



Capacity Building Workshop on Achieving Quality Gender Results in ADB's Projects and Programs

Hilton Fiji Beach Resort and Spa, Denarau Island, Nadi, Fiji
23 - 25 September 2025

PROGRAM

TIME	AGENDA	RESOURCE PERSON
Day 1: Tuesday, 23 September 2025		
8.30 – 9.00	Registration	
9.00 – 9.05	Welcome by emcee, opening prayer, housekeeping	Maureen Hazelman
9.05 – 9.15	Opening remarks	Nissanka Salgado
9.15 – 9.40	Participants and course introduction	Beatrice Olsson
9.40 – 10.00	Brief overview of gender portfolio in South Pacific	Uzma Altaf
10.00 – 10.30	Photo session and morning tea	
10.30 – 11.00	Session 1: Gender mainstreaming in ADB's project cycle	Uzma Altaf, Beatrice Olsson
11.00 – 12.00	Session 2: Strengthening understanding of key gender concepts.	Lulu Zuniga, Beatrice Olsson
12.00 – 13.00	Lunch	
13.00 – 14.00	Session 3: Policies to Action -How to achieve quality gender results (understanding gender indicators, monitoring and rating) Challenges in GAP implementation and monitoring, effective implementation and practices (experiences shared by panelists)	Uzma Altaf Hannah Jay, Adi Sivia Qoro, Siueli 'Eleni Mone, Melinda Christopher, Lily Tano'a
14:00 – 15.00	Session 4: Effective Gender Action Plan (GAP) implementation and reporting	Lulu Zuniga, Joanne Barriga, Hannah Jay
15.00 – 15.30	Afternoon tea	
15.30 – 16.30	Group exercise 1: Strengthening GAP implementation and reporting	Uzma Altaf, A'aron Psalms, Beatrice Olsson, Lulu Zuniga, Prabhjot Khan
16.30 – 17.00	Recap of Day 1	A'aron Psalms
18.00 – 19.00	Cocktail	

Day 2: Wednesday, 24 September 2025

8.30 – 9.00	Registration	
9.00 – 10.00	Session 5: Measuring gender results and impacts	Hema Swaminathan, Uzma Altaf
10.00 – 10.30	Morning tea	
10.30 – 12.00	Session 6: Actions to Results - How to document gender results in Project Completion Reports (PCRs and good practices	Prabhjot Khan, Rachel Basas, Joanne Barriga
12.00 – 13.00	Lunch	
13.00 – 14.30	Group Exercise 2: Documenting gender results in Project Completion Reports	Uzma Altaf, Hannah Jay, Prabhjot Khan Beatrice Olsson Facilitators
14.30 – 15.00	Afternoon tea	
15.00 – 15.30	Recap of Day 2	A'aron Psalms
15.30 – 15.40	Closing Remarks for Day 1 and Day 2	Malika Shagazatova
15.40 – 16.00	Evaluation	Hannah Jay
16.00 – 17.00	Networking	

Day 3: Thursday, 25 September 2025

8.30 – 9.00	Registration	
9.00 – 10.00	Mitigating risks of Sexual Exploitation, Abuse, and Harassment (SEAH) in ADB financed projects	Malika Shagazatova
10.00 – 10.30	Morning tea	
10:30 – 12:30	Responding to SEAH incidents in ADB-financed projects	Malika Shagazatova
12.30 – 1.30	Lunch	

END