

# Monitoring and Management Actions during Project Development and Implementation

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## Project Development and Implementation

#### Transforming a Vision into Reality









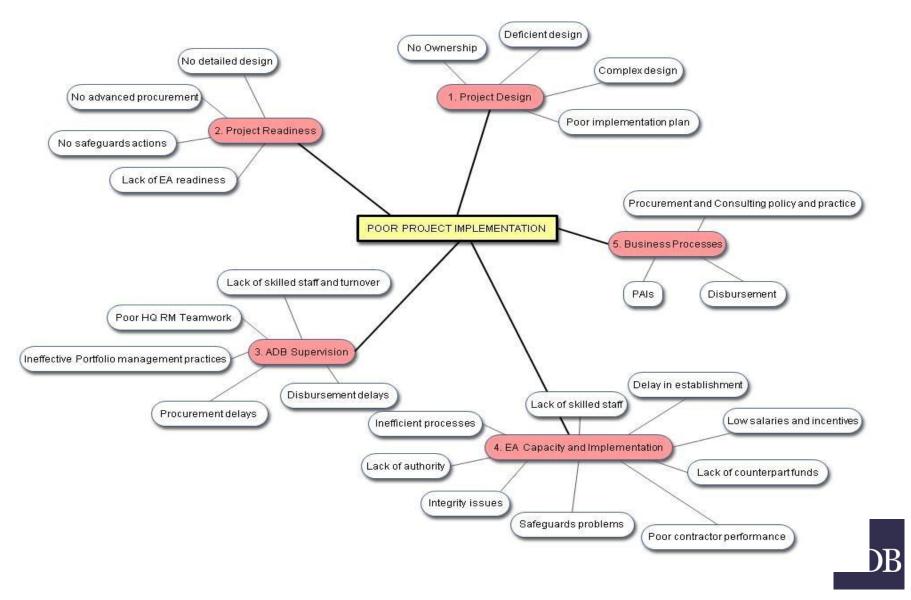






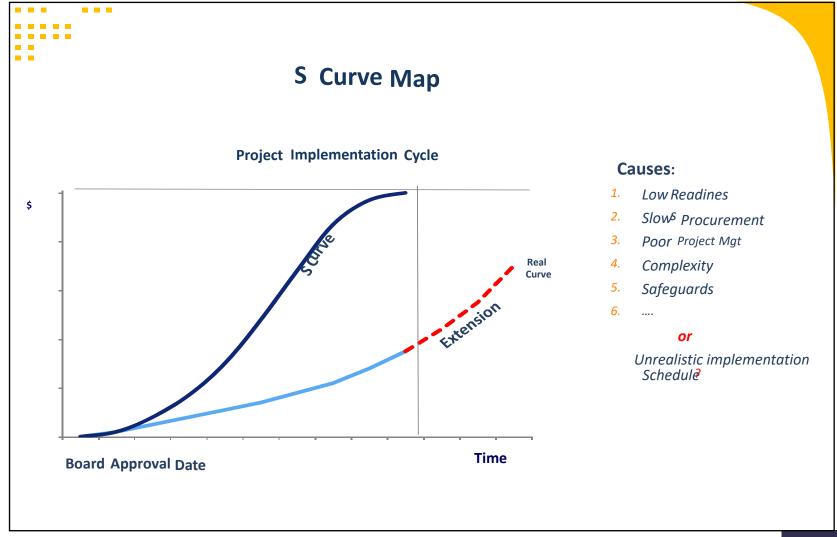


## **Project Development and Implementation issues**





## **Project Performance**

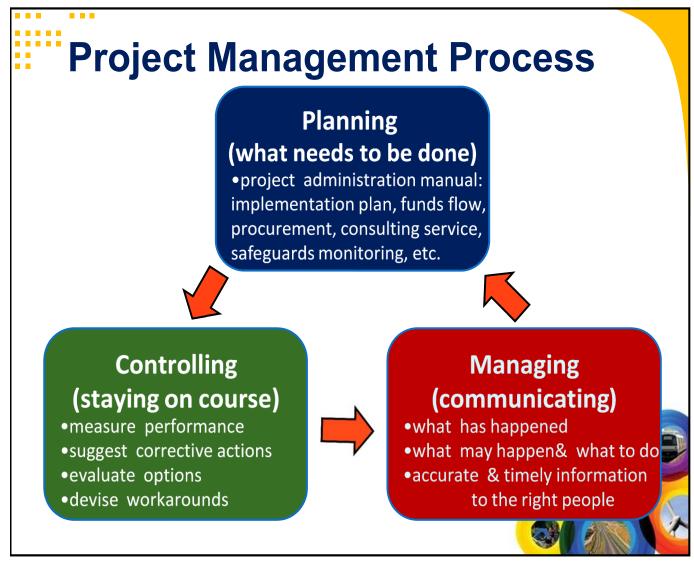




Project
Performance
and
Management
Concerns

- Inadequate staffing in PMU and PIUs
- Delay in pre-construction activities- land acquisition, R&R, clearances
- Complex internal approval processes of EAs
- Slow progress of procurement and consultant recruitment activities
- Poor bidding response in remote areas
- Complex fund-flow mechanisms and inadequate budget allocation to EAs
- Lack of interdepartmental coordination between various Govt agencies
- Performance of contractors due to inadequate capacity of construction industry and rebidding
- Performance of consultants
- weak project management capacity of EA/IAs







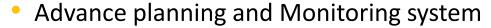
## ADB Project Administration matters

- Quality design with climate change, gender and Environmental aspects
- Appropriate duration of project
- Due diligence on cost estimates
- Stakeholder communications strategy
- Design and monitoring framework (DMF) monitoring
- Risk management plan
- Safeguards monitoring/compliance
- Project quality control / assurance MIS, reports/records
- Timely changes to scope/contract and extension and avoid post-facto changes /extensions
- Timely partial cancellation, and financial closures
- Compliance to agreements, policies and guidelines
- Reverse clock monitoring for timely project completion

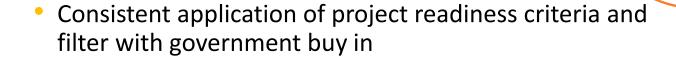


#### **Project Planning and Development**









- Early project consultant recruitment is key
- Solid project preparation with advance actions (TRTA/PRF or borrower sources)
- Project implementation period realistic!





## **Project Planning and Development**

- Project implementation arrangements (EA/IAs, ADB, Consultants, Contractors)
- Strong project management Good execution
- Use of MFF tranches for preparation/design
- Procurement -> efficient and quality
- Establishing imprest account and Availability of counterpart funds
- Plan for ADB prior approval of changes:
   Avoid post-facto approval













## Implementation Efficiency

 Degree to which a project can be delivered in accordance with time limits, available resources, and quality standards

# Project Management Actions

- PMU/PIU
- Advancing Implementation readiness
- Time: schedule chart/primavera monitoring
  - Seasonal considerations
  - Materials availability
  - Sequence of activities
  - Resources: cost, team
- Implementation arrangements
- Construction Quality implementation /commissioning, H&S and Environment
- MPR/QPRs monitoring sheet
- Project contract management
- Capacity Development needs



## Stronger government's ownership of project

Better project design

Coordination with stakeholders

Stronger capacity of government to design and implement projects

Better sustainability of project deliveries

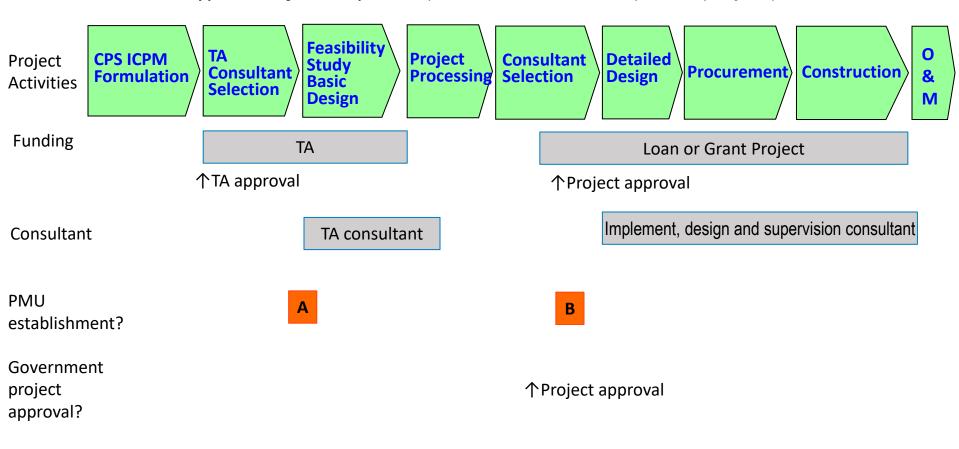
### PMU/PIU to focus





## Timing of Establishing PMU/PIU

#### Typical Project Sequence (infrastructure development project)







# Project Director /Project Manager Procurement /Contract Management Specialist

**Project Accountant** 

**Engineers** 

Safeguard Specialists

Gender specialists

Climate change specialists

Public Relationship Specialist

More...

if the government staff are NOT available?

## PMU/PIU Staff







PMU Functions (during preparation) Participate in project designing

- Implementation arrangements
- Procurement plan
- Safeguard plans
- Fund flow/audit arrangements

Coordination with relevant government agencies and other stakeholders

- Land and right-of-way acquisition
- Environmental clearance
- Inter agency clearances forest, railway, civil aviation...

Facilitate public consultation

Achieve high readiness overall





## PMU Functions (during implementation)

- Manage resources for the project Funds, time and people
- Major functions:
  - Manage implementation schedule
  - Manage project funds
  - Manage consultants and contractors
  - Reporting to higher authorities of the government
  - Coordinate with relevant government agencies
  - Manage relationship with the public/stakeholders
  - Monitor and evaluate achievements (MIS)
  - Coordinate with ADB







## Key Recommendations for PMU for Successful Project



Early
involvement in
project
preparation –
in Stages



Government staff to form PMU



Project Director from upper/upper middle position with Authority (Empowered)



Avoid staff with additional charges/OIC's for long



Relevant staff with no change during project period



Reinforce capacity by consultants as necessary



# Advancing implementation readiness

- Feasibility studies and due diligence
- Detail engineering design and cost estimate
- Bidding document and procurement
- Consultant selection
- Safeguards (social and environment)
- Statutory requirements and clearances
- Available tool: Project Readiness Financing





#### Always design projects with high readiness

**Project S-Curve with Readiness** 







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#### **Procurement Readiness Actions**

- Procurement activities (consulting service and works / goods) to start in advance of project approval
- Aiming at contract award by loan/grant approval / signing





#### Management Actions ...

- Government's approval of project
- Detailed design needed for works
- Safeguard matters

O .....





## Project Readiness Monitoring Form (Typical)

#### Project Readiness Monitoring Status [date] [Project Name] Stage 1 Bapsed Time is computed from Receipt of first 8id Document Contract Awards<sup>2</sup> Consultant Recruitment Actual Date to Bid Document Approval by ADB. Planned Loan/Grant Amount (\$ million): 123.00 Stage 2 Bapsed Time is computed from Bid Document Approval to Date Approval of FBER by ADS. Stage 3 Bassed Time is computed from Approval of FBER by ADB to [date] Mission Leader: Χαα Χαα Contract Signing Loan Negotiation [date] End-to-End Processing Time is the total time from Receipt of first Bid Loan Approval Document to Contract Signing. Safeguards categorization Loan signing <sup>1</sup>contracts with pasted IFBs <sup>2</sup>contracts with FBER approved by ADB and ready for award **Environmental**: "put a check mark if applicable (e.g. at IARM/SRIA, 50% of contracts is with IFB posted and 30% is ready for contract award) involuntary resettlement: Indigenous peoples: L Procurement of Goods and Works / Expected Comple 698.00 Goods 16-Apr-18 28-Apr-18 16-Aug-18 19-Oct-18 30-Oct-18 14-Nov-18 14-Nov-18 29-Nov-18 15-Jon-19 227 212 1 000 Finalized 01-Sep-17 501 31-Jon-19 Q4 2022 shade the bax if date is actual date Remarks/Other Relevant Informatio 3000 XXX yes 1000 2





## Project Readiness Monitoring Form (Typical)



#### II. Recruitment of Consultants

No.	Package	Procurement Plan Amount (\$ millions)	Consultants	Type [CS/QCBS/CQS]	Status of Submission Documents (EA's internal clearance)	Submission 0 to ADB for Clearance	Submission 1 to ADB for Clearance	Proposal Submission	to ADB for	Submission 3 to ADB for Clearance	Submission 4 to ADB for Clearance	Mobilization/ Expected Date	Contract Compleion Date
1	Operation Support Consultant	7.00	Operations Support	QCBS	Under preparation	05-Oct-19	23-Nov-19	17-Jan-20	25-Mar-20	20-May-20	28-Jun-20	Q2 2020	Q4 2022
TOTAL		7.00											

#### III. Year I Projections\*\*

			Contract Awards					Disbursements		
	Q1	Q2	Q3	Q4	Total	Q1	Q2	Q3	Q4	Total
Year 1	0	722	195	9	926	0	0	0	83	83

<sup>&</sup>quot;provide Year 1 projections before IMRIM/SRM

#### IV. Other Major Issues





## Early Warning Flag Rating System (Typical)



GROUP-B

projects that are in
"Full Implementation" stage

#### **Performance Assessment**

- -Time from loan approval to loan signing
- -Completion delay: actual and/or potential.
- 2 -Time from loan approval to loan effectiveness
- 2 -Actual Contract award
- Time from loan approval to establish and operationalize PMU
  - 3 Actual Disbursement
- -Time from loan approval to first contract award
- 4 -Submission of Audited Project Account

<b>◯</b> Green Flag	🛌 Yellow Flag	Red Flag
No Issues	Minor issues	Issues





### **Project Performance Assessment System (Typical)**

#### **GROUP-A**

projects that are in "Start-Up" stage

#### Performance Assessment

Time from loan approval to loan signing:

0 to 3 months: 0 flag

>3 to 6 months: 1 flag >6 to 9 months: 2 flags

>9 to 12 months: 3 flags

Time from loan approval to loan effectiveness:

2 0 to 6 months: 0 flag >6 to 9 months: 1 flag

>9 to 12 months: 2 flags >12 months: 3 flags

Time from loan approval to establish, and operationalize PMU:

0 to 3 months: 0 flag

>3 to 6 months: 1 flag >6 to 9 months: 2 flags

>9 to 12 months: 3 flags

>12 months: 4 flags

Time from loan approval to first contract award:

0 to 3 months: 0 flag

>3 to 6 months: 1 flag

>6 to 9 months: 2 flags

>9 to 12 months: 3 flags

>12 months: 4 flags





#### **Project Performance Assessment System**

#### **GROUP-B**

projects that are in "Full Implementation" stage

#### Performance Assessment

\*Completion delay: actual and/or potential.

0 to 20%: 0 flag

>20% to 30%: 1 flag

>30% to 40%: 2 flags >40% to 50%: 3 flags

>50%: 4 flags

Contract award achievement

91% - 100% : 0 flags

75% < 91% : 1 flag

62.5% < 75%: 2 flags 50% < 62.5%: 3 flags

Below 50% :4 flags

Disbursement achievement

91% - 100% : 0 flags

75% < 91% : 1 flag 62.5% < 75%: 2 flags

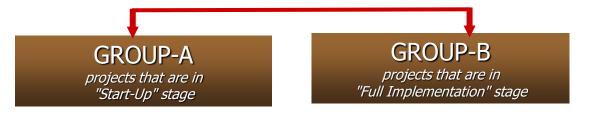
50% < 62.5%: 3 flags

Below 50% :4 flags





#### **Project Performance Assessment System**



#### Performance Assessment

If a Project Gets-

"0 to 3" Flags

"4 to 7" Flags

" 8 or >8 "Flags

-Green Flag Project

-Yellow Flag Project

-Red Flag Project







	Project Performance Assessment as	on 31 Decemb	er 2016		
	Project Name	Flag Rating 31 Dec '16	Flag Rating 30 Sept '16	Flag Rating 30 June '16	Flag Rating 31 March '16
Α	Urban Sector				
1	Loan 2331: J&K Urban Sector Dev. Inv. Program - Project 1	Red	Red	Red	Red
2	Loan 2925: J&K Urban Sector Dev. Inv. Program - Project 2	Yellow	Yellow	Green	Yellow
3	Loan 3132: J&K Urban Sector Dev Project 3	Green	Green	Green	Green
4	Loan 2506: Rajasthan Urban Sector Dev. Inv. Program - Project 2	Yellow	Yellow	Yellow	Yellow
5	Loan 2725: Rajasthan Urban Sector Dev. Inv. Program - Project 3	Green	Yellow	Yellow	Yellow
6	Loan 3182: Rajasthan Urban Sector Dev. Program	Green	Green	Green	Green
7	Loan 3183: Rajasthan Urban Sector Dev. Project	Yellow	Red	Yellow	Green
8	Loan 2410: Uttarakhand Urban Sector Dev. Inv. Program - Project 1	Yellow	Yellow	Yellow	Yellow
9	Loan 2797: Uttarakhand Urban Sector Dev. Inv. Program - Project 2	Yellow	Red	Yellow	Red
10	Loan 2578: South Asia Tourism Infrastructure Development	Yellow	Red	Red	Red
11	Loan 2676: Infrastructure Investment Program for Tourism - Project 1	Green	Green	Yellow	Red
12	Loan 2833: Infrastructure Investment Program for Tourism - Project 2	Green	Yellow	Yellow	Yellow
13	Loan 3223: Infrastructure Investment Program for Tourism - Project 3	Green	Yellow	Red	Yellow
14	Loan 2806: Assam Urban Infrastructrure Inv. Program - Project 1	Yellow	Red	Red	Red
15	Loan 2528: North-Eastern Region Capital Cities Dev Inv Prog Project 1	Green	Green	Green	Yellow
16	Loan 2834: North-Eastern Region Capital Cities Inv. Program - Project 2	Yellow	Yellow	Yellow	Yellow
17	Loan 3337: North-Eastern Region Capital Cities Inv. Program - Project 3	Yellow	Yellow	Yellow	Yellow
18	Loan 2861: Bihar Urban Dev. Inv. Program - Project 1	Yellow	Red	Yellow	Green
19	Loan 3053: Kolkata Environmental Improvement Inv Program - Project 1	Green	Yellow	Green	Green
20	Loan 3413: Kolkata Environmental Improvement Inv Program - Project 2	Green	Green		
21	Loan 3148: Karnataka Integrated Urban Water Mgmt Inv. Program- Pr 1	Yellow	Red	Yellow	Yellow
22	Loan 3424: Visakhapatnam-Chennai Industrial Corridor Dev. Program	Green	Green		
23	Loan 3430: Visakhapatnam-Chennai Ind.l Corridor Dev. Program - Project 1	Green	Green		





Problem
Projects –
manage
the risk







# Strategies that work in practice

Include contracts and Project management specialist in the team

Use Mid-Term Reviews as a strategic tool to reorient the project

Government Standard Operating Procedures (SOPs) on project administration

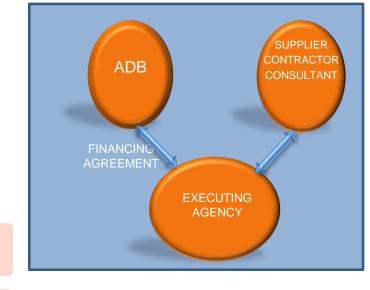
ADB-supported project implementation seminars on procurement, disbursement, and safeguards to EAs/IAs, and tendering agencies



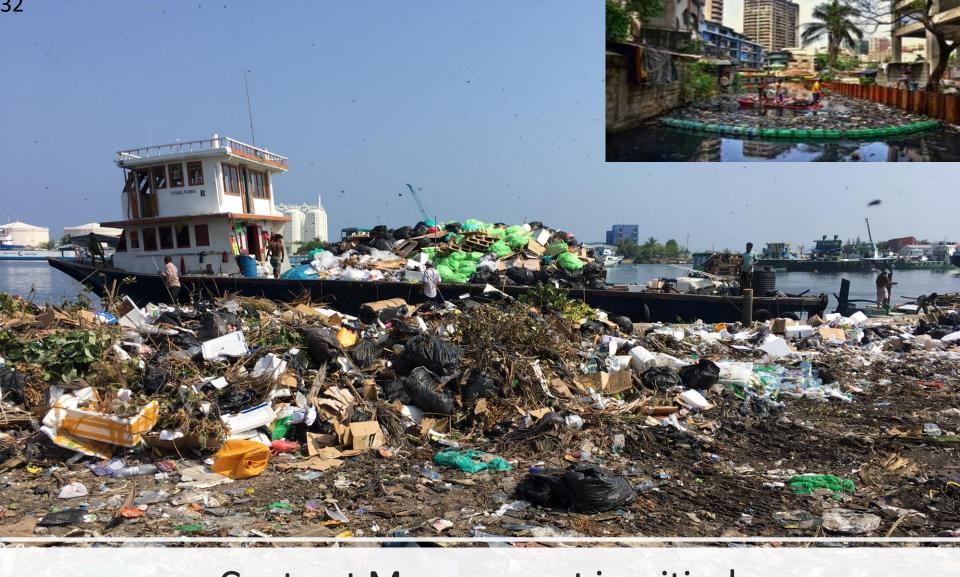
## Contract(s) Management

#### **Common Issues**

- Use credential of foreign Contractors
- **Contractors cash flow**
- Under performance of Contractor
- Under performance by Consultant







Contract Management is critical.





#### **Consultants**

- Performance issues
- Frequent replacement of experts
- Lack of expertise in specific areas
- Budget constraints
- Contract management





## Contract and Schedule monitoring is Critical





## **Contract(s) Monitoring Sheet**

#### **Contract Monitoring Sheet**

							Loan XX	XXXX-II	ND: XX	XXXXXX	XSector	Project							
1	2	3	4	5	6	7	8	9	10	10		11	12	13	14	15	16	17	18
	Contract	Nature of			Contract Amount	Contract	Disbu	rsements (tot	al)	Original Contract	Revised Contract	Projected			As	sessment	Issue	Risk Rating	
No.	Number	Contract	Description	Supplier Name	US\$ Equivalent	Date	US\$ Equivalent	Undisb \$M	(%)	Completion Date	Completion Date	(System)	Risk Alert	(System)	Technical	Contract Issue	Safegaurds	(PO)	PO Remarks
1								\$0	#DIV/0!			#DIV/0!	###	#DIV/0!	n	n	n	On Track	No issue
2								\$0	#DIV/0!			#DIV/0!	###	#DIV/0!	n	n	n	On Track	No issue
3								\$0	#DIV/0!			#DIV/0!	###	#DIV/0!	n	n	n	On Track	No issue
4								\$0	#DIV/0!			#DIV/0!	###	#DIV/0!	pi	n	n	On Track	Contractor's performance impropving
5								\$0	#DIV/0!			#DIV/0!	###	#DIV/0!	n	n	n	On Track	No issue
6								\$0	#DIV/0!			#DIV/0!	###	#DIV/0!	n	n	n	On Track	No issue
7								\$0	#DIV/0!			#DIV/0!	###	#DIV/0!	n	n	n	On Track	Contractor's performance impropving
8								\$0	#DIV/0!			#DIV/0!	###	#DIV/0!	l mi L	n	n	Potential Problem	Contractor's performance impropving
10								\$0	#DIV/0!			#DIV/0!	###	#DIV/0!	pi L	n	n	On Track	No issue
11								\$0	#DIV/0!			#DIV/0!	###	#DIV/0!	l n	n	n	On Track	No issue
12								\$0	#DIV/0!			#DIV/0!	###	#DIV/0!	pi	n	n	On Track	Contractor's performance impropving
13								\$0	#DIV/0!			#DIV/0!	###	#DIV/0!	n	n	n	On Track	No issue
14								\$0	#DIV/0!			#DIV/0!	###	#DIV/0!	n	n	n	On Track	No issue
15								\$0	#DIV/0!			#DIV/0!	###	#DIV/0!	mi	n	n	Potential Problem	Contractor's performance impropving
16								\$0	#DIV/0!			#DIV/0!	###	#DIV/0!	n	n	n	On Track	No issue
Total (in USD)					\$0	)	\$0	\$0	)								N		No Issue
*USD amount varies bas	ed on prevail	ling exchange	rate												Inpu	ut Keys	PI		Potential Issue
																<u></u>	М		Major Issue

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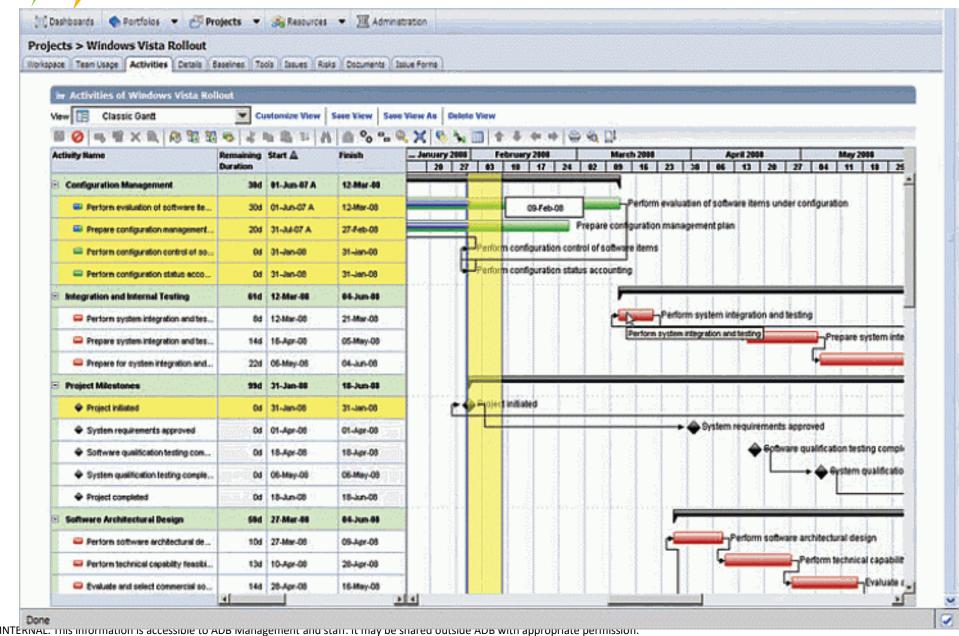
## Contract (s) Monitoring – MPR/QPR

#### **Contract Monitoring Sheet**

No.   Contract Number   Number   Contract   Number   Contract   Discription   Description   Descri	Rating PO Remarks  Track No issue  Track No issue
Nature of Centreact   Number   Description   Supplier Name   USE Equivalent   Undies 5M   No.   Contract Completion (System)   Risk Alert (System)   Technical Contract Issue Sufaguards   Value   V	Track No issue  Track No issue  Track No issue  Track Contractor's performance improprying
1   0001   Construction   Raipur-Bhainsa Road (SH-9)   Barbrik Project   1.1   1.2	Track No issue  Track No issue  Track No issue  Track Contractor's performance impropving
2 0002 Construction Bhainsa-Balodabazar Road (SH-9) Shrikishar-Batrik (JV) S11,162,923 Feb-15 \$8,384,798 \$2,778,125 75% Sep-18 Sep-18 Jun-19 9.0 At Risk In In In On On Shrikishar-Batrik (JV) S11,162,923 Feb-15 \$12,489,890 \$7,580,422 62% Mar-19 Nov-19 8.6 At Risk In In In In On On On On On Shrikishar-Batrik (JV) Shrikish	Track No issue  Track No issue  Contractor's performance improprying
2 0002 Construction Brianisa-Ballodabazar Road (SH-9) Barbrik (IV) \$11,162,923 Feb-15 \$8,394,798 \$2,778,125 75% \$8p-18 \$90. At Risk n n n n n n n n n n n n n n n n n n n	Track No issue  Contractor's performance impropring
4 0013 Construction Balodabazar-Gidhoury Road   Vinod Kumar Jain-Path (JV)   \$18,747,100   Jul-15   \$9,831,470   \$8,915,630   52%   Dec-18   Dec-18   Mar-20   15.7   At Risk   pi   n   n   0n	Track Contractor's performance impropving
10   10   10   10   10   10   10   10	impropving
Construction   14    Construction   15    Construction   14    Construction   15    Constru	Frack No issue
Const. Pvt. Ltd. 313,939,838 Mai 1 3 31,939,838 Mai	
8 0014 Construction Rajnandgaon - Kachche Road (SH-5) Amar-DRA(JV) \$20,658,232 Aug-15 \$12,306,158 \$8,352,073 60% Mar-19 Mar-19 Nov-19 8.3 At Risk mi n n n Portro  10 0019 Construction Chandkhuri-Maro-Sambalpur-Navagarh-Chhiraha-Umariya Road (JV) \$12,198,574 Mar-16 \$5,950,921 \$6,247,654 49% Sep-18 Sep-18 Feb-20 17.4 At Risk pi n n n On  11 0015 Construction Chandkhuri-Maro-Sambalpur-Navagarh-Chhiraha-Umariya Road (MDR) \$8,770,330 Aug-15 \$6,388,945 \$2,381,385 73% Sep-18 Sep-18 May-19 8.6 At Risk n n n n On  12 0007 Construction Chandkhuri-Maro-Sambalpur-Navagarh-Chhiraha-Umariya Road (MDR) \$8,770,330 Aug-15 \$6,388,945 \$2,381,385 73% Sep-18 Sep-18 May-19 8.6 At Risk n n n n On  12 0007 Construction Construction Chandka-Indiana Amar-DRA(JV) \$14,753,647 Feb-15 \$8,628,691 \$6,124,956 58% Sep-18 Sep-18 Jan-20 16.3 At Risk pi n n n On  15 Sep-18 Sep-18 Jan-20 16.3 At Risk pi n n n On  16 Sep-18 Sep-18 Sep-18 Jan-20 16.3 At Risk pi n n n On  17 On  18 Sep-18 Sep-18 Sep-18 Sep-18 Sep-18 Sep-18 Sep-18 Jan-20 16.3 At Risk pi n n n On  18 Sep-18 Sep-	Track No issue
8 0014 Construction Rajnandgaon - Racher Road (SH-5) Amar-DRA(JV) \$20,056,232 Aug-15 \$12,306,158 \$8,352,073 60% Mar-19 Mar-19 MoV-19 8.3 At Risk mil n n n Proceedings of the process of t	Contractor's performance impropving
10 0019 Construction Navagarh-Chhiraha-Umariya Road (MDR) Sep-18	Contractor's performance impropving
12 0007 Construction Khairagarh-Dongar Garh-Tumibod Road (MDR)  NSPR Const. \$14,753,647 Feb-15 \$8,628,691 \$6,124,956 58% Sep-18 Sep-18 Jan-20 16.3 At Risk pi n n n On On Construction Khairagarh-Dongar Garh-Tumibod Road (MDR)	Track No issue
12 0007 Construction Road (MDR) Pvt. Ltd. \$14,755,647 Peb-15 \$6,026,691 \$6,124,990 56% Sep-16 Sep-16 Sep-16 10.3 At Risk pt 1 1 1 1 001	Track No issue
40 000 Construction Police Department Police (CLAS) Amar Science (CRAS) August Science (	Contractor's performance impropving
13 0016 Construction Balod Dhamtari Road (SH-13)   Full of the constructure   \$6,896,407   Aug-15   \$5,681,848   \$1,214,559   82%   Sep-18   Sep-18   Mar-19   5.8   At Risk   n   n   n   On	Track No issue
14 0017 Construction Anda Funda Road (MDR) Amar-DRA(JV) \$8,279,165 Aug-15 \$5,827,652 \$2,451,513 70% Sep-18 Sep-18 Jun-19 9.4 At Risk n n n n	Track No issue
	cential Contractor's performance impropving
16 0008 Construction Sheorinarayan-Birra-Champa Road GPL-RKTCPL (JV) \$14,205,702 Feb-15 \$10,797,008 \$3,408,695 76% Sep-18 Sep-18 May-19 8.3 At Risk n n n n on	Track No issue
17 0020 Construction Ratanpur Kota Lormi Road (SH-10) Jindal-PRL Infrastructure (JV) \$12,853,002 Feb-16 \$5,370,329 \$7,482,674 42% Dec-18 Dec-18 Jul-20 19.7 At Risk pi n n n	Contractor's Performance impropving
18 0021 Construction Commi-Pandariya & Mungeli-Lormi Road BEL-NC Nahar (JV) \$9,840,441 Mar-16 \$4,612,316 \$5,228,126 47% Dec-18 Dec-18 Mar-20 15.9 At Risk pi n n on	Contractor's Performance impropving
19 0009 Construction Jairamnagar-Mastu Ri-Malhar-Jondhra- SEW Infrastructure Ltd warn Road (MDR) \$15,430,338 Mar-15 \$11,236,235 \$4,194,103 73% Dec-18 Dec-18 Jun-19 6.7 At Risk n n n n	Track No issue
	Contract to be extended
	Contract to be extended
	ential Contract to be extended
otal (in USD) \$256,772,331 \$156,733,229 \$95,611,927	blem Solitate to be extended
Input Keys PI	No Issue



## Typical Project Schedule Monitoring















Monitoring continues ......Operations



## Capacity Development

- ADB's commitment to partner with the country in it's development goals beyond financial assistance. Key element in the Finance++ strategy.
- to build project technical, design development and implementation capacity of agencies for ADB projects.
- to collaborate with national knowledge institutions.

#### **Catch Them Young**

- Impetus on training EA/IA officials of pipeline projects especially in ADB Procedures.
- Based on structured and systematic learning platform containing various technical, thematic topics for middle management staff.
- Local and Regional Institutional approach for sustainable capacity development.
- Capacity supplementation where required













## Capacity development for sustainability

 ADB-supported project implementation seminars on Technical, procurement, disbursement, safeguards, financial management

# Implementation Issues in the Region

- Insufficient counterpart fund/Budgets (payment to contractors and consultants, land acquisition, and other recurrent expenditures)
- Insufficient staff and frequent turnover (mobilize capable staff throughout project period, especially the project director and senior staff)
  - Design and Procurement delays
- Decision making authority

   (delays in project approvals, contract awards

   and consultant selection)





## Implementation Issues in the Region

Slow civil works progress

Government approval processes

Delay in project approval and effectiveness

 ADB requirements of financial management and safeguard monitoring reports and compliance











#### Improved Project readiness

- Extensive Use of PRF/SEFF for pipeline projects
- Upfront country/ sector level assessments and identification of risks
- Advance actions are initiated during Loan/Grant processing

#### **Enhanced DMC capacity**

- Developing DMCs Institutional Capacity
- Project Level capacity is ensured to deal **Contractors/Consultants**
- Local contractors and consultants' capacity enhanced

#### Increased quality in projects

- Procurement Approach to be based on Projects complexity
- Technical assessments are realistic and achievable
- Implementation arrangements to be appropriate to project complexities

#### Successful Project Implementation

- Contracts awards and disbursements are on target
- Monitoring and Evaluation systems are established









Thank You All.