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# Les Marchés de Services de Prestations Intellectuelles financés par la BAsD

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# Les principaux types de missions

### Pour les sociétés de consultants

- Loan/Grant Consulting → donneur d'ordre est l'emprunteur de la BAD
- TA Consulting → donneur d'ordre = BAD

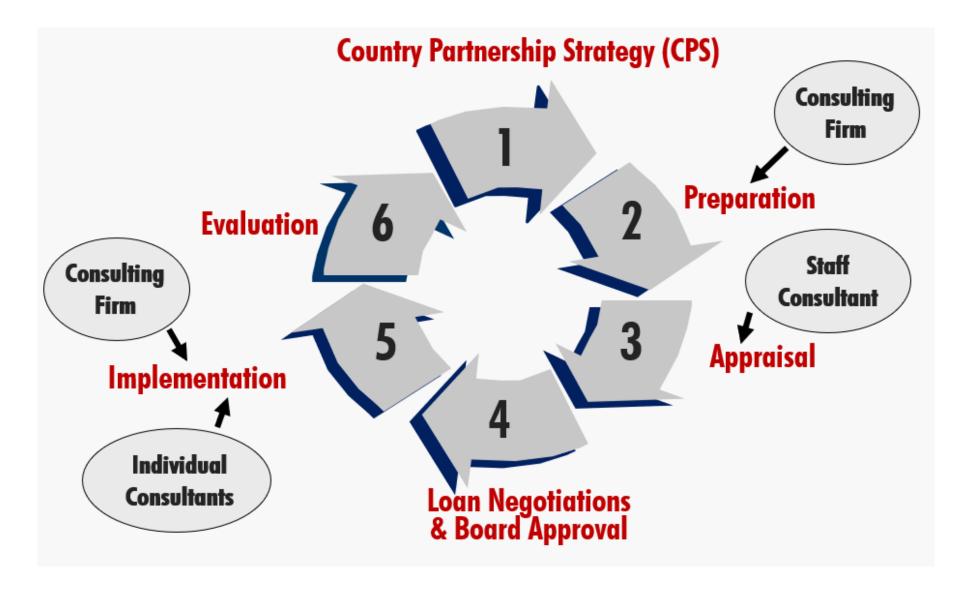
### Pour les consultants individuels

- (International) Experts (DO = emprunteur)
- Staff Consultants (DO = BAD)
- Resource Persons (DO = BAD)





# La place et le rôle des prestations intel.







# Les principaux types de missions

- Mission de conseil en politique ou réformes institutionnelles
- Etudes dans les domaines social and environmental
- Identification et de préparation de projets
- Missions d'ingénierie (étude et/ou supervision)
- Assistance en gestion opérationnelle
- Services de "procurement"





# Les principaux types de contrat

- Contrats au forfait (lump sum contracts)
- Contrats au temps passé (time-based contracts)





# Les principales méthodes de sélection

- Quality and Cost Based Selection (QCBS)
- Least Cost Selection (LCS)
- Fixed Budget Selection (FBS)
- Quality Based Selection (QBS)
- Consultants Qualification Selection (CQS)
- Single Source Selection (SSS)





# Les principales méthodes de sélection

| Select Method   | Usage   |
|---|---|
| Quality and Cost Based Selection (QCBS) (Exemple : 80-20) | The scope of work can be precisely defined  |
|   | The TOR are well specified and clear  |
|   | The personnel time as well as the other inputs required of the consultants can be estimated with reasonable precision                           |
| Quality Based Selection (QBS)                             | Assignments are complex or highly specialized making it difficult to define precise TOR and the required input from the consultants             |
|   | Assignments where the downstream impact is so large that the quality of the services is of overriding importance for the outcome of the project |
|   | Assignments that can be carried out in substantially different ways such that financial proposals maybe difficult to compare                    |





# Les principales méthodes de sélection

| Selection Method                            | Usage   |
|---|---|
| Fixed Budget Selection<br>(FBS)             | - TOR are precisely defined - Time and personnel inputs can be accurately assessed - Budget is fixed and cannot be exceeded - Well-defined TAs where it is expected that there will be no change during implementation  |
| Least Cost Selection<br>(LCS)               | Usually small assigments     Standard or routine/templated methodology     Well-established practices and standards exist for the services  |
| Consultant Qualification<br>Selection (CQS) | - Usually small assignments - Usually highly specialized expertise required - Usually few consultants are qualified - Preparation and evaluation of competitive proposals is not justified  |
| Single Source Selection<br>(SSS)            | ONLY FOR:     Tasks that represent natural continuation of previous services provided by the firm     Emergency cases, such as response to disasters     Very small assignments     When only one firm is qualified or has relevant experience of exceptional value |





# Les principales étapes de la sélection

- 1. Appel à candidatures
- 2. Pré-sélection (Short-listing)
- 3. Préparation des offres
- 4. Ouverture et évaluation des offres techniques
- 5. Ouverture et évaluation des offres financières
- 6. Notation des offres et détermination de l'adjudicataire
- 7. Négociation et finalisation du contrat





# Franchir le cap de la pré-sélection

> En général six sociétés sont short-listées

- Les critères de pré-sélection sont typiquement:
  - Compétences en management de projet (relation client, assurance qualité, garantie de pérénité de services/experts, politique de ressources humaines/experts)
  - Compétences techniques en relation avec la mission
  - Expérience géographiques/régionales



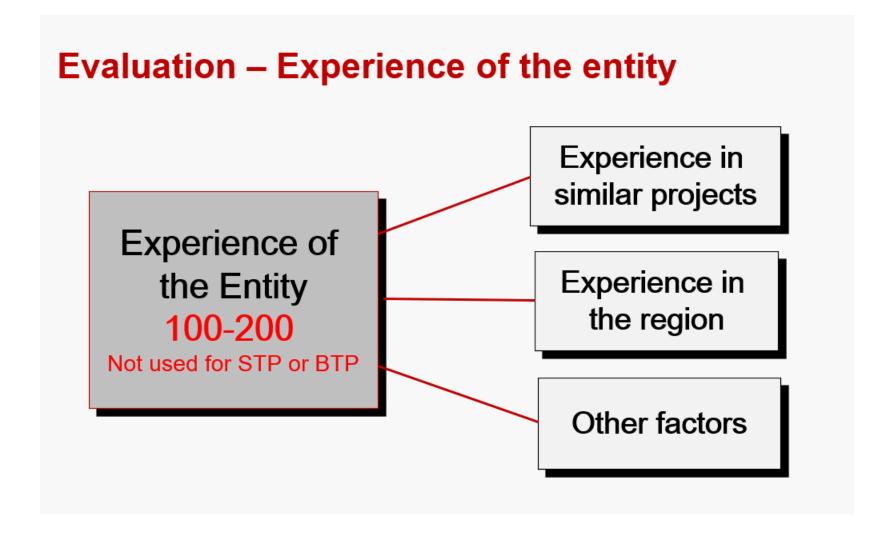


### Les critères d'évaluation:

- > Expérience de la société
- > Approche et la méthodologie proposée
- Valeur des experts proposés











### Evaluation – Approach & Methodology Understanding of Objectives Methodology Approach & Work Program Methodology Person month 200-500 requirement Innovativeness\* Counterpart Those with asterisk (\*): not Support\* applicable to STP/BTP **Presentation**



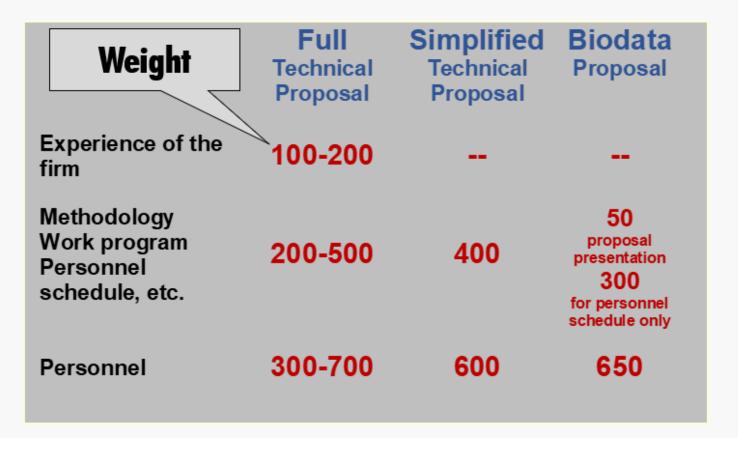


### **Evaluation – Personnel** Personnel General Qualification Project Country Experience (e.g. 700) Experience 10-25% Weight Score (e.g) **Team** 300 Leader/Expert A **Expert B** 200 Expert C 100 **Expert D** 100





# Sample Evaluation Criteria/Weights (by type of proposal)



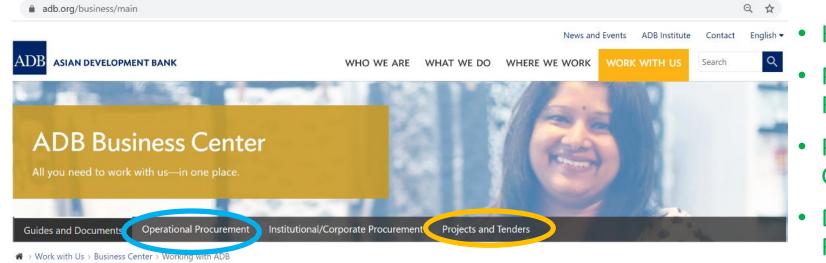


### Trouver la bonne information au bon moment



### www.adb.org/business

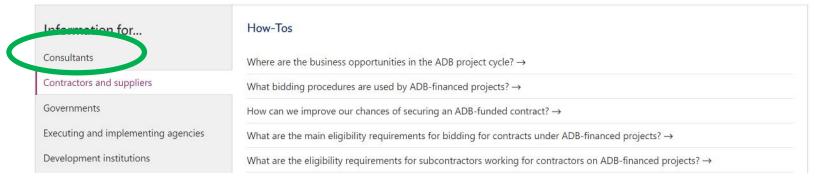
## 1. ADB Business Center — www.adb.org/business



#### How-Tos

- Policies & Regulations
- Procedures & Guidance
- Documents & Forms

#### Working with ADB



# 2. Operational Procurement



♠ > Work with Us > Business Center > Operational Procurement

#### **Operations Procurement**

The Procurement, Portfolio and Financial Management Department (PPFD) provides fiduciary oversight of procurement of goods, works, non-consulting and consulting services. PPFD supports ADB staff and borrowers on procurement planning and implementation, contract management, and related risk assessment and mitigation throughout the project life cycle. It also leads procurement and consulting services innovation and capacity building initiatives.



#### Goods, Works, and Non-Consulting Services →

ADB extends loans and provides technical assistance to its developing member countries for a broad range of development projects and programs involving the procurement of goods, works, and services.

https://www.adb.org/business/operationalprocurement/goods-services



Procurement Plan

#### Advance Action

### Prequalified **Contractors**

#### Contracts Awarded

**Bidding Procedures** 

#### Advance Action

If requested by the borrower, ADB is prepared, in urgent cases, to authorize procurement prior to loan approval. This is particularly when early contracting of goods or works would be crucial for timely completion of the project or when substantial financial benefits would

ont In such cases, ADB will approve the draft prequalification or bidding documents before they are issued and ensure that requirements for public advertising and notification of bid and invitation be followed.

ADB's approval of such advance procurement is with the explicit understanding that it does not commit ADB to approve the project and loan, and that future ADB financing depends on compliance with ADB's procedural requirements.

All Advance Notices

#### Pregualified Contractors

The pregualification of contractors are undertaken for most large, ADB-financed civil works contracts, turnkey contracts and contracts for the supply of expensive and technically complex equipment. ADB reviews and approves the prequalification process conducted by the Borrower's executing agency and publishes lists of prequalified contractors for contracts with estimated value of \$10,000,000 and above.

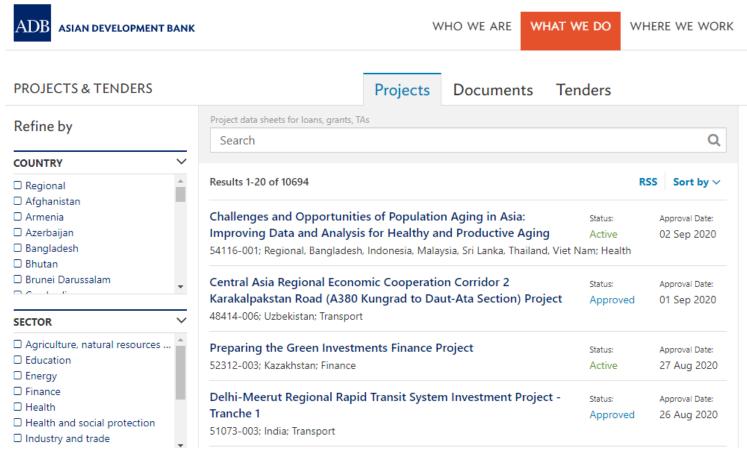
Current Prequalified Applicant

#### Contracts Awarded

Contracts awarded for goods and civil works with contract value above US\$1.0 million. An archive of the previous year's contract awards is also provided.

Current Awarded Contracts

# 3. Projects & Tenders



- Projects
- Documents
- Tenders

Multiple Search tools available to refine search

# Identifying Opportunities

- Country Partnership Strategy (CPS) / Country
   Operations Business Plan (COBP)
- Project Procurement Plans
- Advance Notices
- Specific Notices
- ADB and CMS Websites as a source of Information



### CPS and COBP



♠ > Where We Work > Country Planning Documents

### **Country Planning Documents**

All Country Planning Documents  $\rightarrow$ 

#### 

#### Country Partnership Strategies (CPS) →

ADB's primary platform for designing operations to delived development results at the country level.

#### Country Operations Business Plans →

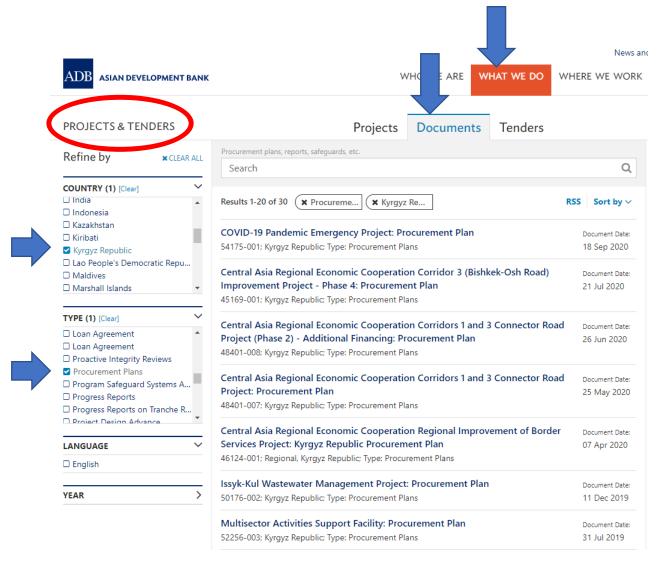
ADB works with each developing member country to map out a medium-term development strategy and a 3-year country operations business plan (COBP) to implement it.

### Regional Cooperation Strategy and Programs (RCS) →

Strategies that outline how an ADB-defined region or subregion in Asia and the Pacific can work together to foster economic growth and cooperation.

https://www.adb.org/countries/documents/main

### The Procurement Plan



- Lists all foreseen procurement on a project.
- Published once the project is approved
- Updated periodically
- Goods, Works and Services
- Includes salient points regarding tenders

# Consulting – Finding Opportunities on

http://cms.adb.org





Search Consulting Opportunities
Get detailed information on consulting services
requirements and send expression of interests
(EDIs) for ADB-financed or administered projects.



ADB publishes the names and contact details of firms invited to submit proposals. This is for the information of consultants who wish to associate with them. Interested consultants should contact the firms it is able.

**View Shortlisted Firms** 



View Awarded Contracts

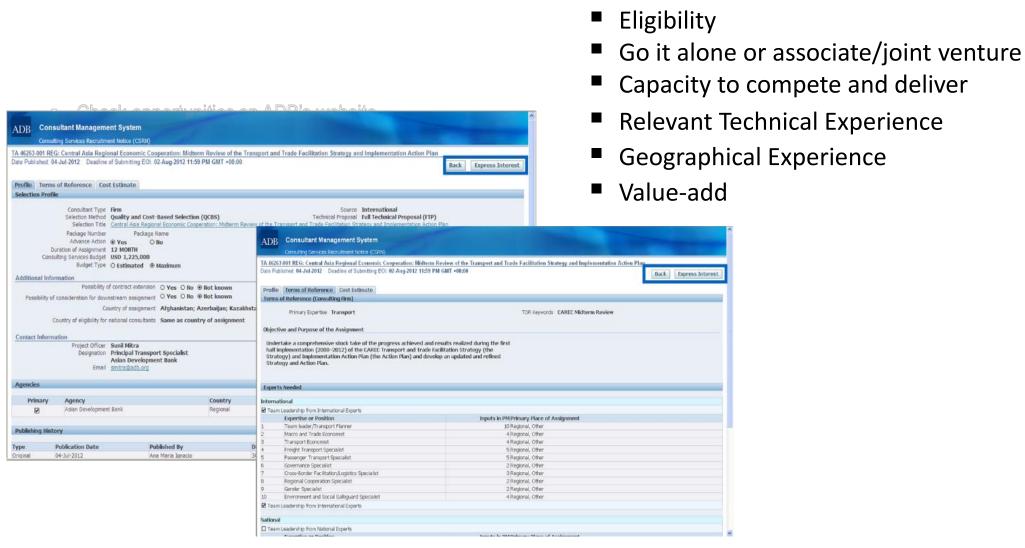
ADB Project contracts that are awarded to
consulting firms are disclosed to the public. Visit
the page to view the list of contracts awarded to
consulting firms, along with associated contract
details.

- Register for alerts to receive notices of all consulting opportunities
- All advertisement of Consulting opportunities (both EA and ADB) published
- RFP process for ADB Administered Contracts is through CMS

# Consulting Opportunities

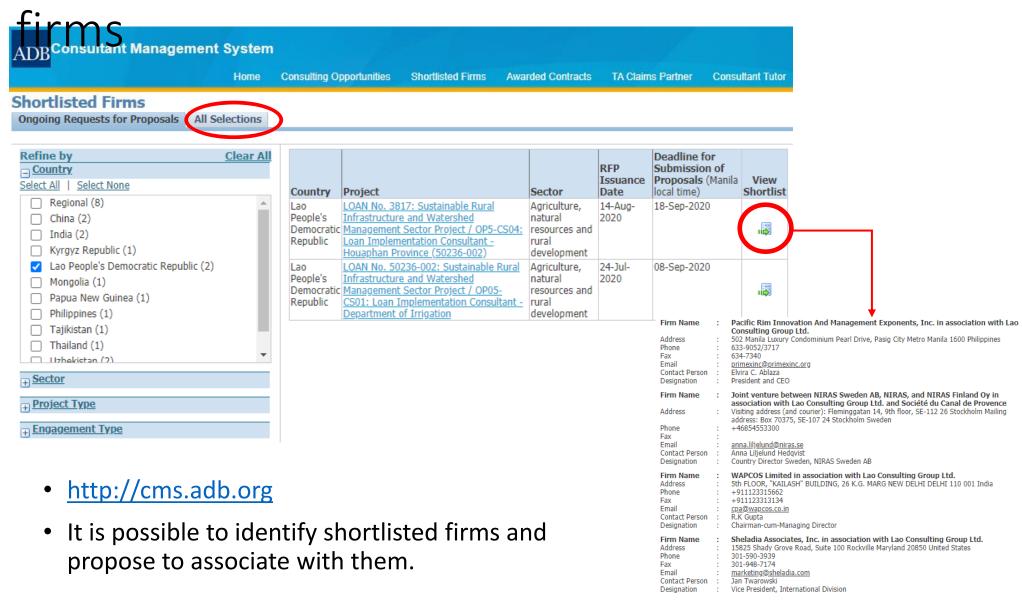


# Consulting - Express Interest

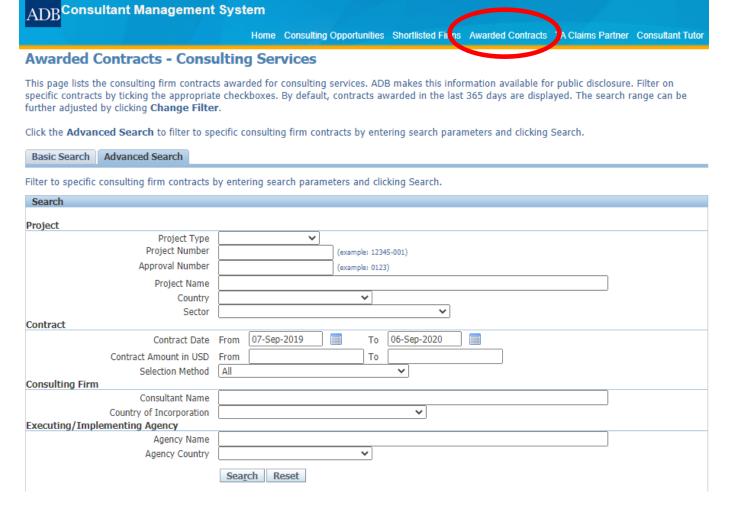


Considerations

# Consulting - Offer partnerships to shortlisted

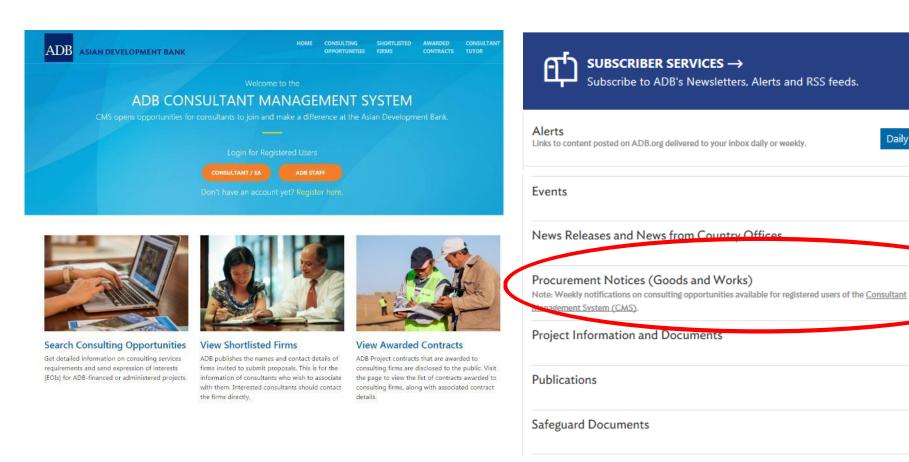


# Consulting - Identify Successful firms in Area of Interest



- http://cms.adb.org
- Identify Awarded
   Contracts by country,
   sector, value and
   selection method.
- Investigate possibility to partner on future engagements

# Register for alerts



ADB's CMS System: http://cms.adb.org

Goods & Works Notices: https://alerts.adb.org

On Off

On Off

On Off

On Off

### ADB CMS Tutor — How to use CMS



- http://consultanttutor. adb.org
- Provides guides, FAQs and other advice on using the System.
- Step-by-step instructions to take you through each step of the process.
- Contact Details for CMS support





# Merci de votre attention!

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