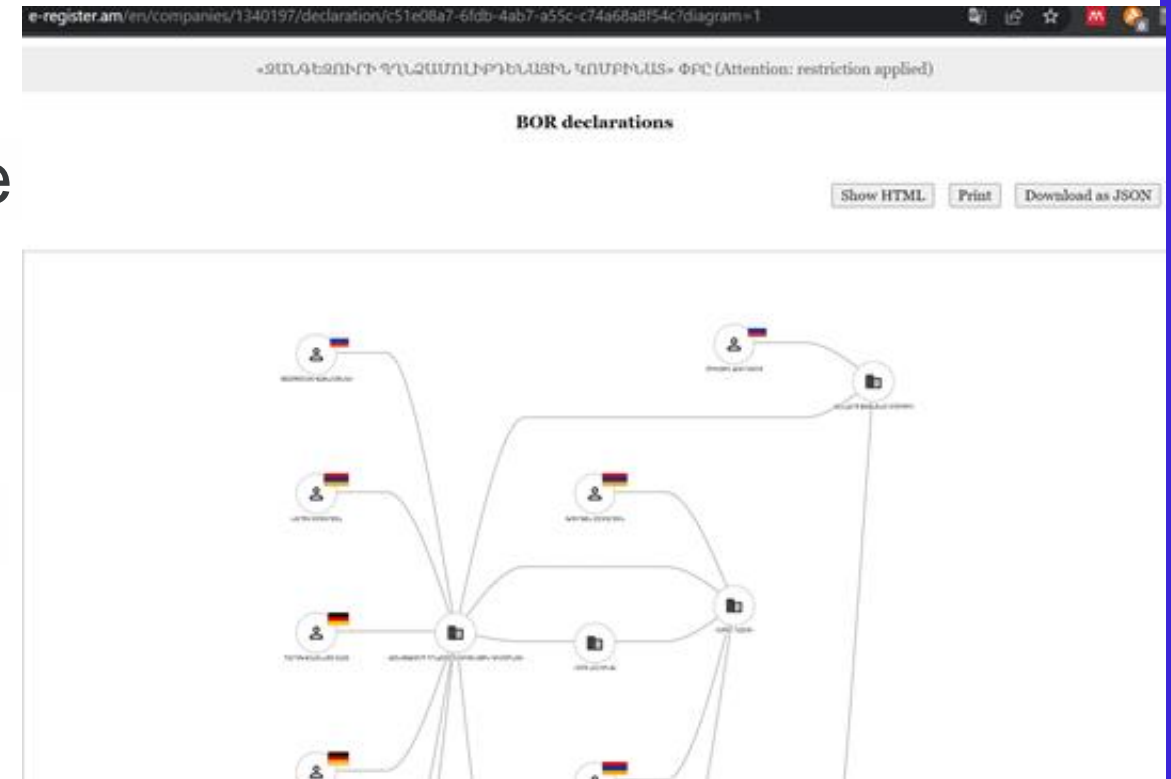
- The register software takes these declarations and can present them in different ways that help users understand the data
- The content of an individual declaration can be displayed online (right)

The screenshot shows the 'Electronic Register' website for the Government of the Republic of Armenia. The URL in the browser is `e-register.am/en/companies/1340197/declaration/CS1e08a7760db44b7a555c-e7406a8554c`. The page displays a 'Real Owners Declaration' for a company. At the top, there is a warning: «ՀԱՆՐԱՅԶՈՒՐԻ ԳՆԱՀԱՄԱՆՈՒՄԻ ԵՆԱՑԻՆ ԿՈՍՏՐԱՎՑ» ՓԲԸ (Attention: restriction applied). Below this, the section is titled 'BOR declarations'. There are buttons for 'Show diagram', 'Print', and 'Download as JSON'. The main heading is 'Real Owners Declaration'. Below it, the date 'հայտարարագրի հաստատման ամսաթիվ 25/06/2021' is shown. The declaration is divided into 'Section A' and 'Company'. The 'Section A' part contains the following information:

ՏՎՑԱՆԱԵՐ	
Name	«ՀԱՆՐԱՅԶՈՒՐԻ ԳՆԱՀԱՄԱՆՈՒՄԻ ԵՆԱՑԻՆ ԿՈՍՏՐԱՎՑ»
Public Service Number	27.140.00009
Registration Date	2020.06.25

Case study: Armenia's extractives BO register

- Because the Armenian disclosure regime requires information on the chain of beneficial ownership, the software can represent visually how ownership/control is held (right)



Case study: Armenia's extractives BO register

- This is made possible as the Armenian register uses the Beneficial Ownership Data Standard
- Each declaration is available in JavaScript Object Notation (JSON) (right), a computer-readable structured data format
- Declarations can also be downloaded in this format for users able to work with the JSON data

```
1 {
2   {
3     "statementID": "ameit12020dec0000001person0000001",
4     "statementType": "personStatement",
5     "statementDate": "2020-03-01",
6     "personType": "knownPerson",
7     "names": [
8       {
9         "type": "individual",
10        "fullName": "Thomas Peter Hell",
11        "familyName": "Hell",
12        "givenName": "Thomas Peter"
13      },
14      {
15        "type": "transliteration",
16        "fullName": "ԹՈՄԱՍ ՊԵՏԵՐ ՀԱՅԼ",
17        "familyName": "ՀԱՅԼ",
18        "givenName": "ԹՈՄԱՍ ՊԵՏԵՐ"
19      }
20    ],
21    "placeOfBirth": {
22      "type": "placeOfBirth",
23      "country": "DD"
24    },
25    "birthDate": "1960-03-28",
26    "nationalities": [
27      {
28        "name": "Germany",
29        "code": "DE"
30      }
31    ],
32    "isComponent": false,
33    "publicationDetails": {
34      "publicationDate": "2020-05-01",
35      "bodsVersion": "0.2",
36      "publisher": {
37        "name": "Government of Armenia"
38      }
39    },
40    "source": {
41      "type": [
42        "selfDeclaration"
43      ],
44      "assertedBy": [
45        {
46          "name": "ՀԱՆՐԱՅԵՐԱՐԻ ՊՂԵՍԱՍՈՒԻԲԴԵԼԱՅԻՆ ԿՈՍՄԵԼԱՏ՝ ՓԲԸ"
47        }
48      ]
49    }
50  }
51 }
```


The Beneficial Ownership Data Standard (BODS)

- An open standard for anyone to use, aims to transform the availability of structured beneficial ownership data around the globe
- “Data standard” = standardised format; BODS is flexible to align with different countries’ disclosure requirements (e.g. different fields, level of detail on ownership chains, availability of certain fields to the public, etc)
- Enables analysis & sharing of structured, linkable BO data - inc. across countries in line with proposed revisions to FATF R.24
- A practical solution to deal with complexities of BO disclosures such as complex ownership and control relationships

BODS provides a structured data format, along with guidance for collecting, sharing and using high-quality BO data

- The [data schema](#) describes how and what data can be collected and shared. It can also inform the design of data collection and management systems;
- The [technical guidance](#) provides support for implementers and users of the data.

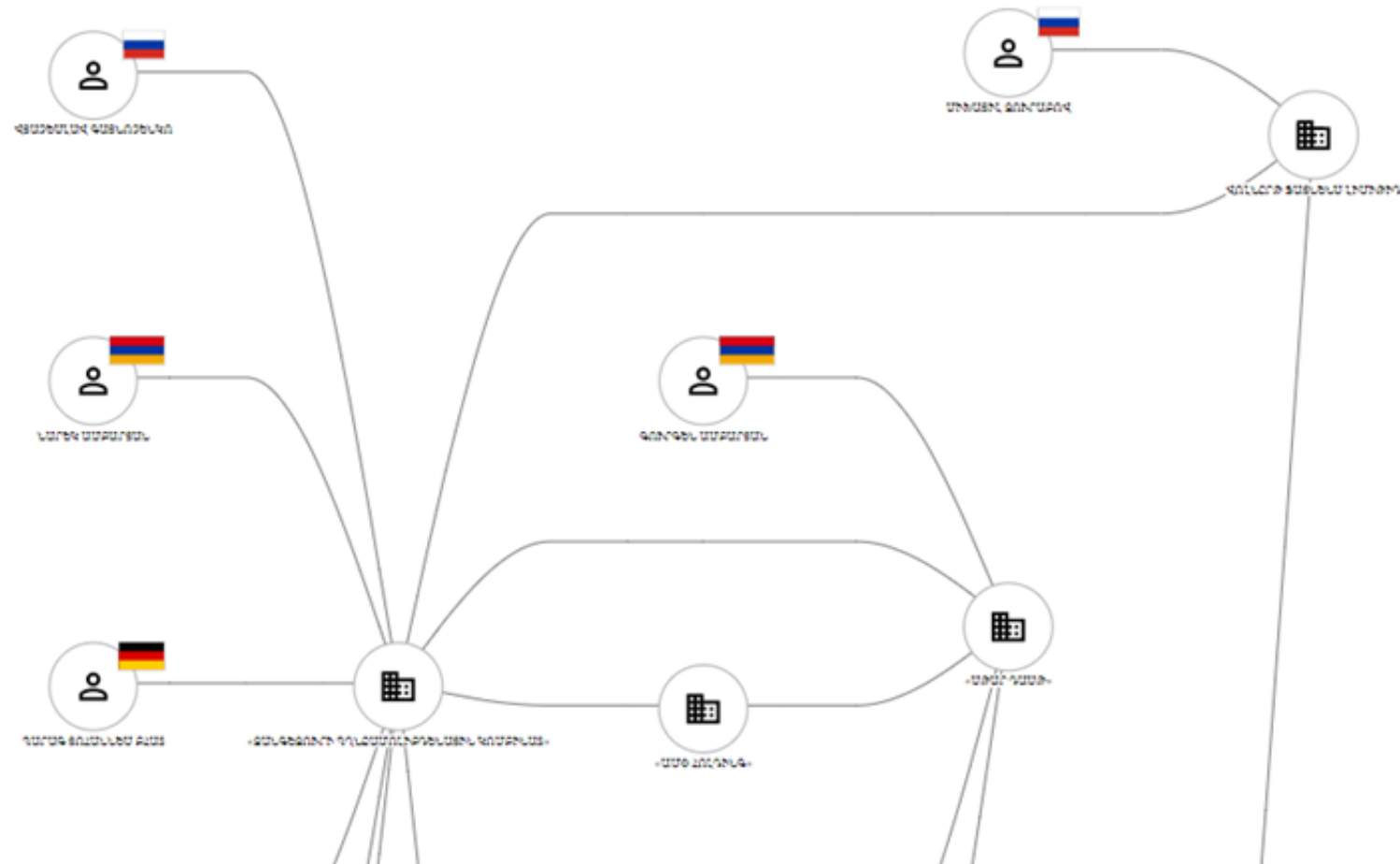
Key aspects of BODS

BODS organised around concept of statements which describe:

- A person
- Entities (including companies, trusts and arrangements)
- Ownership or control of entities by a person

Combined, these statements can explain and visualise simple or complex beneficial ownership structures.

Key aspects of BODS



Fields belonging to different types of statement

Person

- Statement ID, type and date
- Person type
- Unspecified person details
- Names
- Identifiers
- Nationalities
- Place of birth
- Birth date
- Place of residence
- Tax residencies
- Addresses
- Has PEP status
- Provenance (source/annotations/replaces statement)

Entity

- Statement ID, type and date
- Entity type
- Unspecified entity details
- Name
- Alternate names
- Jurisdiction
- Identifiers
- Founding date
- Dissolution date
- Addresses
- Provenance (source/annotations/replaces statement)

Ownership or control

- Statement ID, type and date
- Component
- Component statement IDs
- Subject
- Interested party
- Interests
- Provenance (source/annotations/replaces statement)

How BODS has been developed

- Developed by OO in partnership with experts in open data standards, including team who developed Open Contracting Data Standard (OCDS)
- Partnership with key international and national stakeholders to develop in line with policy and technology needs
- Collaboration with governments implementing BODS including Armenia, Latvia, Nigeria and Ukraine to be responsive to implementers' needs
- BODS currently at [v0.2](#) with [v0.3](#) forthcoming soon

Tools to help data collection: EITI model forms

- For agencies tasked with implementing BO requirements of the EITI Standard, EITI provides model disclosure forms, developed with support from OO's technical team
- 2 forms:

Basic data collection form: Excel + Word options

High quality data collection form: Excel - is BODS compatible

Forms available here: <https://eiti.org/document/beneficial-ownership-model-declaration-form>

Basic vs high quality forms

- Both forms provide models for collecting the BO data required by the EITI Standard
- The basic form is most suitable for countries with small numbers of companies and lower technical capacity to collect and publish data
- The high quality form can be used in its Excel format, but is most useful as a basis for countries designing an online form
- Using the high quality form helps ensure the BO data that is collected can be linked with existing government data or made publicly available through an online register or API

- **Designing forms** that can generate structured data and are easy to use
- **Awareness** - ensuring companies are fully aware of their obligations and what information must be disclosed
- **Converting paper to electronic** - technical + human capacity challenges
- **Verification** - collecting data in ways that enable it to be verified (more in tomorrow's session)
- **Complex ownership** - collecting information on how ownership or control is exerted (e.g. info on ownership chains)

Features of effective data collection forms

- Digital as far as possible
- It is clear which BO's and which companies fall under the scope of the disclosure process - guidance is provided for companies on how and what to submit
- Easy to understand and navigate, and uses plain language and illustrative examples
- Specific about the format in which answers should be given (e.g. "Provide dates in DD/MM/YYYY format")
- Offers selection/drop down lists rather than free-text entry where relevant (e.g. for country of registration of non-domestic entities)
- Clearly states which fields are required and which are optional
- States which fields are for internal use only and will not be made public



Questions?

louise@openownership.org