



# DIFFICULTIES IN CONTRACTING LOCAL NGOs

- Limited capacity preparing proposals
- Lack of financial resources to finance activities

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# DIFFICULTIES IN CONTRACTING LOCAL NGOS

- Delayed commencement of services  
(took 1 year to finalize the contract)
- Limited financial resources to advance funds  
for required activities
- Difficulty liquidating expenditures

## Recruitment of Firm (Team of Experts) for Loan Projects

 Submission 0_CSRN Application Review without COI detail para313_25oct13.doc	CSRN Application Review
 Submission 1_(Shortlisting & RFP)_QCBS-QBS-FBS-LCS_25oct13.doc	Shortlisting of Consulting Firms and Request for Proposals (QCBS/QBS/FBS/LCS)
 Submission 1_(EOI Evaluation & RFP)_CQS_25oct13.doc	Evaluation of Expressions of Interest and Request for Proposals (CQS)
 eoi-evaluation-sheet-cqs-oct2012.xls	Expressions of Interest Evaluation Sheet (CQS)
 Submission 1_(RFP)_SSS_25oct13.doc	Request for Proposals (RFP) (SSS)
 Submission 2_(Technical Proposal Evaluation)_QCBS-QBS-FBS-LCS_08aug13.doc	Evaluation of Technical Proposals (QCBS/QBS/FBS/LCS)
 Submission 2-3_(TP-FP Evaluation)_CQS-SSS_08aug13.doc	Technical and Financial Proposals Evaluation (CQS/SSS)
 Submission 3_(Financial Proposal & Overall Ranking)_QCBS-FBS-LCS_08aug13.doc	Financial Proposals Evaluation and Overall Ranking of Proposals (QCBS/FBS/LCS)
 Submission 4_(Draft Negotiated Contract)_all Selection methods_08aug13.doc	Draft Negotiated Contract (All Selection Methods)
 Signed Contract_All Selection Methods (January 2013).docx	Signed Contract (All Selection Methods)

### Section 3. Technical Proposal – Standard Forms

{Notes to Consultant shown in brackets { } throughout Section 3 provide guidance to the Consultant to prepare the Technical Proposal; they should not appear on the Proposals to be submitted.}

#### CHECKLIST OF REQUIRED FORMS

Required for FTP, STP or BTP, (√)			FORM	DESCRIPTION	Page Limit		
FTP	STP	BTP			FTP	STP	BTP
√	√	√	TECH-1	Technical Proposal Submission Form.			
√	√	√	TECH-1 Attachment	Proof of legal status and eligibility			
“√” If applicable			TECH-1 Attachment	If the Proposal is submitted by a joint venture, attach a letter of intent or a copy of an existing agreement.			
“√” If applicable			Power of Attorney	No pre-set format/form. In the case of a Joint Venture, several are required: a power of attorney for the authorized representative of each JV member, and a power of attorney for the representative of the lead member to represent all JV members			
FTP	STP	BTP			FTP	STP	BTP
√			TECH-2	Consultant’s Organization and Experience.			
√			TECH-2A	A. Consultant’s Organization	2	n/a	n/a
√			TECH-2B	B. Consultant’s Experience	20	n/a	n/a
√			TECH-3	Comments or Suggestions on the Terms of Reference and on Counterpart Staff and Facilities to be provided by the Client.	<i>[See footnote ]<sup>5</sup></i>		
√			TECH-3A	A. On the Terms of Reference	n/a	n/a	n/a
√			TECH-3B	B. On the Counterpart Staff and Facilities	2	n/a	n/a
√	√		TECH-4	Description of the Approach, Methodology, and Work Plan for Performing the Assignment	50	10	1
√	√	√	TECH-5	Work Schedule and Planning for Deliverables	n/a	n/a	n/a
√	√	√	TECH-6	Team Composition, Key Experts Inputs, and attached Curriculum Vitae (CV)	5	5	5

<sup>5</sup> For the FTP, the total number of pages for combined forms TECH-3(FTP) and TECH-4 (FTP) should not exceed 50. A page is defined as one printed side of A4 or letter-size paper.